

Spearfish City Council

Regular Session Minutes



Date:

February 1, 2010

The Spearfish City Council met in Regular Session in the Council Chambers of the Municipal Services Centre at 7:00 PM on Monday, February 1, 2010 with the following members present: Baker, Davis, Morgan, Schmit, Quinn and Young. Also present: Public Works Administrator Johnson, Police Chief Rotert, Acting Finance Officer Dutton, Environmental Services Manager Callaway, Recreation Facility Director Hoffman and City Attorney Pluimer. Mayor Krambeck presided and called the meeting to order. All stood and recited the Pledge of Allegiance.

Consent Agenda – Morgan moved, Young seconded and all voted to approve the Consent Agenda.

- A. Authorization to obtain proposals on the following budgeted items:
 - Carpet replacement in Library
 - Ceiling and floor replacement at Wastewater Treatment Plant
 - Mowers for the Cemetery and Parks Departments
 - Traffic camera system for North Avenue and Rushmore

- B. Approve travel for Clark Hoyt and Tony Dargatz to Casper, Wyoming to attend Wyoming Groundskeepers and Growers Association Conference, February 16th – 19th, 2010. This travel is budgeted.

- C. Approve Change Order #2, Municipal Water Well – This change order will extend the contract completion date for the well construction and testing from January 19, 2010 to February 18, 2010 as drillers have lost several days due to weather and cement issues. The contract completion date for site restoration work will be June 30, 2010 to allow for favorable seasonal conditions.

- D. Authorize Mayor Krambeck to sign documents for vacation of existing sanitary sewer easement and dedication of new sanitary sewer easement across north end of Spearfish Regional Hospital's property.

- E. Approve minutes of the Regular Session of January 19, 2010.

Items From Visitors – Dave Peters, Superintendent of Spearfish Schools, appeared before Council asking for consideration to waive fees for the new elementary school. Young moved, Quinn seconded and all voted to approve waiving building and grading permit fees of \$23,447.40 for the new school.

BIDS AND PROPOSALS

Alarm System – Schmit moved, Morgan seconded and all voted to authorize purchase of a Sentinel Radio Alarm System from Karas Technical Services at a cost of \$4,295.00. This is a 2010 budgeted item in Police.

Spinner Bikes – Recreation Facility Director Hoffman stated that the Cycling classes have been a great success, have been consistently full and they have been turning people away due to lack of bikes. Initial scope of the program was 20 bikes and they currently have ten. The purchase of five additional bikes would be funded from money remaining in the construction fund and estimated repayment would be two years. The average life span of the bikes based on hours of usage is approximately three years. Young moved, Morgan seconded and all voted to authorize purchasing five (5) Ellite Spinner Bikes from Two Wheeler Dealer Cycle & Fitness at \$1,100 each for a total cost of \$5,500 for the Rec Center.

Vehicle Bids – Bids were opened on Monday, January 25, 2010 for four budgeted replacement vehicles. The low bid does not meet specifications. Bid tab is as follows:

**BID TABULATION - City of Spearfish
January 25, 2010**

(3) 3/4 Ton 4x4 Extended Cab Short Box Pickups (Water, WWTP, Solid Waste)

BIDDER	Year/Make	Unit Cost 3/4 Ton Pickup	Unit Cost 3/4 Ton Pickup	Unit Cost 3/4 Ton Pickup	Date Pickups Available
Junek's	2010 Ram 2500 Crew Cab	\$27,910	\$27,910	\$27,910	120 Days
Queen City Motors	2010 Chevy Silverado Ext. Cab	\$29,180	\$29,180	\$29,180	8 weeks
Integrity Ford	2011 Ford F250 Ext. Cab	\$28,988	\$28,988	\$28,988	5/31 - 6/30/10

**(1) AWD Crossover (Motor Pool for Building
Inspection)**

BIDDER	Year/Make	Unit Cost Crossover	Date Crossover Available	Total BID - Three PU's and Crossover	
Junek's	2010 Dodge Journey	\$22,375	120 days	\$106,105	See Exceptions
Queen City Motors	2010 Chevy Traverse	\$27,592	8 weeks	\$115,132	See Exceptions
Integrity Ford	2010 Ford Edge	\$27,993	03/31/2010	\$114,957	See Exceptions

