

Spearfish City Council

Regular Session Minutes



Date:
April 19, 2010

The Spearfish City Council met in Regular Session in the Council Chambers of the Municipal Services Centre at 7:00 PM on Monday, April 5, 2010 with the following members present: Baker, Morgan, Schmit, Quinn and Young. Davis was absent. Also present: Police Chief Rotert, Assistant Fire Chief Gige, Acting Finance Officer Dutton, Public Works Administrator Johnson, Environmental Services Manager Callaway, City Planner Watson and City Attorney Pluimer. Mayor Krambeck presided and called the meeting to order. All stood for Cub Scouts Pack 17 flag ceremony and presentation of colors and all recited the Pledge of Allegiance led by Cub Scouts Pack 17.

Consent Agenda – Morgan moved, Quinn Seconded and all voted to approve the Consent Agenda.

- A. Authorize Mayor to sign letter of approval for Lehman Trike to re-amortize their SD Board of Economic Development REDI Loan for an additional five years.
- B. Authorize Mayor to sign Letter of Request to both Midcontinent and Knology requesting that the City of Spearfish wishes to exercise its option to use the government and educational access channel at Black Hills State University.
- C. Approve Encroachment Agreement for handicapped ramp at new business on the southeast corner of Illinois and 7th – ramp is on the north side of the building and encroaches on the Illinois Street right of way.
- D. Approve the following Brown Bag Permit requests:

Facility	Applicant	Event	Date
Pavilion	Michelle Franzen	Wedding Reception	5/8/10
Pavilion	Abby Lordemann	Wedding Reception	5/14/10
Pavilion	Matt Soriano	Wedding Reception	5/15/10
Pavilion	Sandie Roberts	Wedding Reception	5/22/10
Pavilion	Brandy Symonds	Wedding Reception	5/28/10
Pavilion	Michelle Lane	Wedding Reception	5/29/10
South Shelter	Christi Hampton	College Graduation	5/8/10
Center Shelter	Mark Mazza	College Graduation	5/8/10
Salem Shelter	Rachel Hendricks	College Graduation	5/8/10
Snappers Club	Mary McGuigan	90th B'day Party	5/1/10
Snappers Club	Danelle Johnson	College Graduation	5/7/10
Snappers Club	Cindy Koehler	Wed. Rehearsal Supper	5/21/10

Snappers Club	Kurt Triscori	Family Get Together	5/23/10
Snappers Club	Tiffany Humbracht	Wedding Reception	5/29/10
South Shelter	Brenda Faust	Wedding Rehearsal	5/13/10

E. Accept the Monthly Financial Report dated March 31, 2010.

F. Approve minutes of the Regular Session of April 5, 2010.

ITEMS FROM VISITORS

Proclamation – Mayor Krambeck proclaimed April 24th as National and Global Youth Service Day in Spearfish and stated that young people should be viewed as the hope not only of the future, but also of today, and should be valued for the idealism, energy, creativity, and commitment they bring to the challenges found in their communities.

Proclamation – Mayor Krambeck proclaimed April 24th as Arbor Day in Spearfish. A planned Arbor Day celebration will be Saturday, April 24th at Rose Hill Cemetery at 10:00 am.

Community Garden Proposal – Public Works Administrator Johnson stated that Hills Horizon’s has been looking to identify a location for a Community Garden site and Public Works Department has recommended the State & Grant area near Elgin as it would be an easier location to get water to and the area is currently undeveloped. Josh Kruger from Hills Horizons stated that last year, they conducted a small poll in Spearfish and two items of community interest were discovered – recycling and a community garden. At this time, Hills Horizons is looking to operate a community garden and is seeking a location to provide garden space for those who do not have their own. They plan to offer incentives for gardeners who ride their bicycles to the garden spot and have youth and senior programs as well. Hills Horizons will pay for water used and provide the raised bed structures, a garden shed and gardening hoses and tools for patrons. They are asking the City to provide the location to use and to get water to the site. Hills Horizons plans to charge a seasonal fee per garden bed to its patrons to help pay for water, garden tools and equipment. Council Member Baker asked if any other locations had been evaluated. Mr. Kruger stated they have looked at several locations with the proposed site near Elgin Street being the preferred site since water can be accessible, public restrooms are being built this summer and the nearby parkland is desirable so parents can garden while their children play within viewing distance. They did evaluate an area in the Della Vecchia addition and found that accessibility to the area is an issue and water is a problem as water cannot be drawn from the creek. Jared Capp from Hills Horizons added that the safety factor is important and that is an area of low and slower traffic. Council Member Quinn asked if there are any other areas within the State and Grant parcel that would work citing strong concern with having the garden fences too near a neighboring driveway. Public Works Administrator Johnson stated that the other side of the area would be very costly to get water to. City Planner Watson stated the layout of the proposed garden can be reconfigured into an atypical shape in order to move the border farther away from the neighboring driveway. Council Member Schmit asked what the plan is for gardening soil as that which is there is terrible and not viable for gardening. Kruger replied that topsoil would be hauled in once the raised beds were placed.

