

# Spearfish City Council



## Regular Session Minutes

**Date:**  
April 4, 2011

The Spearfish City Council met in Regular Session in the Council Chambers of the Municipal Services Centre at 7:00 PM on Monday, April 4, 2011 with the following members present: Aaker, Baker, Geppert, Morgan, Schmit and Young. Also present: City Administrator Neeb, Police Chief Rotert, Fire Chief White, Public Works Administrator Johnson, Finance Officer Dutton, Recreation Facility Director Hoffman, Environmental Services Manager Callaway, Assistant Finance Officer Wenzel and City Attorney Pluimer. Mayor Krambeck presided and called the meeting to order.

**Order of Business** – Morgan moved, Young seconded and all voted to approve the Order of Business.

**Approval of Minutes** – Schmit moved, Geppert seconded and all voted to approve the Minutes of Regular Session of March 21, 2011 and Board of Equalization of March 21, 2011.

### ITEMS FROM VISITORS

**Fiscal Year 2009 Audit Report** – Traci Hanson from Ketel Thorstenson, LLP presented a report on the 2009 Audited Financial Statements of the City. The audit began in July 2010 and an unqualified clean opinion has been issued.

**Sale of Property in Business Park** – Bryan Walker, SEDC explained that Precision Blending wishes to purchase a small piece of property measuring approximately 25' X 288.5' which would provide additional space next to their existing facility. The Business Park Committee recommends Council approval for purchase price of \$6,967. It does not appear this will affect the desirability of Lot 3 as it will still be a sizable lot with 225' frontage and 540' in depth. Schmit moved, Young seconded and all voted to approve the conveyance of the strip of property in the Spearfish Business Park to SEDC for the sale to Precision Blending.

### HUMAN RESOURCES

**New Hire** – Young moved, Baker seconded and all voted to hire Steven Smith as a Solid Waste Collector at a Grade 10, Step 1, \$12.68 per hour, effective 3/29/2011. This will fill a vacant position.

**Seasonal Hires** – Young moved, Morgan seconded and all voted to hire the following Temporary Seasonal Employees effective April 5, 2011: **Parks** – Ryan Gebhard, \$9.50/hour; Dustin Hawkins, \$9.50/hour; Jason Otterberg, \$9.50/hour; Craig Leavitt, \$9.25/hour; Jessica McCormick, \$9.75/hour; Kaitlynn Gilland, \$9.00/hour; Kelli Hartl, \$9.00/hour; Alison Ellingson, \$9.25/hour; William Foote, \$10.00/hour; Jonathan Horner, \$9.00/hour; **Government Buildings** – Alaina Yaracz, \$9.25/hour; **Cemetery** – Greg Egert, \$9.25/hour; Paul English,

\$9.00/hour; Carmen Colby, \$9.25/hour; Michael Schumacher, \$9.00/hour; Streets – Ronald Reede, \$9.00/hour; Lory Johnson, \$9.00/hour; Storm Water – Cody Milbourn, \$11.25/hour; Public Works Administration – Madisen Lane, \$10.00/hour; Spectator Rec. – Mark Jacobs, \$10.00/hour; WWTP – Austin Rotert, \$9.00/hour; Sewer – Matt Crawford, \$9.25/hour; Hydro Plant – Fred Brosanhan, \$9.25/hour; Rec and Aquatic Center – Douglas Dexheimer, \$14.00/hour; Mallory Young, \$9.25/hour; Derek Deis, \$9.50/hour; Calvin Dobesh, \$9.25/hour; Sarah Reilley, \$10.00/hour; Abby Albers, \$9.00/hour; Dani Bergey, \$9.25/hour; Adam Wietgreffe, \$9.25/hour; Jacob Haivala, \$9.50/hour; Andrea Wager, \$9.00/hour; Travis Axlund, \$9.00/hour; Calisa Kenoyer, \$10.25/hour; Kirby Jones, \$10.00/hour; Hannah Bressler, \$9.75/hour; Kaitlin Haase, \$10.00/hour; Kelsey Jacobs, \$10.00/hour; Kori Clyde, \$10.00/hour; Katherine Day, \$9.75/hour; Kelsey Wintersteen, \$10.00/hour; Matthew Bogner, \$9.75/hour; Andrea Driscoll, \$9.50/hour; Brooke LaPlante, \$9.50/hour; Karson Williams, \$9.50/hour; Makayla McGinnis, \$9.50/hour; Landen Langer, \$9.25/hour; Karlee Kinghorn, \$9.50/hour; Janesa Bakeberg, \$9.25/hour; Hannah Wattier, \$9.50/hour; Chloe Savage, \$9.75/hour; Taylor Klinkel, \$9.50/hour; Kelsey Lamb, \$9.25/hour; Nicole Deidrich, \$9.50/hour; Tessa Aiken, \$9.50/hour; Jeff Young, \$9.75/hour; Mary Amiotte, \$9.25/hour; Luke Ganey, \$9.50/hour; Nicholas McGeehon, \$9.25/hour; Rachel Maas, \$9.25/hour; Jordan Houdek, \$9.25/hour; Kody Klein, \$9.25/hour; Jacob Young, \$9.75/hour; Kirsten LaPlante, \$9.25/hour; Briana Barkley, \$9.25/hour; Garrett Kuhn, \$9.25/hour; Samantha Dvorak, \$9.00/hour; Joshua Knutson, \$9.50/hour; Trista Ludens, \$9.00/hour; Rachael Massey, \$9.25/hour; Ryan Brockley, \$9.25/hour; Audri Swisher, \$9.00/hour

