

Spearfish City Council



Regular Session Minutes

Date:
January 17, 2012

The Spearfish City Council met in Regular Session in the Council Chambers of the Municipal Services Centre at 7:00 PM on Tuesday, January 17, 2012 with the following members present: Aaker, Baker, Geppert, Morgan, Schmit and Young. Also present: City Administrator Neeb, Finance Officer Dutton, Public Works Administrator Johnson, Police Chief Rotert, Fire Chief White, City Planner Watson, Human Resource Director Friedel, Recreation Facility Director Hoffman and City Attorney Pluimer. Mayor Krambeck presided and called the meeting to order. All stood and recited the Pledge of Allegiance.

Order of Business – Morgan moved, Young seconded and all voted to approve the order of business.

Consent Agenda Schmit moved, Morgan seconded and all voted to approve the Consent Agenda:

- A. Approval to set February 13, 2012 at 1:30 p.m. as date and time to open bids for the 2012 Street Improvement Project located at Jorgensen Subdivision which includes a sidewalk assessment.
- B. Approve the following Brown Bag Permit Requests:
- | <u>FACILITY</u> | <u>APPLICANT</u> | <u>EVENT</u> | <u>DATE</u> |
|-----------------|-------------------|----------------|-------------|
| Hudson Hall | Tammy Silvernagel | RFL Fundraiser | 2/7/12 |
| Snappers Club | Rec Center | Staff Party | 1/28/12 |
- C. Approve Minutes of Regular Session of January 3, 2012.
- D. Accept Monthly Financial Report Dated December 31, 2011.

ITEMS FROM VISITORS

Reduced Rental Fee – Morgan moved, Young seconded and all voted to approve the Youth Empowerment Team request to use the Lookout Room on February 11, 2012 at a reduced rental of \$50.00 for the third annual Spearfish Community Coalition Youth Summit.

Reduced Rental Fee – Schmit moved, Baker seconded and all voted to approve Big Brothers Big Sisters of the Northern Hills request to use the Lookout Room on February 24, 2012 at a reduced rental fee of \$50 to have a fundraiser/skate night.

HUMAN RESOURCES

New Hire – Young moved, Morgan seconded and all voted to hire Ryne Chapel as a Facility Maintenance Tech II for the Recreation Center, Grade 10, Step 1, \$13.04, effective 1/18/2012. This is a replacement position.

BIDS AND PROPOSALS

Proposal – Schmit moved, Young seconded and all voted to accept proposal from Michael Donahue for a total of \$12,000.00 to identify, cut and clear trees and shrubs east of City Park exercise equipment area and north side of Spearfish creek and from the City Bike Path walking bridge in City Campground east of the north side of the path (Rim Rock Area) until 30 days are final. He will utilize his own vehicles, skid steer loader, dump trailer, tools, fuel and expenses operator/cutter and will provide proof of insurance and carries a contractor license through the City of Spearfish. Keith Hepper will supervise and the contract will carry out in a safe and timely manner. Public Works Administrator Johnson stated there is \$15,000 budgeted for this project which will also provide some visual enhancement to the areas as well as provide security for the bike path users.

CITY ADMINISTRATION

Land Trade – City Administrator Neeb stated there have been conversations with the Della Vecchia's regarding the parcel containing the Thoen Stone monument area and they have asked to possibly do a land trade acre per acre. Three proposals have been received for the survey and staff recommends accepting the low proposal of \$6,125.00 from Arleth and Associates. Baker moved, Young seconded and all voted to continue with negotiations and when that is done, seek survey boundary and platting work from Arleth and Associates for a proposed land trade between Amphitheatre Affiliates and the City of Spearfish.

LEGAL, FINANCE AND PUBLIC SAFETY

Back Taxes – Schmit moved, Geppert seconded and all voted to approve payment of \$1,279.92 in back taxes 2009 & 2010 (payable in 2010 & 2011) for Eversole property at 525 3rd Street, donated to and accepted by City in September 2011. We will also have to pay for nine months of 2011 taxes.

PUBLIC WORKS

Out of State Travel – Morgan moved, Young seconded and all voted to approve Tony Dargatz, Clark Hoyt, and Jan Ervin to attend the Wyoming Groundskeeper and Growers Association Annual Conference in Casper, WY, February 15th – 17th.