Jared Capp from Hills Horizons stated that so far, there are nearly 60 people interested in a community garden plot. The planned parking lot, central location, public restrooms and easier access to water make this a very appealing location. Kevin O’Dea stated that Hills Horizons would educate its patrons to not use the nearby resident’s driveway for parking or turnaround.

Council Member Baker asked about annual maintenance. Jared Capp replied that there would be year-to-year upkeep and replacement – they plan to use local pine for the raised beds and though it decays faster, it is locally accessible. Council Member Morgan asked if they had looked at the area south of the City Shop. Kruger replied that they had, but there is no public restroom facilities proposed in the vicinity and the City Park is not within viewing range for parents with children. He cited safety concerns as Canyon Street becomes higher traffic during the camping season which coincides with gardening season.

Baker moved, Schmit seconded all voted to accept the proposal for a Community Garden by Hills Horizons on the south east side of the State and Grant property with the stipulation that the fencing for the garden must be a minimum of 50 feet from the property line on the east side.

BIDS AND PROPOSALS

Proposal for Managed IT Services – Quinn moved, Young seconded and all voted to accept proposal from KT Connections for Managed IT Services.

Proposal for Sand/Oil Separator – Morgan moved, Quinn seconded all voted to accept proposal from Salzsieder Construction for installation of sand/oil separator at Green Acres Shop at a price of \$5,200.

Bid Award – Public Works Administrator Johnson stated that the design of the dog park was done in house. Community donations consist of a bench, sign and money to be used for amenities in the park. Bid opening for the dog park project in the northwest side of the State and Grant area had two bidders for the project which consists of fencing and concrete work: Rushmore Fencing - \$26,899.73 and Foothills Fence - \$27,902.24. Quinn moved, Young seconded and all voted to award bid to Rushmore Fencing for an amount of \$26,899.73.

RESOLUTIONS AND ORDINANCES

Resolution 2010-09 – City Planner Watson stated that easements are in place for Elkhorn Ridge Lift Station A and B plus the forcemain and the technical checks have passed. Public Works Administrator Johnson stated that the structures have met design qualifications, cost recapture issues have been resolved, City staff have operated the lift stations for 1 ½ years and staff is comfortable with accepting the dedication. Young moved, Morgan seconded and all voted approval of Resolution 2010-09 - Dedication of Elkhorn Ridge Lift Stations A and B plus forcemain.

LEGAL AND FINANCE

Vette City USA - Visit Spearfish requests approval of Street Closure, allowance for Street Vendors and Open Container for Corvette Classic, “Vette City USA” on Friday July 16, 2010 from 5:00 PM to 9:30 PM on Main Street from Jackson to Grant. Young moved, Morgan seconded and all voted to approve Street Closure, allowance for Street Vendors and Open Container for Vette City USA, July 16, 2010 from 5PM to 9:30 PM on Main Street from Jackson Boulevard to Grant Street.

PUBLIC WORKS

Change Order #7- Quinn moved, Schmit seconded and all voted to approve Change Order #7 - Time Extension for Spearfish Business and Industrial Park Phase 2 Expansion from October 27, 2009 to July 15, 2010.

Change Order #3 – Schmit moved, Quinn seconded and all voted to approve Change Order #3 - Municipal Water Well for an increase of \$36,731.75 for under/over final quantities and time extension from February 18, 2010 to February 26, 2010.

Humane Society Lease – Morgan moved, Schmit seconded and all voted to authorize Mayor Krambeck to sign Lease Agreement with Western Hills Humane Society.

Elkhorn Ridge Golf Course – Young moved, Quinn seconded and all voted to authorize Elkhorn Ridge Golf Course to expend up to \$4,000 from Golf Course Capital Fund for Golf Cart Path Turnaround. A recent walk-through of the facility showed that the need for a staging area for incoming and outgoing golf carts was necessary. The golf course has done much of the development and work for the cart path turnaround area and the capital project expenses would then only include the concrete.