Alternates for Pickups

BIDDER	A. - Lift Gate	B. - Cab Protector	C. - Tool Boxes	D. - Light Bar
Junek's	\$0	\$0	\$0	\$0
Queen City Motors	\$2,599.40	\$451	\$602	\$317
Integrity Ford	\$2,989	\$531	\$525	\$327

Exceptions

BIDDER

Junek's	Pickups - Crew cab instead of extended cab, 730 amp battery instead of 800 amp, vinyl seats instead of cloth, & no accessory toggle switches
Queen City Motors	Pickups - 730 amp battery instead of 800 amp and no accessory toggle switches
Integrity Ford	Pickups - 730 amp battery instead of 800 amp

Specifications for the three pickups were for ¾ ton trucks budgeted from Water, Sewer and Waste Water Treatment. These will need to be heavy duty pickups to pull trailers and often haul heavy loads over substandard roads as they will be used from one end of the City to the other as well as out of city limits. Preferred rollover time of vehicles is 6-7 years, although we have several in the fleet that are more than 10 years old. Once these new vehicles are received, those being replaced will be handed down to other departments. Shortfalls will be evident without these older vehicles being handed down. Public Works Administrator Johnson stated that the AWD Crossover will replace the blazer used by Building Inspection. Type of vehicle indicated would be of the SUV variety and the Crossover was chosen as the more economical choice. Plans are to surplus the older blazer.

Council member Baker felt the vehicles were not a need and he would like to see a scaling back of the fleet. Council Member Young stated that this item would not have made it to the bid process if it wasn't needed. Baker moved, Davis seconded to not accept the bids for these vehicles. Davis and Baker voted yes, Morgan, Young, Schmit and Quinn voted no and motion was defeated.

Young moved, Morgan seconded to award bid for three pickups and AWD Crossover to lowest responsible bidder Integrity Ford for \$114,957. Motion passed on voice vote, 4-2, with Baker and Davis voting no.

RESOLUTIONS AND ORDINANCES

Ordinance 1116 – Davis moved, Quinn seconded and all voted to approve Second Reading of Ordinance 1116. This ordinance amends Article III of Chapter 13, Solid Waste. The changes to the Restricted-Use Site policy are 1) Days and hours of operation to be set by Public Works Administration, 2) The penalty for disposal will include disposal of any unauthorized wastes at

the Restricted-Use site and 3) Free Dumping at the Restricted-Use Site for city residents will be allowed on dates determined by the Public Works Department.

Ordinance 1117 – Morgan moved, Davis seconded and all voted to approve Second Reading of Ordinance 1117. Due to internal rearranging of the 2010 budget, this ordinance will move Motor Pool from an internal service fund back to General Fund and appropriate hours to general fund.

Ordinance 1118 – Schmit moved, Quinn seconded and all voted to approve First Reading of Ordinance 1118. This ordinance amends Chapter 8, Article II, Section 8-37 – Floodplain Prevention and Protection - Schedule of Floodplain Development Fees to set Floodplain Development Permit Fees of \$25.00 for an individual lot, \$200.00 for a subdivision. Fees will only apply to development in a floodplain, not general questions.

LEGAL AND FINANCE

2010 Volunteer List – Schmit moved, Young seconded and all voted to approve the 2010 Active and Retired/Active Firefighters, the Police Department Volunteers, Rec Center Volunteers and the Library Volunteers listings for insurance purposes.

Signatories – Schmit moved, Morgan seconded and all voted to authorize Mayor Krambeck, Council President Thomas Quinn, Acting Finance Officer David Dutton, Finance Accountant Michelle Wenzel and Finance Accountant Jamie Hafner as Signatories for all City of Spearfish bank and investment accounts.

Contingency Fund Transfer – Schmit moved, Morgan Seconded and all voted to authorize the transfer of \$183,500 from Contingency Fund (101-41150-4560) to Community Subsidies (101-45190-4560). Acting Finance Officer Dutton explained that the 2010 Budget had all community support subsidies budgeted in the Contingency Fund. Contingency Fund is not authorized to have expenditures, so the budget allocation must be transferred to a department that can expend funds. A new department called ‘Community Subsidies’ was created to clearly show the amount of external support that the City gives to the community.