**Executive Session** – Morgan moved, Young seconded and all voted to adjourn into Executive Session at 7:14 PM for Legal Counsel regarding contractual matters pursuant to SDCL 1-25-2 (3).

Council returned from Executive Session at 7:29 PM.

**SERF Loan** – Baker moved, Schmit seconded and all voted to approve SERF loan in the amount of \$18,000 to RABCO Products.

## **HEARINGS**

**Public Hearing** - Mayor Krambeck opened a Public Hearing at 7:30 PM to consider an application made by Zonta Club of Spearfish for a Special On-Sale Wine License for the Zonta Area 1 Meeting at High Plains Western Heritage Center on April 29, 2011 from 6:00-9:00 PM. There were no oral or written comments and public hearing was closed. Young moved, Morgan seconded and all voted to approve the Special On-Sale Wine License.

**Public Hearing** – Mayor Krambeck opened a public hearing at 7:31 PM for Resolution 2011-20 – A Resolution of Intent to Authorize a Lease of Municipal Property to a Private Individual. Resolution 2011-20 was passed by Common Council on March 21, 2011. There were no oral or written comments and public hearing was closed. Schmit moved, Baker seconded and all voted to approve.

## **RESOLUTIONS AND ORDINANCES**

**Second Reading of Ordinance 1134** – Morgan moved, Young seconded and all voted to approve Second Reading of Ordinance 1134 - An Ordinance to Amend Chapter 14, Section 14-

112 Outdoor concerts regulated. This is a cleanup to remove day and time restrictions still in place in ordinances to avoid conflict with the running of the Passion Play.

**Vehicles for Hire** – Schmit moved, Baker seconded and all voted to table First Reading of an Ordinance Establishing the licensing of vehicles for hire including taxicabs, buses, limousines and operators within the City of Spearfish.

**FYI** – City Administrator Neeb provided an update summary on 2011 Goals and Initiatives Report stating that several items are completed for 2011 and timelines are established for several other items.

**FYI** – City Administrator Neeb stated there will be an Executive Session at the end of the April 18<sup>th</sup> Council Meeting for Personnel, Legal and Contractual matters. No decision items are expected to follow.

### **LEGAL, FINANCE AND PUBLIC SAFETY**

**Application for Abatement or Refund of Taxes** – Margaret Ring/Ring Properties, LLC, 210 E. Rushmore Street has applied for Abatement or Refund of taxes to correspond to Owner Occupied for 2010 taxes stating she made an error in filling out certificate of value for document 2006-07970 dated 12-29-2006 by stating business is not owner occupied. Morgan moved and Young seconded to deny the request for abatement or refund as it does not meet any of the six grounds for abatement by statute. Motion passed on voice vote with Baker voting against the motion.

**Northern Hills Training Center** – Morgan moved, Young seconded and all voted to authorize Northern Hills Training Center to hold a Fundraising event/race on Saturday, May 14, 2011 from 8:30 AM to 11:30 AM. Route for the run portion will be Harvard – Jackson – St. Joe – Hillsvieview – McGuigan – Oliver and back to Harvard. Route for the bike portion will be Harvard – Oliver – McGuigan – Old Belle to turn around and return via the same route. Approximately 50-75 persons will participate. This is a first time event for NHTC.