Elkhorn Ridge North Service Road Project – Mayor Krambeck clarified that to close the North Service Road project at this time, three things must happen – 1. Change Order #8 must be authorized to change the scope of the project so it may be terminated where it is and acknowledge that the remaining work on the project will not be done by this contractor 2. Final Pay request #16 must be approved so the contractor can be paid for work done to date and finally 3. Mayor must be authorized to sign Elkhorn Ridge North Service Road Project Closure Agreement. This will then allow the remainder of the project to be re-bid. Staff feels this is in the best interest for the City and for developer Propp. The work that remains will then be combined with Phase II and will be bid later this spring.

Quinn moved, Baker seconded and all voted to approve Change Order #8.

Quinn moved, Baker seconded and all voted to approve Final Pay Request #16 – Elkhorn Ridge North Service Road Project.

Young moved, Morgan seconded and all voted to authorize Mayor Krambeck to sign Elkhorn Ridge North Service Road Project Closure Agreement.

HUMAN RESOURCES

Summer Hires – Quinn moved, Morgan seconded and all voted to hire the following Summer Temporary Employees:

2010 SUMMER POSITIONS

04/13/2010

REC & AQUATIC CENTER

	WAGE	EMPLOYEE
Tennis Instructor	\$9.25	Knutson, Josh
Facility Maintenance	\$8.75	Ogah, Samuel
Concessions Assistant	\$8.75	Samantha Hughes
Lifeguard Coordinator	\$10.00	Clyde, Kori
WSI Lifeguard	\$9.25	Jacobs, Kelsey

Lifeguard	\$9.00	Aiken, Tessa
Lifeguard	\$9.00	Stuehrenberg, Jonathan
Lifeguard	\$9.00	Bognes, Matthew
Lifeguard	\$9.00	Larson, Ben
Lifeguard	\$9.00	Marta, Kassidy
Lifeguard	\$9.00	Williams, Karson
Lifeguard	\$9.00	Hellevang, Steel
Lifeguard	\$9.00	Martinez, Rubi
Lifeguard	\$9.00	Karlee Kinghorn

WWTP	\$9.00	Joachim, Drew
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Solid Waste	\$8.75	Heeb, Nicholas
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Bill List – Morgan moved, Schmit seconded to approve the Bill List dated 4-19-2010. Motion passed on voice vote with Baker voting no.

VENDOR	DESCRIPTION	AMOUNT
A & B WELDING SUPPLY CO	2010 5YR CYLINDER LEASE RENEWAL	\$71.00
SHOWN, STEVEN G	REPLACE PAVILION DOOR LABOR	\$255.10
ABC BUSINESS SUPPLY	PRINT CARTRIDGES/TONER/PAPER/PENS	\$659.41
ADAMS MACHINING, INC	RESEAL PLOW CYLINDER	\$103.55
ALLART, KATIE	TRAVEL PERDIEM-PIERRE	\$33.00
AMCON DISTRIBUTING CO	CONCESSIONS	\$306.19
APPLE SCIENTIFIC, INC	LATEX GLOVES	\$508.79
BADLANDS BROADCASTING	REC CENTER RADIO ADS	\$816.00
BELLE FOURCHE LANDFILL	LANDFILL FEES	\$19,583.77
BLACK HILLS AREA FINANCE OFFICERS	2010 SPEAKER-DAVID OWEN	\$200.00
BLACK HILLS CHEMICAL CORP	ROLL TOWELS	\$1,203.69
BLACK HILLS LAUNDRY & DRY CLEANING	CLEANING BUNKERS	\$18.00
BLACK HILLS PIONEER	MAR 2010 LEGAL PUBLISHING	\$635.44
BLACK HILLS POWER & LIGHT	ELECTRICITY	\$7,519.04
BLACK HILLS PURE, INC	COOLER RENTAL/WATER/CUPS	\$72.25
BLACK HILLS TIMBER EQUIPMENT	SNOW REMOVAL SERVICES	\$661.25
BLACK HILLS TRUCK & TRAILER	DUMP BOX FOR WWTP TRUCK	\$12,520.00
BUTLER MACHINERY CO	STRIPS/SHIMS	\$217.49
CARPET BUYERS OUTLET 3D INC	3 SQ YARDS CARPET	\$51.66
CENTURY BUSINESS PRODUCTS	2010 GA SHOP COPIER MAINT CONTRACT	\$541.88
CHAIN SAW CENTER	SCISSOR LIFT RENTAL/REPAIRS	\$466.17
CLAUSER MACHINE WORKS	REPAIR DRIVESHAFT & FLANGE	\$397.73
COCA-COLA BOTTLING CO	CONCESSIONS	\$1,131.00
CROP PRODUCTION SERVICES	SNAPSHOT	\$200.00
CULLIGAN SOFT WATER CORP	WATER	\$45.50

