

Spearfish City Council

Regular Session Minutes



Date:
June 21, 2010

The Spearfish City Council met in Regular Session in the Council Chambers of the Municipal Services Centre at 7:00 PM on Monday, June 21, 2010 with the following members present: Baker, Davis, Morgan, Schmit, Quinn and Young. Also present: Police Lieutenant Jacobs, Fire Chief White, Public Works Administrator Johnson, Acting Finance Officer Dutton, Human Resource Director Friedel, City Planner Watson and Acting City Attorney Wilde. Mayor Krambeck presided and called the meeting to order. All stood and recited the Pledge of Allegiance.

CONSENT AGENDA: Quinn moved, Morgan seconded and all voted to approve the Consent Agenda.

A. Brown Bag Permit requests (31 Requests):

Facility	Applicant	Event	Date
Hudson Hall	Jett Covell	Family Reunion	7/3/10
Hudson Hall	PD	RJ Retirement Party	7/23/10
Pavilion	Rev. Thomas Campbell	Anniversary Party	7/10&11/10
Pavilion	Ed Byers	Wedding Reception	7/21/10
Pavilion	Colin Laughlin	Wedding Reception	7/24/10
South Shelter	Jan Walker	Family Reunion	7/3&4/10
South Shelter	Duncan McRae	Family Reunion	7/23&24/10
Center Shelter	Robin Schuchardt	Rehearsal Supper	7/22/10
Snappers Club	Susan O'Neill	Anniversary Party	7/10/10
Snappers Club	Misti Summers	Wedding Reception	7/23/10
Snappers Club	Jan Gossett	Family Reunion	7/24&25/10
Snappers Club	Beth Goodnough	Family Reunion	7/31/10
Salem Shelter	Julie Lewis	Family Reunion	7/3/10
Salem Shelter	Randy Deibert	Family Reunion	7/11/10
North Shelter	Pam Bugner	Family Reunion	7/3/10
South Shelter	Carol Heimbaugh	Family Get Together	7/7/10
Evans Shelter	Larisa Bailey	Family Reunion	7/24/10
Evans Shelter	Ann Evridge	Friends get-together	7/10/10
Salem Shelter	Kane Family	Family Reunion	7/4/10
Center Shelter	Thorn/Hubach	Rehearsal Supper	7/30/10
Snappers Club	Teresa Comer	Wedding Reception	7/30/10

Center Shelter	Morgan Basker	BBQ Picnic	7/9/10
Evans Shelter	Fire Department	Picnic	7/25/10
Salem Shelter	Cindell Weaver	Wedding	7/25/10
Salem Shelter	Joette Vancas	Family Picnic	7/17/10
Salem Shelter	Trina Jensen	Going Away Party	7/10/10
North Shelter	Applebee's	Company picnic	6/30/10
Jorgensen Shelter	Scott Jahner	Family Picnic	7/11/10
Center Shelter	Robert Kemp	Family Reunion	7/11/10
Center Shelter	Candy Huddleston	Family Picnic	7/6/10
Evans Shelter	Knights of Columbus	Picnic	7/27/10

B. Accept the monthly Financial Report dated May 31, 2010.

C. Approve minutes of the Regular Session of June 7, 2010 and Special Session of June 14, 2010.

BIDS AND PROPOSALS

Change Bid Opening Date – Morgan moved, Young seconded and all voted to change bid opening date on the Canyon Administrative Building from June 28th to July 12, 2010 at 1:30 p.m.

Award Bid: Council members Baker and Schmit cited possible conflict of interest and both left the Council Chambers for the duration of this agenda item. Quinn moved and Young seconded to award bid for State and Grant Park Restroom/Storage Facility to low bidder, Black Hills Concrete for the total bid including Alternates 1 and 2 for the amount of \$111,800.00. Motion passed on voice vote with Schmit and Baker abstaining from vote. Bid tab follows:

	<i><u>Black Hills Concrete</u></i>	<i><u>Ainsworth- Benning</u></i>	<i><u>Donovan Construction</u></i>
	LUMP SUM	LUMP SUM	LUMP SUM
Alternate #1	\$5,800.00	\$4,800.00	\$5,948.00
Alternate #2	\$2,500.00	\$2,300.00	\$1,195.00
Base Bid	\$103,500.00	\$121,700.00	\$135,145.00
TOTAL BID	\$111,800.00	\$128,800.00	\$142,288.00

Proposal – Schmit moved, Morgan seconded and all voted to accept proposal from Carpet Buyers Outlet for VCT and Tile flooring replacement at WWTP at a cost of \$8,642.50, budgeted in WWT.

