

**CITY OF SPEARFISH  
JOB DESCRIPTION  
SEWER SUMMER LABORER**

**JOB SUMMARY:**

The Laborer will work under direct supervision to assist in the overall operation and maintenance of the City's sewer system. Laborer position will work mainly outdoors, under adverse conditions and in safety sensitive areas.

**ESSENTIAL FUNCTIONS/MINIMUM PERFORMANCE STANDARDS:**

The Sewer Summer Laborer will:

1. Assist in the installation, maintenance and repair of pipelines, manholes, lift stations and related areas.
2. Clean storm drains and drop boxes as assigned.
3. Clean and maintain shop areas and yards as assigned.
4. Perform manual labor tasks such as, but not limited to, painting, mowing, general construction, shoveling, fencing, and other duties as assigned by supervisor.
5. Learn and follow city established safety practices.
  - a. Will be required to wear safety-toed work shoes at all times (to be provided by the employee).
  - b. Will be required to wear hard hats, protective eyewear, ear protection, air masks, and other such gear as situations require and as assigned by supervisor (safety equipment provided by the City).
6. Competently and safely operate, following all City established procedures, vehicles, tools and equipment. These may include, but are not limited to:

riding mowers	electric saws/drills
push mowers	shovels (rakes)
weed trimmers	minor tools
pavement saws	chain saws
pickups	haul trucks (that do not require CDL)
various utility vehicles (as training or experience allow)	

**The Sewer Summer Laborer will perform all other duties as specified by his or her supervisor(s).**

**In Absence, Duties Performed by:** N/A

**Cross Train:** N/A

**Minimum Qualifications, Training, or Experience to Start:**

- \* Possession of a valid South Dakota driver's license.
- \* High School diploma or GED equivalent.
- \* Must be at least 18 years of age.
- \* Ability to follow directions both verbal and written.
- \* Ability and willingness to learn Water and Sewer procedures.

**Physical Requirements:** Are being established.

Rev 1/09

**ACKNOWLEDGEMENT OF DESCRIPTION**

**Job Title:** Sewer Summer Laborer

**Reports to:** Sewer Department Foreman and Water Department Foreman

**Supervises:** N/A

**Employment Status:** Temporary, hourly

**Salary:** N/A

**Additional Requirements:**

**Hours:** Forty (40) hours per week, Monday – Friday, 7:00 a.m. – 4:00 p.m., May – September, more or less hours as situations may demand.

I acknowledge that I have received an exact copy of this job description; that it has been fully explained to me; and that I understand the duties required for my position. I further understand that these standards will be the basis of my training and evaluation.

\_\_\_\_\_  
Employee Signature and Date

\_\_\_\_\_  
Supervisor Signature and Date