

Spearfish City Council

Regular Session Minutes



Date:
March 15, 2010

6:00 PM: The local Board of Equalization heard assessment appeals in the Council Chambers.

The Spearfish City Council met in Regular Session in the Council Chambers of the Municipal Services Centre at 7:00 PM on Monday, March 15, 2010 with the following members present: Baker, Davis, Morgan, Schmit, Quinn and Young. Also present: Environmental Services Manager Callaway, Police Lieutenant Jacobs, Fire Chief White, Acting Finance Officer Dutton, Human Resource Director Friedel and City Attorney Pluimer. Mayor Krambeck presided and called the meeting to order. All stood and recited the Pledge of Allegiance.

Consent Agenda – Morgan moved, Young seconded and all voted to approve the Consent Agenda.

- A. Set bid opening for Spearfish Dog Park for April 12, 2010 at 10:00 AM.
- B. Reschedule bid opening for Elkhorn Ridge North Service Road Extension from March 29th to April 12, 2010 at 10:00 AM.
- C. Approve the following Brown Bag Permit requests:

Pavilion	Lynsey Rogers	Wedding Reception	4/10/10
Pavilion	Spearfish Bicycle Co-op	Fund Raising Party	4/23/10
Pavilion	Ryan Koerner	Wedding Reception	4/30/10
Snappers Club	Kathy Woodruff	Wedding Reception	4/17/10
Snappers Club	Christie Walport	Wedding Reception	4/24/10
Snappers Club	Ryan Koerner	Rehearsal Dinner	4/29/10

- D. Accept Monthly Financial Report Dated February 28, 2010.
- E. Approve minutes of the Regular Session of March 1, 2010.

ITEMS FROM VISITORS

Proclamation – Mayor Krambeck proclaimed March 28th as Donnie Smith Day. Ray Spellman was present to accept the proclamation and will present to Donnie at his surprise birthday party in Minnesota.

Overview of the Food Pantry Project – Larry Weiers, Food Pantry Treasurer, stated that they have met and exceeded the \$45,000 construction fund goal and have raised \$48,783.10 to date. The organization is very thankful to the City and community for the generous donations that have come in – both monetary and goods and services. Construction on the facility has begun

utilizing all local contractors. Citing an example of community generosity, Weiers stated that Ainsworth-Benning presented a statement of over \$7,000 for the work to cut out and install the large exterior access door with a note on the bottom stating the service is donated to the Food Pantry – they are not to pay the bill. The Food Pantry is looking forward to moving into the new facility by the target date of June 1st. They plan to make the facility 100% handicapped accessible with button push entry doors and a handicap compatible restroom facility. Weiers also stated that recently, they were notified they will receive a grant from the John T. Vucurevich Foundation matching the construction fund goal of \$45,000.

BIDS AND PROPOSALS

Campground Waterline Proposal – Quinn moved, Morgan seconded and all voted to accept proposal from Nold Excavating for City Campground Waterline Project at a price of \$12,373.11. Environmental Services Manager Callaway stated that a major leak was recently isolated and needs to be replaced prior to the overlay that will be done later this year. Five proposals were received with Nold having the low quote.

Bid Award – Quinn moved and Schmit seconded to award bid to Spearfish Excavating for Colorado Boulevard Water Main Replacement at a price of \$258,324.42. Motion passed on voice vote with Baker abstaining due to appearance of conflict of interest. Callaway stated there were six bidders for this project with Spearfish Excavating having the low bid.

Mower Attachment Proposal – Morgan moved, Young seconded and all voted to accept proposal from Jenner Equipment for mower attachment for Bobcat utility vehicle at a price of \$3,836.

Maintenance Proposal – Quinn moved, Young seconded and all voted to accept proposal from Cummins Central Power LLC for yearly generator maintenance agreement at a price of \$3,420. Environment Services Manager Callaway stated there are currently six generators on the agreement.