Sports Fields – Public Works Administrator Johnson stated that allocations were made in the 2012 budget to acquire additional land for sports fields and she recommends setting up a committee of two council members, two staff members and the City Administrator to evaluate sites and determine needs. Baker and Geppert volunteered to be the two Council members on the committee. She stated the land will hopefully be purchased in 2012, however, development of the field is a ways out. Young moved, Geppert seconded and all voted to approve starting the process of purchasing land for sports fields.

Front Street – City Administrator Neeb stated that Front Street, the little alleyway that runs between Shoot the Bull and the Motel, and an area near Sanfords is a liability to the City. It doesn't meet City street or alley standards and poses concerns with snow removal and drainage. There are encroachments with the buildings already in place. To reduce the liability to the City, staff recommends the street be vacated. It is not needed for the City's purpose of connecting public properties. City Planner Watson stated that we are investigating how it should be vacated in accordance with abutting property owners. Baker moved, Morgan seconded and all voted to begin the process of vacating Front Street.

Bill List – Morgan moved, Schmit seconded and all voted to approve the Bill List of January 17, 2012.

VENDOR	DESCRIPTION	AMOUNT
3D SPECIALTIES INC	TELESPARS	\$ 1,265.73
A & B WELDING SUPPLY CO	2011 CYLINDER RENTALS	\$ 29.45
ABC BUSINESS SUPPLY	CHAIRMATS/SHREDDER/INK/SUPPLIES	\$ 924.51
ACE STEEL & RECYCLING INC	STEEL	\$ 433.09
ADAMS - ISC	REBUILD CYLINDER	\$ 3,822.28
ALLDATA	2012 MAINTENANCE RENEWAL	\$ 1,500.00
AMCON DISTRIBUTING CO	CONCESSIONS/COFFEE	\$ 1,310.30
BELLE FOURCHE LANDFILL	2011 DECEMBER LANDFILL FEES	\$ 17,132.87
BLACK HILLS CHEMICAL CORP	SCRIM/TRASH LIINERS/CONSUME	\$ 521.09
BLACK HILLS PIONEER	DEC 2011 TREE DISPOSAL AD & LEGALS	\$ 77.71
BLACK HILLS POWER & LIGHT	2011 DEC & JAN 2012 ELECTRICITY	\$ 8,279.84
BLACK HILLS PURE INC	COOLER RENTAL & WATER	\$ 56.00
BLACK HILLS TIMBER EQUIP	2011 SNOW REMOVAL SERVICES	\$ 540.00
CARGILL INC	BULK ENHANCED DEICER	\$ 9,531.35
CENTER POINT LARGE PRINT PRODUCTS	BOOKS	\$ 1,962.72
CENTURYLINK INC	2011/12 REC CENTER COPIER LEASE	\$ 241.88
CHAIN SAW CENTER	JAN 2012 CIRCUITS & 911	\$ 1,232.13
CITY OF SPEARFISH	2011 JACK HAMMER RENTAL	\$ 55.00
CLARK PRINTING CORP	2011 DEC CITY UTILITIES UTILITY BILLS/ENVELOPES/RECEIPT	\$ 3,204.16
CLAUSER MACHINE WORKS	BOOKS	\$ 2,035.17
CROSSROADS HOTEL - HURON	WATER KEYS & WRENCHS/SHAFT REPAIR	\$ 1,383.20
CVD CONSTRUCTION INC	LODGING-PEDNEAU/DUTTON/WENZEL	\$ 232.50
DAKOTA BACKUP	2011 WWTP REPAIRS	\$ 515.41
DALE'S TIRE & RETREADING	2011 DEC NETWORK BACKUP SVCS	\$ 783.18
DANKO EMERGENCY EQUIPMENT	TIRES	\$ 511.60
DAY MORRIS LAW FIRM LLP	2011 SMEAL FIRE TRUCK REPAIRS	\$ 184.68
DIAS, GREGORY K	2011 DEC SVSD LEGAL FEES	\$ 860.00
EDDIE'S TRUCK SALES INC	JAN 2012 LIBRARY NETWORK ADMIN	\$ 84.97
FASTENAL CO	SIGNAL SWITCH/COMPRESSOR/GASKETS	\$ 1,461.88
FREE FLOW POWER CORP	SAFETY GLASSES	\$ 7.82
FSH COMMUNICATIONS LLC	2011 HYDRO FERC PROJECT	\$ 7,177.50
GALE	JAN 2012 PAYPHONES	\$ 180.00
GARLICK, KRIS DEANN	2012 STANDING BOOK ORDERS	\$ 1,863.00
GENE'S LOCK SHOP	2011 DEC NEWSLETTER	\$ 243.75
GOULD, DONALD F	2011-2 KEYS	\$ 4.50
HACH CO	COVER/REPAIR SEATS	\$ 375.00
HD SUPPLY WATERWORKS	FLUORIDE ACCUVAC	\$ 351.45
	4" METERS	\$ 4,244.00