Public Hearing - Application for the transfer of a Retail On-Off Sale Liquor license from Doug Rans with RANSCO, Inc. located at 814 Ames Street Spearfish to Steve Zandstra with ES, LLC dba ZBAR located at 529 Main Street, Spearfish, SD has been received. Mayor Krambeck opened the public hearing at 7:04 PM. There were no oral or written comments and public hearing was closed at 7:05 PM. Young moved, Quinn seconded and all voted to approve the transfer of license.

RESOLUTIONS AND ORDINANCES

First Reading - Ordinance 1120 – Quinn moved, Morgan seconded and all voted to approve First Reading of Ordinance 1120 – A 2010 Appropriations Ordinance Supplement. This Ordinance will supplement the following funds:

- 221-Special Park Gift Fund for \$5,000.00 for the electricity on Lookout Mountain. Previously the electricity costs were run through 214-E911 fund but due to regulations this fund will no longer be used. The electricity costs are reimbursed back to the City by the tower lease tenants on Lookout Mountain.
- 290-Golf Course Capital Fund for \$3,500.00. April 19, 2010 Council authorized up to \$4,000.00 for improvements to the golf cart path turnaround. This supplement will give the budget authority for the expenditure.
- 604-Sewer Fund for \$191,500.00 for accrued interest during the construction period on the Wastewater SRF Loan that was missed during the budget process.
- 604-Sewer Fund for \$250,000.00 for the 2010 Street Project costs.
- 602-Water Fund for \$150,000.00 for the 2010 Street Project costs.

LEGAL, FINANCE AND PUBLIC SAFETY

Quantar Repeater – Schmit moved, Young seconded all voted to accept quote from Western Communications, Inc. for Quantar Repeater for a total of \$15,489.62. This is a budgeted item.

FYI – Independence Day Parade - Parade Permit for Independence Day Parade, July 4, 2010 at 1:00 PM. Route – Begin at Young Center parking lot - to Jackson Boulevard – to Main Street – To Grant Street and end at City Park, Approximately 80 entries.

Promotions – Schmit moved, Young seconded and all voted to promote the following staff within the Police Department effective July 25, 2010: Boyd Dean, Lieutenant, Grade 21, Step 10, \$28.64; Mark Weber, Sergeant, Grade 19, Step 11, \$25.31; Michael Hansen, Corporal, Grade 17, Step 4, \$19.29. Police Lieutenant Jacobs presented each with their uniform insignia representing their new rank.

SVFD Purchase – Davis moved, Quinn seconded and all voted to purchase four SCBAs (self contained breathing apparatus) for SVFD at a cost not to exceed \$22,000, with \$17,000 coming out of the SVFD city budget and the remaining amount covered by the SVFD. This is a budgeted item.

Fund Transfer – Young moved, Quinn seconded and all voted to transfer \$40,000 from 201-Second Penny Sales Tax Fund to 502-Recreation Path Fund for the design as selected during the June 7, 2010 Council Meeting. This is a budgeted transfer as authorized by Appropriations Ordinance 1104. The path chosen by Council to design is the Creekside Trail to provide a route into the new school property. Engineering services must be performed during design due to flood plain issues.

Fund Transfer – Morgan moved, Young seconded and all voted to transfer \$350,000 from 201-Second Penny Sales Tax Fund to 234-Highway and Bridge Fund for the 2010 Street Project costs. This is a budgeted transfer as authorized by Appropriations Ordinance 1104. (Budget was set at \$780,000 for the 2010 Main Street Project but only \$350,000 will be needed for the current 2010 Street Project.)

Pavilion Janitorial – Public Works Administrator Johnson discussed issues occurring with rentals at the Pavilion where the applicant also has a brown bag permit. While most renters for these large private events are already willingly contracting with a professional cleaning service to clean after their event, there are a few renters who wish to clean the facility themselves and with the addition of alcohol, the building often does not get the care it needs. Staff has repeatedly run into a timing issue where staff arrives at the Pavilion at 7am, the building is rented back out beginning at 9am and the condition of the building is such that there is simply not enough time for staff to get the facility into proper condition for the next renter. On call and overtime help must be called in to assist and there is usually a very unhappy second renter who arrives when their rental time begins at 9am and staff is still cleaning. Staff recommends adding the requirement for renters of Pavilion having large private events with Brown Bag Permits to hire outside professional janitorial services. Quinn moved to add the requirement for Pavilion rentals with brown bag permit that the renter must contract with outside professional janitorial services to clean after the event. Young seconded the motion. Roll Call vote was taken: Baker – no, Davis – no, Morgan – no, Quinn – yes, Schmit – yes, Young – yes and Mayor Krambeck – yes. Motion passed with majority vote.