HEARINGS

Public Hearing – Northern Hills Training Center is applying for Special Malt Beverage License for the NHTC Chili Feed at the Pavilion on Tuesday, October 19, 2010. Mayor Krambeck opened public hearing at 7:26 PM. There were no oral or written comments and public hearing was closed at 7:27 PM. Young moved, Morgan seconded and all voted to approve the Special Malt Beverage License for Northern Hills Training Center for their annual Chili Feed on 10-19-2010.

RESOLUTIONS AND ORDINANCES

First Reading of Ordinance 1119 – Ordinance 1119 supplements the 2010 Appropriations Ordinance in the SERF Fund to refund a landscaping deposit. Acting Finance Officer Dutton stated this is a housekeeping item needed in order to refund a 2006 Landscaping deposit where the loan is paid and the landscaping is completed. Young moved, Morgan seconded and all voted to approve first reading of Ordinance 1119.

LEGAL AND FINANCE

2009 Audit – Morgan moved, Schmit seconded and all voted to authorize Mayor Krambeck to sign the engagement letter with Ketel-Thorstenson, LLC to audit for year ending December 31, 2009.

Fund Transfer – Young moved, Schmit seconded and all voted to authorize transfer \$1,800 from Contingency (101-41150-4560) to Community Subsidies (101-45190-4560) for the Recreation Grants that were authorized during the budget process but not included in the previous transfer request.

FYI – Raffle - Spearfish Cooperative Preschool plans to raffle Theme gift baskets (ie: Game Night, Car Wash, Spa...). Tickets are \$1 each with ticket sales from March 8th to drawing on March 19th. Proceeds to benefit Spearfish Cooperative Preschool for a new equipment fundraiser.

HUMAN RESOURCES

Wage Increases – Schmit moved, Morgan seconded and all voted to approve the following increases effective 4/4/2010. These step increases were withheld in December as these employees had not yet completed their 6-month in training period.

- Mike Hansen, Police Officer, Grade 16, step 4, \$18.36 per hour
- Josh Seiler, Fitness Instructor, Grade 6, Step 2, \$10.67 per hour
- Jennifer Vanden Hoek, Fitness Instructor, Grade 6, Step 2, \$10.67 per hour

Bill List – Morgan moved, Quinn seconded and all voted to approve the Bill List dated March 15, 2010.

VENDOR	DESCRIPTION	AMOUNT
A & B WELDING SUPPLY CO	ARGON/HOSE/CYLINDER LEASE	\$110.95
A & J SUPPLY	STEEL/PIPE/OVERSHOES/BOOTS	\$300.98
ABC BUSINESS SUPPLY	COPY PAPER/MATS/INK/HAND TRUCK	\$1,025.14
AINSWORTH-BENNING CONSTRUCTION	SNOW REMOVAL SERVICES	\$985.95
HARLAN, BOB	PRINTER REPAIR	\$98.00
ALLART, KATIE	2010 MEDICAL REIMBURSEMENT	\$350.00
ALPINE IMPRESSIONS	REC VOLLEYBALL T SHIRTS	\$91.50
AMCON DISTRIBUTING CO	CONCESSIONS	\$259.80
ARGUS-HAZCO	MSA SENSOR	\$491.44
ASAP INC	4 X CONF REGISTRATION 3/10/10	\$80.00
BBC AUDIOBOOKS AMERICA	CDs	\$425.66
BELLE FOURCHE LANDFILL	LANDFILL FEES	\$15,138.76
BH SOC HUMAN RESOURCE MGT	2010 MEMBERSHIP DUES-FRIEDEL	\$40.00
BLACK HILLS AUTO PARTS INC	FILTERS/BATTERY/REPAIRS	\$539.32
BLACK HILLS CHEMICAL CORP	CLEANERS	\$635.46
BLACK HILLS PIONEER	FEB 2010 LEGAL PUBLISHING	\$605.87
BLACK HILLS POWER & LIGHT	ELECTRICITY	\$8,231.99
BLACK HILLS PURE, INC	COOLER RENTALS/WATER	\$52.25
BLACK HILLS STATE UNIVERSITY	STUFF UTILITY BILLS/PRINTING SERVICE	\$1,219.15
BLACK HILLS TIMBER EQUIPMENT	SNOW REMOVAL SERVICES	\$2,242.50
BLACK HILLS TRUCK & TRAILER	BRAKE REPAIRS	\$1,229.79
BUTLER MACHINERY CO	SEALS	\$12.42
C&C TOWING LLC	TOWING-CASE 10-2246	\$35.00
CARGILL, INC	BULK DEICER	\$8,353.58
CHAIN SAW CENTER	SNO BLADE REPAIRS/REPAIR PARTS	\$187.95
CHRIS SUPPLY COMPANY, INC	FAN/POWER SUPPLY/KEYBOARD	\$149.90
CLAUSER MACHINE WORKS	MAKE PULLER BOLT	\$20.00