HEARTLAND PAPER CO	2011 PAPER TOWELS	\$	268.38
HILLS MATERIALS CO	ROCK FOR STATE ST WATER REPAIR	\$	777.02
HOLIDAY INN-SPEARFISH	2011 SNOW REMOVAL SERVICES	\$	600.00
INGRAM LIBRARY SERVICES	2011 & 2012 BOOKS	\$	1,042.75
KAZCO INC	2011 SOFTWARE SETUP/2012 BATTERIES	\$	247.18
KMART	MICROFIBER TOWELS	\$	75.96
KNECHT HOME CENTER INC	2011 COPPER WIRE	\$	186.63
KNOLOGY INC	JAN 2012 SHOP CIRCUITS/SVFD #3	\$	473.68
LAWRENCE COUNTY TREASURER	EVERSOLE PROPERTY BACK TAXES	\$	1,279.92
LAWRENCE COUNTY TREASURER	PINE BEETLE PROJECT DONATION	\$	30,000.00
LIONSONG ENTERTAINMENT INC	50% DOWN REC CENTER PROGRAM	\$	1,250.00
MG OIL COMPANY	2011 DEC BULK FUEL CONTRACT	\$	29,894.93
MID-STATES ORGANIZED CRIME	2012 ANNUAL MEMBERSHIP	\$	150.00
MIDWEST RADAR & EQUIPMENT	CALIBRATE RADAR	\$	240.00
CARL JOE BUNNELL	JAN 2012 CITY RECYCLING SERVICES	\$	48.00
NORTHERN HILLS TRNG CENTER	2011 JANITORIAL/SNOW REMOVAL	\$	1,044.46
PRO WINDMILL INC	DEODORIZERS	\$	70.00
ONE TIME VENDOR	REFUNDS	\$	300.00
OVERDRIVE INC	SD DIGITAL CONSORTIUM FEES- LIBRARY	\$	3,000.00
PEMA MEDIA GROUP INC	2011 DEC NH CINEMA REC CENTER ADS	\$	225.00
PETE LIEN & SONS INC	CONCRETE	\$	553.52
QUIK SIGNS INC	DECALS/SIGNS	\$	524.07
RANDOM HOUSE INC	2011 CDs	\$	32.85
RAPID CITY JOURNAL	2011 DECEMBER REC CENTER ADS	\$	700.00
RAPID DELIVERY	2011 DELIVERY & PICKUP SERVICES	\$	50.05
RMS JEWELERS	EMPLOYEE LONGEVITY PINS	\$	280.00
RUSHMORE COMMUNICATION INC	NICAD BATTERIES (2012)	\$	235.00
S & S WORLDWIDE INC	2011 PROGRAM SUPPLIES	\$	776.62
SAND CREEK PRINTING CORP	PEDNEAU BUSINESS CARDS	\$	80.00
SDRS 401(A) SPECIAL PAY	PARTICIPANT FEES-MARTIN/PIEKKOLA	\$	90.00
SERVALL TOWEL & LINEN	2011 UNIFORM/MAT RENTAL	\$	34.58
SOUTH DAKOTA ONE CALL	2011 DECEMBER MESSAGE FEES	\$	30.45
SOUTH DAK STATE TREASURER	2011 DEC SALES TAX REMITTANCE	\$	5,442.88
SPEARFISH AMBULANCE SERV	QUARTERLY ALLOCATION	\$	6,250.00
SPEARFISH BUILD & SUPPLY	2011 LUMBER & HARDWARE	\$	246.94
SPEARFISH CHAMBER OF COMM	2012 MEMBERSHIP/2 TO LEADERSHIP SPF	\$	1,440.00
SPEARFISH MOTORS INC	2011 SERVICE PD6	\$	65.52
SPEARFISH SENIOR SERVICE	MONTHLY ALLOCATION	\$	500.00