**Transfer** – Schmit moved, Morgan seconded and all voted to transfer the following for costs incurred for TID#2 Industrial Park Improvements (Well House; Pipelines and 2011 Sewer Improvements):

602-Water Fund \$12,184.34 to 506-TID#2 Industrial Park Project Fund

604-Sewer Fund \$63,303.67 to 506-TID#2 Industrial Park Project Fund

**FYI – Raffle** - Spearfish Area Chamber of Commerce plans to raffle a Harley-Davidson FLHR Road King motorcycle (or \$10,000 cash prize). Cost is \$100.00 per ticket with ticket sales from April 5, 2011 to drawing date of September 24, 2011 (annual Biker Bash). Limit of 499 tickets to be sold. Proceeds to benefit Spearfish Area Chamber of Commerce.

**FYI – Raffle** - Black Hills Art Association plans to raffle three pictures. Cost is \$1 per ticket or 6 for \$5 with ticket sales from September 1, 2011 to drawing date of September 26, 2011. Proceeds to benefit Black Hills Art Association.

**FYI – Raffle** - Ducks Unlimited plans to raffle several items including prints, bicycles, ducks etc.... Cost is \$1 per ticket with ticket sales to drawing date of April 28, 2011. Proceeds to benefit Ducks Unlimited.

**Bill List** – Morgan moved, Geppert seconded and all voted to approve the Bill List dated April 4, 2011.

<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
4IMPRINT INC	BAGS/MAGNETS/PENS	\$ 631.92
A & B WELDING SUPPLY CO	CYLINDER RENTAL/WELDING SUPPLY	\$ 341.44
ALFAX FURNITURE LLC	FOLDING CHAIRS	\$ 1,122.50
ALPINE IMPRESSIONS	CAMO SHIRT	\$ 14.00
AMCON DISTRIBUTING CO	CONCESSIONS	\$ 422.46
AMERICAN RED CROSS-BH CHAP	LIFEGUARDING FEES	\$ 15.00
BLACK HILLS POWER & LIGHT	ELECTRICITY	\$ 13,330.17
BLACK HILLS TRUCK/TRAILER	CHAMSHAFT REPAIR	\$ 136.98
BLACK HILLS VISION	2011 SUBSIDY	\$ 10,000.00
BOMGAARS SUPPLY INC	HARDWARE/SHOPVAC/TOOLS/GLVS	\$ 761.46
BUTTE ELECTRIC COOP	ELECTRICITY	\$ 37,925.99
CARPET BUYERS OUTLET INC	PAVILION TILE	\$ 2,380.88
CDW GOVERNMENT	COMPUTERS	\$ 1,420.22
CEDAR SHORE RESORT INC	TRAVEL ROOMS-RAFFERTY & WEBER	\$ 194.00
CENGAGE LEARNING	BOOK	\$ 59.96
CETEC ENGINEERING SERVICES	2011 COLO BLVD H2O PROJECT	\$ 666.20
CHAMPLAIN PLANNING PRESS	2011 SUBSCRIPTION	\$ 139.00
CIT TECH FINANCIAL SERVICE	3 X COPIER LEASE	\$ 691.40
CITY OF SPEARFISH	MAR 2011 WA/SW/WW/GB SERVICE	\$ 3,247.70
PUBLIC ENGINES INC	WEBTIPS 2011 SUBSCRIPTION	\$ 1,800.00
CRUM ELECTRIC SUPPLY CO	ELECTRICAL REPAIRS	\$ 48.00
CULLIGAN SOFT WATER CORP	WATER	\$ 65.00
CUMMINS CENTRAL POWER LLC	SERVICE WWTP GENERATOR	\$ 528.73
CVD CONSTRUCTION INC	REPAIR WELL HOUSE WALL	\$ 425.00
DAKOTA SECURITY SYSTEM INC	SECURITY SYSTEM SERVICE	\$ 164.54
ENTENMANN-ROVIN	POLICE BADGES	\$ 267.73
ENVIRONMENTAL RESOURCE AS	DMR MINI SET/MINISSET QC PARTNER	\$ 709.19
FASTENAL CO	HARDWARE/RATCHET	\$ 160.57
FISHER SAND & GRAVEL CORP	SANDING MATERIAL	\$ 207.46
GALLS ARAMARK	INERT TRAINING UNITS	\$ 100.73
GARLICK, KRIS DEANN	MARCH 2011 NEWSLETTER	\$ 175.00
GENE'S LOCK SHOP	SHOP ADMIN BLDG/KEY&LOCK SVC	\$ 2,138.25
GREAT WESTERN TIRE INC	GRADER TIRE REPAIR & TUBE	\$ 166.90
GRIMMS PUMP SERVICE	BUTTONHEAD FITTING GREASE	\$ 18.00
HDR ENGINEERING INC	TIF2 & 2011/13 SEWER PROJ ENGR	\$ 6,040.54