Street Outlets – Public Works Administrator Johnson stated Downtown Businesses Association and Visit Spearfish were consulted regarding the possibility of utilizing 2011 Hospitality Tax Funds for wiring street outlets within the 2011 Main Street Project. Both groups were supportive of this use as the wiring would be heavily used for the downtown special events. Plans are for three wiring locations to service the downtown stage as well as multiple outlets on both sides of Main in the three block corridor. The funds would be utilized in late 2011 when the project finishes and payments are made. Budgeting and specifications for the project will designate this fund source. Quinn moved, Morgan seconded and all voted to approve using 2011 Hospitality Tax Funds not to exceed \$70,000 for wiring and connectors for Main Street.

Streetscape Furnishings – Davis moved and Quinn seconded to purchase Streetscape furnishings for 2011 Main Street Project at a cost not to exceed \$20,000, budgeted in Highway & Bridge fund. By ordering now, crews can assemble the furnishings over the winter and they will be installed with the Main Street Project in 2011. Motion passed on voice vote with Baker voting no.

New Hire – Young moved, Morgan seconded and all voted to hire Jason Klein as a fitness instructor, grade 6, step 1, \$10.41 per hour, effective 6/22/2010.

Bill List: Morgan moved, Quinn seconded and all voted to approve the Bill List dated 6-21-10.

VENDOR	DESCRIPTION	AMOUNT
ABC BUSINESS SUPPLY	PAPER/BULLETIN BARS/LITERATURE RACK	\$844.39
HARLAN, BOB	PRINTER REPAIR	\$290.00
ALPINE IMPRESSIONS	SHIRTS/CAPS	\$1,057.60
AMCON DISTRIBUTING CO	CONCESSIONS/PD CUPS	\$1,186.96
AMERICAN RAMP CO	MAX GRIP PAINT	\$1,060.00
BADLANDS BROADCASTING	REC CENTER RADIO ADS	\$408.00
BECK'S NURSERY CORP	PEAT MOSS/ROSES	\$58.33
BLACK HILLS CHEMICAL CORP	LINERS/TRIGGER BOTTLES/FRESHENER	\$115.23
BLACK HILLS MONUMENT	BRONZE PLATE ELLINGSON WELL	\$560.00
BLACK HILLS PIONEER	MAY 2010 LEGAL PUBLISHING	\$681.47
BLACK HILLS POWER & LIGHT	ELECTRICITY	\$8,977.59