CULLIGAN SOFT WATER CORP	WATER	\$78.00
NIEHAUS, JOHNNY H	CHARGER & TAHOE CAGES	\$950.00
DAKOTA AMMO, INC	AMMO	\$1,340.25
DAKOTA BACKUP	NETWORK BACKUP ADMIN	\$737.11
DAKOTA BUSINESS CENTER	COPY MACHINE STAPLES	\$50.00
DALE'S TIRE & RETREADING	TIRES	\$1,565.20
DIVISION OF MOTOR VEHICLES	2010 CON LIC RENEWAL/CITY LICENSES	\$62.00
DTE INC	TOMMY LIFT GATE	\$2,154.00
DUNWOODY JEWELRY	ENGRAVE GUN BARREL	\$30.00
ECOLAB PEST ELIMINATION	PEST CONTROL PROGRAM	\$56.00
EDDIE'S TRUCK SALES, INC	ARM	\$30.79
ENERGY LABORATORIES	LAB TESTS	\$504.00
FASTENAL CO	HARDWARE/SEALED CABLE/GLOVES	\$3,470.85
FIRERESCUE MAGAZINE	12 ISSUE PRINT RENEWAL	\$41.95
FSH COMMUNICATIONS, LLC	MAR 2010 PAYPHONES	\$180.00
GALLS ARAMARK	DUTY BOOT/TACTICAL CARRIER	\$189.96
GENE'S LOCK SHOP	SERVICE CALL/KEY & LOCK SERVICES	\$429.98
GODFREY BRAKE SUPPLY	BRAKE REPAIRS	\$1,109.99
GRAINGER, W.W., INC	STEPLADDER/FILTERS/LAMPS/REPAIR	\$727.95
GREAT WESTERN TIRE, INC	TIRE TUBE/TIRE/TIRE REPAIR	\$148.09
HACH CO	FLOURIDE	\$255.07
HANSON, STEVE	2010 BOOT ALLOWANCE	\$70.00
HAWKINS, INC	AQUA HAWK/CHLORINE TANK WRENCH	\$4,739.20
HD SUPPLY WATERWORKS	COUPLINGS/PLIERS/BUTT CONNECTORS	\$296.81
HDR ENGINEERING, INC	SPEARFISH WATER DESIGN ENGRG	\$261.48
HEALTH COMMUNICATIONS, INC	CAST MANUALS	\$253.31
HEARTLAND PAPER CO	FLOOR FINISH/LINERS/TOWELS/CLEANER	\$996.74
HEIMAN FIRE EQUIPMENT, INC	MOUNTING POSTS	\$197.35
HEISLER HARDWARE	HARDWARE/TOOLS/REPAIRS/SUPPLIES	\$80.25
HIGHSMITH CO	BOOK JACKETS/SLEEVES/LAMINATE	\$184.17
HILLS MATERIALS CO	2" & 3/4" CRUSHED ROCK	\$1,021.81
HILLYARD / SIOUX FALLS	FLOOR CLEANER MACHINES (4)/TOWELS	\$2,635.18
HOUCHEN BINDERY, LTD CORP	BOOK BINDING	\$133.45
IBM CORP	2010 SOFTWARE MAINTENANCE	\$403.30
INGRAM LIBRARY SERVICES	BOOKS	\$2,529.75
INTEGRITY FORD CORP	FLUSH FUEL INJECTORS/ALIGNMENT/ASY	\$353.43
JONATHAN P TISH	NEW POLICE CAR RADIO SETUPS	\$142.85
KAZCO, INC	PHONE/CLOCK/BATTERIES/REPAIRS	\$348.58
KETEL THORSTENSON, LLP	FY2008 FINAL AUDIT BILLING	\$550.00
KNECHT HOME CENTER, INC	PAV DOOR REPAIRS/HARDWARE/TOOLS	\$1,354.92
KT CONNECTIONS	KILLSPAM SERVICE	\$60.00
LAKESIDE EQUIPMENT CORP	BUSHINGS/SHEAVES	\$456.00
LAWRENCE COUNTY TREASURER	PARKING DISTRICT ASSESSMENTS	\$803.25
LAZY B ENTERPRISES	CITY HALL RECYCLING SERVICES	\$38.00
LESTER, CHANCE	2010 REC 3 ON 3 BASKETBALL REFEREE	\$60.00
LIGHT & SIREN	2 LIGHT BARS	\$615.25
LIGHTING MAINTENANCE, CONT	LIGHTING MAINTENANCE CONTRACT	\$126.00