ST PAUL STAMP WORKS INC	2012 PET TAGS	\$	108.17
STADEL, BRENDA	2011 DEC WEBSITE ADMIN	\$	330.00
STAN HOUSTON EQUIPMENT	POWERGRIT SAW	\$	2,089.00
STATE OF SOUTH DAKOTA	2011 WWTP LD PHONE CHARGES	\$	10.08
SUMMIT SIGNS & SUPPLY	ICE RINK SIGN & CROSSWALK SIGN	\$	73.50
SYSCO FOOD SERVICES OF MT	CONCESSIONS	\$	158.40
T & W APPLIANCE/KNOTHOLE	STITCH PIERCER	\$	8.99
TASC	1ST QTR 2012 FLEX PLAN ADMIN	\$	624.75
THE UPS STORE #5137	SHIPPING-LETN & IPMA	\$	49.69
TYLER TECHNOLOGIES INC	BUILDING SOFTWARE CONVERSION	\$	1,000.00
ACCURACY INC	AMMUNITION	\$	204.00
VALLEY AUTO	SEAT BELT	\$	15.00
VISIT SPEARFISH INC	JAN 2012 BID DISTRICT SUPPORT	\$	14,583.50
WAUPACA NORTHWOODS LLC	CEDAR MULCH	\$	330.20
WELLS PLUMBING CORP	SOFTNER SALT	\$	19.56
WOLFF'S PLUMBING & HEATING	2011 REPAIR DOOR DROP DOWNS SVFD	\$	544.28
** TOTALS **		\$	183,275.23

APPROVAL INITIALS

Mayor Krambeck
Don Aaker
David Baker
Travis Geppert
Mary Morgan
Doug Schmit
Paul Young

Reminders - January 30th at 6PM – Neighborhood discussion on local historical museum; February 7 & 8 – Legislative Rib Dinner and Municipal Government Day in Pierre; February 13th at 5PM – Annual Department Operations Report (Special Session); February 27th at 6PM – Neighborhood discussion on sports fields and ice rinks.

Rec Center Grant FYI – City Administrator Neeb announced that the Spearfish Rec and Aquatics Center will receive a \$40,000 grant from the National Rec and Parks Association. This was one of 15 facilities chosen in a 17 state area and covers two years of programming.

Mountain Pine Beetle Update – Public Works Administrator Johnson stated a few more trees infected with Mountain Pine Beetles have been identified and removed on Lookout Mountain as well as by the ice rink in the Campground. Parks, Rec and Forestry Superintendent Hepper has had several calls from private property owners asking for assistance in identifying bug trees and he has responded to many.

Police FYI's – Police Chief Rotert stated that the Hells Angels have chosen Spearfish for their national run in late July of this year. Local agencies are working together to ensure that this will be a smooth event – they expect 500-600 club members and guests in the July 25th-29th time frame. Also, Rotert reported that late last year, several area agencies such as Spearfish, Butte County,

Meade County and Lawrence County, began discussions regarding a combined dispatch center. No recommendations are ready at this time; the next step would be to have a feasibility study done. Rotert also reported there is draft legislation this year looking at 911 funding.

December Fire Report –Fire Chief White presented the December Fire Report:

- 49 Active Members
- 20 Calls for Service - 7 Fire Alarm, 1 Structure Fire, 1 Wildland Fire, 3 Search and Rescue, 3 Hazardous Materials, 3 Vehicle Fire, 1 Animal Rescue, 1 Miscellaneous
- Average Response time: 6 minutes 55 seconds
- Total Volunteer Time – 721 hours 37 minutes; Training -217 hours
- January Training: 1-25-12 – Firefighter Survival, Station 1 @ 7PM

FYI - The annual Spearfish Volunteer Fire Department banquet will be on Saturday January 21st. Social hour will start at 6:00 pm with dinner at 7:00 pm.

FYI - The SVFD has been awarded a 50/50 matching grant from the South Dakota Department of Agriculture/Wildland Fire Division in the amount of \$6000 to build a new smoke house. Our current smoke house is on lease from the State and is in need of a new roof. The matching \$6000 will come from FD funds.

There being no further business before the Council Morgan moved, Young seconded and all voted to adjourn at 7:58 PM.

Dated this 17th day of January, 2012.

CITY OF SPEARFISH

BY: _____
Jerry A. Krambeck, Mayor

David H. Dutton, Finance Officer

Published once at the approximate cost of _____.