Food Pantry Agreement – Quinn moved, Baker seconded and all voted to authorize Mayor Krambeck to sign the Agreement with the Food Pantry for the facility at the Rec. Center.

Bill List – Davis moved, Morgan seconded and all voted to approve the Bill List dated February 1, 2010.

VENDOR	DESCRIPTION	AMOUNT
ABC BUSINESS SUPPLY	OFFICE SUPPLIES/CHAIRMATS/RACK	\$502.58
AINSWORTH-BENNING CONSTRUCTION	JUNEKS ALLEY PROJECT/SNOW REMV	\$7,556.67
ALL STAR PLUMBING & HEATING	REPAIR PD SLOAN VALVES	\$66.33
ALLTEL	JAN 2010 DISPATCH MDTs	\$239.10
AMCON DISTRIBUTING CO	REC CONCESSIONS/COFFEE	\$691.28
APPLE SCIENTIFIC, INC	LATEX GLOVES	\$152.80
ARBOR DAY FOUNDATION	2010 MEMBERSHIP	\$15.00
BLACK HILLS PIONEER	ANNUAL SUBSCRIPTION LIBRARY/PD	\$203.78
BLACK HILLS POWER & LIGHT	ELECTRICITY	\$10,033.06
BUTLER MACHINERY CO	CUTTING EDGES & BIT ENDS	\$3,091.92

BUTTE ELECTRIC COOP	ELECTRICITY	\$43,119.89
CAPTAIN CLEAN OF THE NH	WATER EXTRACTION & DRYING	\$335.00
CARGILL, INC	BULK DEICER	\$2,902.15
CETEC ENGINEERING SERVICES	TIF2 & COLO BLVD ENGINEERING	\$42,597.84
CIT TECHNOLOGY FIN SERVICES	3 X COPIER LEASE	\$691.40
CLARK PRINTING CORP	PD RECEIPT BOOKS	\$355.50
CUSTOM FIRE APPARATUS, INC	MAP LIGHT & FIRE TRUCK REPAIRS	\$796.57
DAKOTA CHIMNEY RESTORATION	DIG OUT 7 VEHICLES FOR TOWING	\$260.00
DALE'S TIRE & RETREADING	TIRE	\$158.40
DIVISION OF MOTOR VEHICLES	2010 COLO LICENSE A/C	\$14.00
EBSCO SUBSCRIPTION SERVICE	SD HALL OF FAME SUBSCRIPTION	\$44.00
EDDIE'S TRUCK SALES, INC	DEFLECTOR	\$300.64
FASTENAL CO	GRIPS/CLEVIS PINS/EYE SLING	\$231.06
FRIEDEL, JODI	2009 MED REIMBURSEMENT	\$155.57
GALLS ARAMARK	NAMETAGS	\$118.98
GALLS INC - ARAMARK	RETIREMENT BADGES	\$743.30
GRAINGER INC	REBUILD KITS	\$228.00
GREAT WESTERN TIRE, INC	TIRES/TIRE REPAIR	\$244.35
HANSEN, JERROLD A	2009 TAX REFUND	\$259.66
HAWKINS, INC	BIOCUBE/CITRUS TERPENE	\$762.00
HD SUPPLY WATERWORKS	SHUT OFF TOOL/WATER REPAIRS	\$1,234.57
HEARTLAND PAPER CO	TRASH BAGS/TOWELS/GLOVES	\$374.95
HEISLER HARDWARE	SUPPLIES/TOOLS/REPAIRS/HARDWARE	\$609.89
HEPPER, KEITH	TRAVEL-CHAMBERLAIN-MEETING	\$47.43
HILLYARD / SIOUX FALLS	TOILET PAPER/LINERS/CLEANERS	\$334.95
HOOD & NIES TRUST ACCOUNT	TWO SERF FAÇADE LOANS	\$20,000.00
INT'L PUBLIC MGMT ASSOC	POLICE TESTING MATERIALS	\$501.50
JENNER EQUIPMENT CO	EQUIPMENT REPAIR PARTS	\$1,583.88
JOHNSON CONTROLS, INC	SPEARFISH GARAGE HEATER	\$1,887.00
JOSEPH G. POLLARD CO INC	DIFFUSERS/HYDRANT MARKERS	\$1,546.93
JUNEK'S SERVICE CORP	BOOT/CABLE	\$41.57
KDV INC	2009 & 2010 SNOW REMOVAL SVCS	\$3,150.00
KLAPPERICH, WILLIAM	REFUND STATE RECERTIFICATION FEES	\$80.00
KMART	SAND PAPER/DOOR MAT	\$17.96
KNOLOGY INC	JAN 2010 TELEPHONE/INTERNET	\$1,997.56
KT CONNECTIONS	NETWORK ADMIN	\$1,424.00
LAW ENFORCEMENT SYSTEMS	ABANDONED VEHICLE LABELS	\$69.00
LAWSON PRODUCTS, INC	HARDWARE	\$404.96
LIGHTING MAINTENANCE, CONT	LIGHTING MAINTENANCE CONTRACT	\$126.00
MARTIN, GEORGE	2009 MED REIMBURSEMENT	\$237.83
MEDTOX DIAGNOSTICS, INC	AMP VII KITS	\$163.79
METZGER-HOLCOMB ANIMAL CLINIC	EUTHANASIA CONTRACT	\$100.00
MG OIL CO	1000 THF	\$864.00
MID-STATES ORGANIZED CRIME	2010 MEMBERSHIP	\$150.00
MIDWEST PLAYSCAPES	VINYL REPAIR KITS	\$109.63
MIDWEST RADAR & EQUIPMENT	RADAR CERTIFICATIONS	\$210.00