MAXIM HEALTH SYSTEMS LLC	IMMUNIZATION-P LAHREN	\$24.00
MG OIL CO	DELOLE 15/40	\$1,713.90
MICROMARKETING, LLC	CDs	\$548.76
MIDCONTINENT COMMUNICATIONS	MAR 2010 CAMPGROUND CABLE & NET	\$386.74
MINITMAN INC	ICE/GAS	\$26.78
MOYLE PETROLEUM BULK INC	FEB 2010 BULK FUEL CONTRACT	\$15,893.96
NATIONAL ACADEMIES OF E911	2010 DISPATCH RECERTIFCATE QUIZZES	\$150.00
NORTHERN BLACK HILLS ROTARY	HEALTH FAIR BOOTH SETUP	\$800.00
NORTHERN HILLS TRAINING CENTER	JANITOR/SNOW REMOVAL SERVICE	\$516.18
NORTHERN IMPROVEMENT CO	OMEGAMIX	\$900.00
OCCUPATIONAL HEALTH NETWORK	DRUG/ALCOHOL TESTING	\$120.00
OFFICE TECHNOLOGY & SUPPLY	CLIPBOARDS/LAMINATE	\$61.92
ONE TIME VENDORS	REFUNDS	\$181.16
3BG LLC	CHAIN LUBE	\$6.29
POWERPLAN	SEAT REPAIR/SWITCH/FLYWHEEL REPR	\$4,615.63
QWEST	MAR 2010 CIRCUIT/911 SERVICE	\$1,165.76
RANDOM HOUSE, INC	CDs	\$130.55
RAPID DELIVERY	DELIVERY & PICKUP SERVICES	\$64.90
REGIONAL HEALTH	DRUG SCREEN COLLECTION	\$152.00
RICHARDS, KEITH	REIMBURSE BRACKET PURCHASE	\$63.58
SAND CREEK PRINTING CORP	INSPECTOR REPORT FORMS	\$98.00
SANITATION PRODUCTS CORP	CURBTENDER REPAIRS/GARBAGE BINS	\$9,187.74
SD ELECTRICAL COMMISSION	MAINTENANCE INSPECTION-REC CENTER	\$50.00
SD FIRE FIGHTERS ASSOCIATION	2010 MEMBERSHIP 55 MEMBERS	\$825.00
SERVALL TOWEL & LINEN	UNIFORM/FLUSHER/MOP/MAT RENTAL	\$1,307.36
MILANO, ANDREA	DECALS 2010 TAHOE/2 x 2010 CHARGERS	\$1,150.00
SOCCI SPORT LLC	INDOOR SOCCER GOALS/BOOK/DVD	\$299.95
SOUTH DAKOTA BUREAU OF ADMIN	WWTP CENTREX CHARGES	\$10.04
SOUTH DAKOTA STATE TREASURER	FEB 2010 SALES TAX REMITTANCE	\$5,436.33
SPEARFISH AUTO SUPPLY	REPAIR PARTS/HARDWARE	\$1,354.91
SPEARFISH BUILDING & SUPPLY	HARDWARE/LUMBER	\$230.32
SPEARFISH ELECTRIC & HEATING	ELECTRICAL SERVICE & REPAIRS	\$2,246.97
SPEARFISH EXTINGUISHER	FIRE EXTINGUISHER TESTS	\$283.00
SPEARFISH GLASS	HUDSON HALL ENTRANCE GLASS	\$856.65
SPEARFISH MOTORS, INC	SVC & RPR PD8/SNOW TIRES CHARGERS	\$1,520.76
SPEEDY MART, INC	GAS/OIL	\$31.92
STADEL, BRENDA	WEBSITE ADMINISTRATION	\$20.00
SUMMIT SIGNS & SUPPLY, INC	ROAD & STREET SIGNS	\$1,897.50
SUPERIOR SANITATION LLC	DRAIN CLEANING/RESTROOM RENTALS	\$930.00
SWANSON FLO-SYSTEMS CO	BLOCK KIT	\$141.62
SYSCO FOOD SERVICES OF MT	CONCESSIONS	\$69.52
TASC	2ND QTR 2010 DEBIT & FLEX PLAN ADMIN	\$698.40
THE MERCANTILE	EXCHANGE SHOVEL/HARDWARE	\$7.23
THE UPS STORE #5137	SHIPPING-RAIN DROP PRODUCTS	\$10.49
VAN DIEST SUPPLY CO	MOSQUITO ALTOSID BRIQUETS	\$7,735.20
VERIZON WIRELESS	MAR 2010 CELL PHONES	\$1,896.43
WELLS FARGO BUSINESS CARD	TRAVEL/REGISTRATIONS/HYDRORANGER	\$2,819.43