HEARTLAND PAPER CO	FLOOR FINISH/PADS/VACUUM/BAGS	\$	1,776.31
HEISLER HARDWARE	TOOLS/HARDWARE/PAINT/GLOVES	\$	981.98
HILLS MATERIALS CO	ROADSTONE/LIMESTONE	\$	623.28
HILLS PRODUCTS GROUP	POLES	\$	136.80
HILLYARD / SIOUX FALLS	AEROSOL/TRASH LINERS/RUSH DUST	\$	618.16
INTEGRITY FORD CORP	RPR PD8/SVC PD10/SVC BRUSH 7&14	\$	1,419.08
JENNER EQUIPMENT CO	SEAL KIT & MANUALS	\$	200.51
JOHNSON, CHERYL	REFUND PURCHASE FOR SHOP	\$	50.01
KDV INC	WATERLINE REPAIR 10TH/ILLINOIS	\$	6,214.38
KNOLOGY INC	MARCH 2011 PHONES/INTERNET	\$	2,465.03
KT CONNECTIONS	ADMIN BLDG PROJECT/COMPUTER	\$	8,961.73
LAWRENCE COUNTY TREASURER	TIF2 LAND PROPERTY TAXES	\$	1,207.58
LAWSON PRODUCTS INC	PLIERS/DRIVER SET/DRILL/GLOVES	\$	272.61
LIMBO, BARBARA J	WATER SAFETY INSTRUCTOR	\$	250.00
MES	BUNKER BOOTS	\$	115.00
METZGER-HOLCOMB ANIMAL	MONTHLY EUTHANASIA CONTRACT	\$	100.00
MG OIL COMPANY	OIL/TRANSMISSION FLUID	\$	1,745.85
MICROMARKETING LLC	CD	\$	59.99
MIDCONTINENT COMMUNICATION	APR 2011 CAMPGROUND CABLE/NET	\$	499.38
NEVE'S UNIFORMS INC	NEW OFFICER UNIFORM/EQUIPMNT	\$	512.00
NORTHERN HILLS TRNG CENTER	BUNDLES OF STAKES	\$	44.60
OFFICE TECH & SUPPLY	NOTARY SEAL-PESHECK/SUPPLIES	\$	52.68
PRO WINDMILL INC	DEODORIZERS	\$	21.00
ONE TIME VENDORS	VARIOUS REFUNDS	\$	48.95
POWERPLAN	ELECTRIC MOTOR	\$	358.86
PRAIRIE HILLS TRANSIT	MONTHLY FUEL ALLOCATION	\$	2,000.00
PRECISION DYNAMICS CORP	VINYL WRIST BANDS	\$	3,501.50
RAFFERTY, LEAH	TRAVEL PERDIEM-CHAMBERLAIN	\$	31.00
RANDOM HOUSE INC	CD	\$	48.85
SAND CREEK PRINTING CORP	BUSINESS CARDS	\$	90.00
SD GOVERNMENTAL FINANCE OFF ASSN	2011 SCHOOL REG X 3 EMPLOYEES	\$	225.00
SDML WORKERS COMPENSATION	2010 PAYROLL AUDIT BILLING	\$	3,564.00
SEARS COMMERCIAL ONE	TOOL RECHARGE BATTERIES	\$	129.98
SOUTH DAKOTA FEDERAL PROPERTY	TOOLS/1ST AID/OFFICE SUPPLIES	\$	219.50
SO DAK MUNICIPAL LEAGUE	DISTRICT 10 MEETING REGISTER X 17	\$	340.00
SOUTH DAK STATE TREASURER	MAR 2011 SALES TAX REMITTANCE	\$	6,080.73
SOUTH DAKOTA STATE ARCHIVE	ARCHIVE PIONEER	\$	86.40
SPEARFISH AUTO SUPPLY	REPAIRS/TOOLS/OIL/FILTERS	\$	4,013.99
SPEARFISH CHAMBER OF COMM	NEWSLETTER INSERT-REC CENTER	\$	100.00
SPEARFISH GLASS	SIDE MIRROR REPAIR/PLEXIGLASS	\$	59.13
SPEARFISH MOTORS INC	SERVICE PD6	\$	43.62