NEVE'S UNIFORMS, INC	UNIFORMS/PISTOL/EQUIPMENT	\$1,188.93
NEW PIG CORP	CEILING LEAK CATCHER	\$114.34
NORTHERN SAFETY TECH, INC	STRAP KIT/LIGHTBAR STRAP KIT	\$137.62
ONE TIME VENDORS	VARIOUS REFUNDS-REC CENTER	\$87.88
PENNINGTON CO SHERIFF	PSYCHOLOGICAL EVALUATION	\$300.00
PITNEY BOWES INC	POSTAGE METER INK	\$86.98
RECORDED BOOKS, LLC	RECORDED BOOKS	\$135.00
RU2 SYSTEMS INC	SPEED TRAILER REPAIRS	\$330.00
SAFWAY STORES, INC	K KLUNDER PARTY SUPPLIES	\$12.89
SDML WORKERS COMPENSATION	2010 WORK COMP INSURANCE	\$97,373.00
SHARKEY PLUMBING & HEATING	SLOAN VALVE	\$9.87
SOUTH DAKOTA MUNICIPAL LEAGUE	2010 LEGISLATIVE DAY REGISTRATION	\$135.00
SPEARFISH AMBULANCE SERVICE	HARD COVER MASKS	\$88.00
SPEARFISH AUTO SUPPLY	TOOLS/REPAIRS/CHEMICALS/SUPPLIES	\$2,120.88
SPEARFISH CHAMBER OF COMMERCE	LEADERSHIP CLASS-K ELLETSON	\$250.00
SPEARFISH EXCAVATING, INC	2009 SNOW REMOVAL SERVICES	\$4,210.00
SPEARFISH GLASS	PLEXIGLASS	\$15.00
SPEARFISH MOTORS, INC	SERVICE & REPLACE TIRES PD8 & PD10	\$1,043.81
SPEARFISH SENIOR SERVICE CENTER	MONTHLY ALLOTMENT	\$825.00
SPEARFISH SPORTING GOODS	FOUR 38 SPEC	\$75.96
STADLER INDUSTRIAL SERVICE	WATER PARK PLAQUE/BEND METAL	\$564.08
STATE RADIO COMMUNICATIONS	1ST 1/2 2010 TELETYPE SERVICE	\$3,000.00
SUMMIT SIGNS & SUPPLY, INC	SIGNS	\$672.00
SUPERIOR LAMP & SUPPLY	MED TO MED (3.5") SOLID EXT	\$162.77
SUPERIOR SANITATION LLC	RESTROOM RENTALS	\$480.00
THE MERCANTILE	BOOTS-DARGATZ/TOOLS/SUPPLIES	\$158.90
THE UPS STORE #5137	SHIPPING SERVICES	\$94.83
VISIT SPEARFISH INC	FEB 2010 BID BOARD & CITY ALLOTMENT	\$36,875.00
WALMART COMMUNITY BRC	OFFICE/MISC/PROGRAM/CONCESSIONS	\$1,212.21
WELLS FARGO BUSINESS CARD	FUEL-TRAVEL-HURON	\$57.00
WELLS PLUMBING CORP	PRESSURE GAUGE/VALVE	\$61.56
WESTERN COMMUNICATIONS, INC	NICAD BATTERIES/RADIOS/ANTENNAS	\$2,264.50
WESTERN HILLS HUMANE SOCIETY	MONTHLY ALLOCATION	\$2,000.00
WHITE'S QUEEN CITY MOTORS	SERVICE PD5/REPAIR PD12/SHOE KIT	\$679.12
WOLFF'S PLUMBING & HEATING	BRASS ELBOW/FLUSH VALVE COVERS	\$62.52
** TOTALS **		\$311,022.88