WELLS PLUMBING CORP	PUMP/PLUMBING HARDWARE	\$398.77
WESTERN COMMUNICATIONS, INC	REPAIR DIGITAL RADIO/MICROPHONES	\$642.30
WESTON ENGINEERING INC	PR#3 TIF#2 WATER WELL	\$85,434.08
WHITE'S QUEEN CITY MOTORS	SPLASH GDS PD1/SVC&RPR PD13/PARTS	\$487.33
WHITE, TYSON	3 ON 3 BASKETBALL REFEREE	\$156.00
WOLFF'S PLUMBING & HEATING	REPAIR WATER SOFTENER PIPE	\$113.85
ZIEGLER BUILDING CENTER	PROPANE/URTHANE	\$37.44
** TOTALS **		\$231,642.28

APPROVAL INITIALS

Mayor Krambeck
David Baker
Eric Davis
Mary Morgan
Tom Quinn
Doug Schmit
Paul Young

Reminder – BHFOA Winter Speaker on Wednesday March 31st in Spearfish and Thursday April 1st in Rapid City.

Reminder – District 10 in Belle Fourche April 20.

Polar Plunge Update – Police Lieutenant Jacobs stated that the first annual Polar Plunge for Special Olympics on March 13th was a big success with 107 jumpers and raising nearly \$20,000. This event was tied to the Police Department’s Torch Run.

ITEMS FROM ATTORNEY

Deed - City Attorney Pluimer stated that the revised Warranty Deed is ready for the Prairie Hills Transit lots in the McGuigan Addition. Schmit moved, Quinn seconded and all voted to authorize Mayor Krambeck to sign the warranty deed to transfer real estate to West River Transit Authority, d/b/a Prairie Hills Transit.

There being no further business before the Council, Schmit moved, Morgan seconded and all voted to adjourn at 7:39 PM.

Dated this 15th day of March 2010.

CITY OF SPEARFISH

BY: _____
Jerry A. Krambeck, Mayor

ATTEST:

David H. Dutton, Acting Finance Officer

Published once at the approximate cost of _____.