SPEARFISH SENIOR SERVICE	MONTHLY ALLOCATION	\$	825.00
SPEARFISH VOLUNTEER FIRE	REIMBURSE KNECHT HOSE PURCHASE	\$	104.88
SUMMIT SIGNS & SUPPLY	STREET SIGNS/SKATE PARK SIGN	\$	437.30
SYSCO FOOD SERVICES OF MT	CONCESSIONS	\$	383.05
TACTICAL TECHNOLOGIES INC	ANKLE HOLSTER	\$	56.00
THE ICEHOUSE INC	BLASTING ICE	\$	490.00
VIAMEDIA	INTERNET MARKETING	\$	1,114.00
VISIT SPEARFISH INC	APR 2011 CITY & BID BOARD ALLOT.	\$	25,835.00
WALMART COMMUNITY/GEMB	OFFICE/JANITOR/PROJ/MISC SUPPLY	\$	1,017.70
WEBER, MARK V	TRAVEL PERDIEM-CHAMBERLAIN	\$	31.00
WELLS FARGO BUSINESS CARD	POOPER SCOOPERS/REGISTRATIONS	\$	310.97
WEST RIVER INTERNATIONAL	FOG LIGHT	\$	35.73
WESTERN COMMUNICATIONS	REPAIR DISPATCH SYSTEM	\$	566.40
WESTERN HILLS HUMANE SCTY	MONTHLY ALLOCATION	\$	1,900.00
WHITE'S QUEEN CITY MOTORS	SENSORS/ROLLER	\$	192.71
WOLFF'S PLUMBING & HEATING	REPAIR CORAYVAC-FIRE HALL	\$	989.59
**TOTALS **		\$	170,075.72

#### March 2011 Salary Expense - Bill List 04/04/11

	Gross Wages/Benefits	
Mayor/Council	\$ 6,964.84	1.66%
City Administrator	9,071.06	2.16%
Finance	10,534.34	2.51%
Human Resources	4,053.98	0.97%
Gov't Bldgs	9,123.21	2.17%
PW Admin	19,159.58	4.57%
Police	103,232.58	24.60%
Police Comm	21,526.96	5.13%
Fire	-	0.00%
Bldg Inspect	10,584.56	2.52%
Streets	7,686.35	1.83%
Snow Removal	17,015.58	4.05%
Storm Water	-	0.00%
Cemetery	4,066.76	0.97%
Animal Control	2,974.09	0.71%
Recreation/Aquatic	36,214.13	8.63%
Spectator Recreation	2,094.96	0.50%
Parks	8,157.98	1.94%
Library	18,388.57	4.38%
Plan & Zone	8,908.57	2.12%
Motor Pool	7,948.43	1.89%
Water	23,695.98	5.65%
Electric Production	12,125.94	2.89%
Sewer	20,075.02	4.78%
WWTP	29,495.39	7.03%
Parking	53.27	0.01%

Solid Waste	23,078.03	5.50%
Campground	3,404.72	0.81%
Totals	<u>\$ 419,634.88</u>	<u>100.00%</u>

**APPROVAL**

**INITIALS**

Mayor Krambeck  
 Don Aaker  
 David Baker  
 Travis Geppert  
 Mary Morgan  
 Doug Schmit  
 Paul Young

**Fassbender Bylaws** – Young moved, Morgan seconded and all voted to authorize Mayor Krambeck to sign Bylaws of the Fassbender Photographic Collection, Inc.

**Appointment** – Schmit moved, Morgan seconded and all voted to authorize Mayor Krambeck to appoint Don Aaker to the Western Hills Heritage Center Board.

There being no further business before the Council, Morgan moved, Geppert seconded and all voted to adjourn at 7:46 PM.

Dated this 4<sup>th</sup> day of April 2011.

**CITY OF SPEARFISH**

BY: \_\_\_\_\_  
 Jerry A. Krambeck, Mayor

**ATTEST:**

\_\_\_\_\_  
 David H. Dutton, Finance Officer

Published once at the approximate cost of \_\_\_\_\_.