January 2010 Salary Expense - Bill List 02/01/10

	Gross Wages/Benefits		
Mayor/Council	\$	6,964.84	1.33%
City Administrator		58,232.88	11.13%
Finance		16,544.66	3.16%
Human Resources		5,588.91	1.07%

Gov't Bldgs	12,254.36	2.34%
PW Admin	30,736.98	5.87%
Police	121,351.62	23.19%
Police Comm	29,170.26	5.58%
Fire	-	0.00%
Bldg Inspect	11,527.45	2.20%
Streets	9,738.07	1.86%
Snow Removal	33,684.82	6.44%
Storm Water	-	0.00%
Cemetery	3,251.96	0.62%
Animal Control	3,118.14	0.60%
Recreation/Aquatic	40,536.17	7.75%
Spectator		
Recreation	1,623.39	0.31%
Parks	7,105.12	1.36%
Library	18,473.85	3.53%
Plan & Zone	10,061.37	1.92%
Motor Pool	12,494.38	2.39%
Water	23,477.96	4.49%
Electric Production	11,074.96	2.12%
Sewer	9,156.67	1.75%
WWTP	27,814.95	5.32%
Parking	-	0.00%
Solid Waste	18,908.24	3.61%
Campground	303.23	0.06%
Totals	<u>\$ 523,195.24</u>	<u>100.00%</u>

APPROVAL

INITIALS

Mayor Krambeck
David Baker
Eric Davis
Mary Morgan
Tom Quinn
Doug Schmit
Paul Young

FYI – Broom Ball Bash –Public Works Administrator Johnson announced that the Broom Ball Bash will take place at the Ice Rink in the City Campground on February 6th with registration at 4PM.

FYI - Raffle – Hope Ranch of Montana (Matt and Amanda DeSarro) plans to raffle \$500 cash and 7 days/ 6 nights in Mesa AZ Vacation Home (home owned by Ron and Dana Sneesby) Winner has 1 year to book. Cost of tickets - \$25 each. Ticket sales from Feb. 1 to the drawing on Feb 28th. Proceeds to benefit Brian and Mariah Gill’s African (Ethiopia) Adoption.

FYI - Raffle – Realtor’s For Kids, Inc. plans to raffle a trip for 2 to Kauai, Hawaii- 5 nights at the Grand Hyatt, Kauai. Cost of tickets - \$25.00 with ticket sales from February 1st to April 13th. Proceeds to benefit Realtors for Kids, Inc.

FYI – Municipal Government Day - Mayor Krambeck, Paul Young, David Baker, David Dutton and Michelle Wenzel will attend the 2010 Municipal Government Day at the Legislature on February 2-3.

SD DOT Advertise for Bids – Young moved, Morgan seconded and all voted to authorize Mayor Krambeck to sign the Letting Authorization for Project Number P8301(01), PCN 6884. (Main Street Project). This will authorize and request the SD Department of Transportation to advertise the project for bids. This project will be covered by 81.95% Federal participation and 18.05% in State matching funds up to a maximum of \$1,500,000.00. Costs in excess of that amount will be paid for with City funds.

There being no further business before the Council, Morgan moved, Schmit seconded and all voted to adjourn at 7:38PM.

Dated this 1st day of February 2010.

CITY OF SPEARFISH

BY: _____
Jerry A. Krambeck, Mayor

ATTEST:

David H. Dutton, Acting Finance Officer

Published once at the approximate cost of _____.