

Downloading to your Kobo

Step A. How to Check Out an EPUB or PDF e-book

Using your personal computer or laptop with an Internet connection:

1. Visit the **South Dakota Titles To Go** via our website www.cityofspearfish.com/library to find a book

2. Click **Add to Cart**

3. Click **Proceed to Checkout**

4. Sign in with **Library Card Number** and **PIN (this is your last name)**

5. Click **Confirm Check Out**

6. **My Bookshelf** will display with your book

Step B. How to Download to Your PC

You must have Adobe Digital Editions software installed and authorized with an Adobe ID. The first time you run Adobe Digital Editions, you are prompted to authorize the application by entering an Adobe ID. Visit <http://www.adobe.com/products/digitaleditions/> to download this program or click the download software link in Overdrive to install this software.

1. Click the **Download** button

2. Click the **Open** button on the **File Download** box

3. **Adobe Digital Editions** will open to display the downloaded book

Step C. How to Transfer from Your Computer to Your Kobo

1. Connect your Kobo to your PC with the USB cable that came with your device

2. Click on the **Library View** button in **Adobe Digital Editions**

3. Left click and drag a book from the right side to the left pane where you see your Kobo device listed

4. Click the **Safely Remove Device** option generally found in the lower right hand corner

5. After the **Safe to Remove Hardware** message displays, unplug your Kobo from your computer.

Step D. How to Begin Reading on Your Kobo

1. Press the **Menu** button on the Kobo
2. Highlight the **Documents** option with the navigation pad
3. Press the **Select** button in the middle of the navigation pad
4. Highlight the book you want to read
5. Press the **Select** button in the middle of the navigation pad
6. Begin reading

After the book is opened once it will be available on the Home screen of your Kobo.

When the lending period for e-book expires you will need to manually erase the eBook.