CUMMINS CENTRAL POWER, LLC	CITY GENERATOR INSPECTIONS	\$3,420.42
DAKOTA BACKUP	NETWORK BACKUP SERVICES	\$786.46
DAKOTA SPORTS, INC	BB STANDARDS/BLEACHERS/LOCKERS	\$6,223.42
DEMCO, INC	CASES/ALBUMS	\$372.63
DIVISION OF MOTOR VEHICLES	CTY2755 LICENSE REASSIGNMENT	\$10.00
CVD CONSTRUCTION, INC	SNOW REMOVAL SERVICES	\$302.10
DTE INC	2 TOMMY LIFT GATES/CAB RACKS	\$5,883.93
DUHAMEL BROADCASTING ENT	REC CENTER RADIO ADS	\$450.00
ECOLAB PEST ELIMINATION	PEST & RODENT CONTROL SERVICES	\$487.00
ENERGY ELECTRIC CO	SIGNAL LIGHT REPAIR-MAIN & JACKSON	\$1,158.00
ENERGY LABORATORIES	LAB TESTS	\$224.00
ENSIGNAL	CELL DATA TRANSFER/CASE REBUILD	\$29.99
FASTENAL CO	DRILL/HARDWARE/WAND/PAINT	\$288.09
FIRST WESTERN INS SPEARFISH	2010 PUBLIC OFFICIALS BOND	\$100.00
GALLS ARAMARK	NAMETAG	\$9.31
GAMETIME	SWING HANGERS	\$201.10
GRAINGER INC	LAMP RETURNS/REBUILD KIT	\$199.80
HAWKINS, INC	AQUA HAWK	\$4,705.60
HAYWARD TURNSTILES INC	REC CENTER TURNSTILES	\$5,652.00
HD SUPPLY WATERWORKS	LID PLUGS/ADAPTER FLANGES	\$228.43
HEARTLAND PAPER CO	PAPER TOWELS/DISINFECTANT	\$711.20
HIGHLAND ENTERPRISES	SNOW REMOVAL SERVICES	\$412.50
HILLS MATERIALS CO	3/4" CONCRETE ROCK	\$269.46
HOLIDAY INN CITY CENTRE	TRAVEL-DISPATCH TRAINING	\$420.00
INGRAM LIBRARY SERVICES	BOOKS	\$1,898.66
JENNER EQUIPMENT CO	REPAIRS	\$21.38
JUNEK'S SERVICE CORP	TRANSMISSION LEAK REPAIR	\$615.99
KAZCO, INC	REPAIRS/CABLES/WALLMAX/LABOR	\$490.60
KNIGHT SECURITY INC	2010 ANNUAL SECURITY MONITORING	\$444.00
KT CONNECTIONS	NETWORK SERVICE	\$762.00
CRITICAL INFORMATION NETWORK	ONLINE TRAINING SERVICE	\$1,746.75
LAWSON PRODUCTS, INC	MISC TOOLS	\$466.51
LAZY B ENTERPRISES	CITY HALL RECYCLING SERVICES	\$38.00
LIGHT & SIREN	MINI LIGHTBARS	\$857.40
LITTLE, VERLA	TRAVEL PERDIEM-PIERRE	\$33.00
MONTANA-DAKOTA UTILITIES	NATURAL GAS	\$7,598.69
MOYLE PETROLEUM BULK INC	MARCH 2010 BULK FUEL CONTRACT	\$21,902.32
NORTHERN HILLS TRAINING CENTER	JANITOR/SNOW REMOVAL SERVICE	\$939.77
NORTHERN IMPROVEMENT CO	OMEGAMIX	\$920.00
ONE CALL SYSTEMS, INC	LOCATE REQUEST TICKETS	\$63.28
ONE TIME VENDORS	VARIOUS REFUNDS	\$233.44
PRECISION DYNAMICS CORP	VINYL WRIST BANDS	\$2,790.00
PROBUILD COMPANY LLC	LIGHT BULBS	\$4.78

QWEST	APR 2010 CIRCUITS/911 SERVICE	\$1,148.15
RAFFERTY, LEAH	TRAVEL PERDIEM-SIOUX FALLS	\$87.00
RANDOM HOUSE, INC	CDs	\$44.85
RAPID CITY POLICE DEPARTMENT	LATENT PRINT EXAM	\$35.00
RCC WESTERN STORES INC	2010 BOOT ALLOWANCE-POWELL	\$70.00
RUSHMORE MTN SPORTS	WEBBING	\$20.00
SAFE KIDS WORLDWIDE	2010 RECERTIFICATION X 4 EMPLOYEES	\$200.00
SAND CREEK PRINTING CORP	BROCHURES/PET LICENSE RECEIPTS	\$669.75
SD ELECTRICAL COMMISSION	2010 LICENSE RENEWAL-ALDERMAN	\$40.00
SERVALL TOWEL & LINEN	UNIFORM/FLUSHER/MOP/MAT RENTAL	\$1,302.51
SHARKEY PLUMBING & HEATING	REPLACE WATER LINE BALL VALVE	\$122.84
SOLE PERFECTION	2010 BOOT ALLOWANCE-CANO	\$70.00
SOUTH DAKOTA BUREAU OF ADMIN	CENTREX TELEPHONE CHARGES	\$6.96
SOUTH DAKOTA DEPT OF LABOR	UNEMPLOYMENT BENEFITS PAID	\$467.01
SOUTH DAKOTA MUNICIPAL LEAGUE	DISTRICT 10 MEETING REGISTRATION X 9	\$126.00
SOUTH DAKOTA STATE TREASURER	MAR 2010 SALES TAX REMITTANCE	\$5,981.84
SPEARFISH ELECTRIC & HEATING	STREET LIGHT SERVICE/REPLACE MOTOR	\$1,932.68
SPEARFISH EXTINGUISHER	EXTINGUISHER & BRACKET	\$42.00
SPEARFISH VOLUNTEER FIRE DEPT	TRAVEL TO PIERRE FOR TRAINING	\$1,123.30
STAN HOUSTON EQUIPMENT	HEADACHE RACK/MOUNT KIT	\$418.45
STEIGERWALD, UTE	TRAVEL PERDIEM-SIOUX FALLS	\$87.00
SYSCO FOOD SERVICES OF MT	PD AWARDS LUNCH	\$312.25
VERIZON WIRELESS	APR 2010 CELL PHONES	\$1,860.80
VISIT SPEARFISH INC	APR 2010 BID BOARD PARTIAL SUPPORT	\$8,875.00
WAMCO LAB, INC	2 SPECIES TOXICITY TESTS	\$180.00
WARNER, JUDITH	TRAVEL PERDIEM-SIOUX FALLS	\$87.00
WATTS, CANDI	TRAVEL PERDIEM-PIERRE	\$24.00
WELLS FARGO BUSINESS CARD	TRAINING/TRAVEL/SUPPLIES/SHIP CHARGE	\$1,400.58
WELLS PLUMBING CORP	PVC WATER CAP/PLUMBING SUPPLIES	\$255.69
WESTERN COMMUNICATIONS, INC	BATTERY/RADIO REPAIRS/PORTABLE VHF	\$452.70
** TOTALS **		\$150,033.28

APPROVAL	INITIALS
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Mayor Krambeck	
David Baker – voted no	
Eric Davis - Absent	
Mary Morgan	
Tom Quinn	
Doug Schmit	
Paul Young	

REPORTS

Earth Day – Public Works Administrator Johnson reported that Thursday, April 22nd will be the observance of Earth Day and several crews are scheduled to pick up garbage in various locations all across town. In the event of adverse weather, the alternate date will be Tuesday April 27th.

FYI – Temporary Summer Hires – Public Works Administrator Johnson stated only one summer position remains unfilled – interviews will be conducted this week.

FYI – Campground Water Main Project – Public Works Administrator Johnson reported that the Campground Water Main project has been completed.

FYI – Colorado Boulevard Water Main Improvements – Public Works Administrator Johnson reported the project began today.

FYI – Public Meeting – Johnson noted there will be a meeting with property owners on the 2010 Street Improvement Project (Mason, Jonas, and University). Meeting will be held on May 25th at 5:15 p.m. in the Council Chambers. Notices to all property owners in the vicinity will be sent to invite them to this meeting.

FYI – Census Update – Acting Finance Officer Dutton reported that the 2010 Census Mail in campaign is now completed – South Dakota had a 73% response rate, Spearfish was at 75% and the Lawrence County total was 66%. The door-to-door campaign has begun for those who did not respond by mail.

FYI’s from the Mayor – Mayor Krambeck provided a welcome for the Lakota Ominiciye Wacipi (Pow Wow) on Saturday and was very honored to participate in the Grand Entry. He also reported that he participated in the farewell celebration for Whitewood Mayor Weyrich who will be deployed to Afghanistan.

There being no further business before the Council, Schmit moved, Young seconded and all voted to adjourn at 8:09 PM.

Dated this 19th day of April 2010.

CITY OF SPEARFISH

BY: _____
Jerry A. Krambeck, Mayor

ATTEST:

David H. Dutton, Acting Finance Officer

Published once at the approximate cost of _____.