BLACK HILLS PURE INC	COOLER RENTAL/WATER	\$105.25
SCHILLING, MIKE	REPAIR SPRINKLER CITY HALL	\$428.40
BLACK HILLS WINDSHIELD	CRACK REPAIR PD5	\$60.00
BRADY PLUIMER PC	MAY 2010 LEGAL FEES	\$5,168.82
BUTLER MACHINERY CO	ELEMENTS/FILTER/REPAIR HYDRAULICS	\$507.34
CEI ANTHRACITE INC	ANTRACITE FILTER MEDIA	\$8,093.00
CENTURY BUSINESS PRODUCTS	REC CENTER COPIER LEASE	\$241.88
CLAUSER MACHINE WORKS	MAKE CURB STOP WRENCHES	\$281.50
CONTRACTOR'S SUPPLY INC	WHITE POLY CORE GLOVES	\$22.80
CROP PRODUCTION SERVICES	TRIPLET	\$750.00
DAKOTA BACKUP	NETWORK BACKUP SERVICES	\$823.04
DAKOTA SECURITY SYSTEMS	OUTDOOR DOME CAMERA	\$309.39
DAKOTA SPORTS, INC	PORTABLE POSTS/CHAIN SECTIONS	\$1,224.05
DAKTRONICS, INC	TEENER FIELD SCOREBOARD	\$15,635.00
DELL MARKETING L.P.	TONER CARTRIDGES	\$493.07
DIAS, GREGORY K	LIBRARY NETWORK ADMINISTRATION	\$481.25
DIVISION OF MOTOR VEHICLES	CTY7184 & CTY7185	\$28.00
DUTTON, DAVID H	INSURANCE REIMB/FO SCHOOL TRAVEL	\$431.50
FASTENAL CO	EARMUFFS/HARDWARE/DEGREASER	\$450.90
FISHER SAND & GRAVEL CORP	CRUSHED BALLAST	\$24.40
FSH COMMUNICATIONS, LLC	JUNE 2010 PAYPHONES	\$180.00
GALLS ARAMARK	NAMETAG	\$14.96
GOLZ CONSTRUCTION, INC	CONTRACT STREET PAINTING	\$1,559.03
GRAINGER INC	FILTERS/LINERS/CLOTHS	\$134.66
GRIMM'S PUMP SERVICE	GAUGES/DETERGENT	\$392.89
HAWKINS, INC	BLEACH/CHLORINE/ACID/AZONE/AQUAHAWK	\$12,244.47
HD SUPPLY WATERWORKS	COMM GARDEN SPLY/METERS/REPAIR PARTS	\$5,480.33
HDR ENGINEERING, INC	2010 ST IMP PROJ ENGINEERING	\$2,141.12
HEALTH COMMUNICATIONS INC	CAST MANUALS	\$374.44
HEARTLAND PAPER CO	TOILET TISSUE/WIPES/HEPA BAGS	\$472.88
HERMANN, BRUCE	CITY MAP AD LISTINGS	\$170.00
HILLYARD / SIOUX FALLS	BROOM/LAUNDRY POWDER/POLISH	\$160.70
INTERNATIONAL CODE COUNCIL	2010 MEMBERSHIP-PAISLEY	\$100.00
INTEGRITY FORD CORP	SPRAY IN BEDLINER-2001 DODGE	\$592.50
J & D PRECAST INC	OIL INTERCEPTOR GA SHOP PROJ	\$1,970.00
KARL'S, INC	REFRIGERATOR BIN-SNAPPERS	\$24.95
KAZCO, INC	BATTERIES/CABLES/HEADSETS/MICE/SPLYS	\$1,080.72
LAB SAFETY SUPPLY, INC	ALLERGY TABS	\$24.30
LAWSON PRODUCTS INC	PARTS/HARDWARE	\$286.21
LAZY B ENTERPRISES	CITY HALL RECYCLING SERVICES	\$38.00
LUCKY STRIKE LANES	SUMMER REC PROGRAM	\$360.00
MACK'S AUTO BODY LLC	2010 CHARGER-REPAIRS/2005 TAHOE STRIPES	\$2,477.60
MEYER LANDSCAPING	VEGETATION CONTROL-ELK RIDGE STATIONS	\$220.00
MG OIL CO	BULK OIL-GREASE-FLUID	\$1,159.99
MICROMARKETING, LLC	CDs	\$266.90
MIDWEST PLAYSAPES	GAS SHOCK-LIFETRAIL EQUIPMENT	\$56.00
MIDWEST TURF & IRRIGATION	VALVES/SOLENOIDS/EXTENTIONS	\$1,397.89

MONTANA-DAKOTA UTILITIES	NATURAL GAS	\$11,137.48
NORTHWEST SCIENTIFIC, INC	CENTRIFUGE TUBES	\$218.61
ONE CALL SYSTEMS, INC	LOCATE REQUEST TICKETS	\$114.13
ONE TIME VENDORS	VARIOUS REFUNDS	\$253.85
PENWORTHY CO	BOOKS	\$479.73
PETE LIEN & SONS, INC	OIL SEPERATOR PROJECT	\$140.00
PITNEY BOWES, INC	2ND QTR 2010 LEASE-FOLD/POSTG MACHINES	\$832.50
PROGRESSIVE BUSINESS PUBLISHING	2010 RENEWAL-GOVT BUILDINGS	\$253.00
PUMPKIN BOOKS INC	BOOKS	\$281.65
QUIK SIGNS INC	SIGNS	\$171.14
QWEST	JUNE 2010 CIRCUITS/911	\$1,168.18
RAMADA-MITCHELL	ROOMS-DUTTON/HAFNER/DOWDY-FO SCHOOL	\$497.70
RANDOM HOUSE, INC	CDs	\$84.95
REGIONAL HEALTH	DRUG SCREEN COLLECTIONS	\$676.00
S & S WORLDWIDE, INC	SUMMER REC SUPPLIES	\$755.72
SACRISON ASPHALT, INC	HOT MIX	\$469.95
SD DEPT OF HEALTH, SPEARFISH	INJECTION ADMINISTRATION	\$70.00
SERVALL TOWEL & LINEN	MOP/UNIFORM/FLUSHER/MAT RENTALS	\$2,323.82
SHARKEY PLUMBING & HEATING	FLOOR DRAINS GA SHOP	\$271.89
ROCKY MOUNTAIN DIST INC	SNAK SHACK MENU BOARD REC CENTER	\$151.86
SALZSIEDER CONSTRUCTION	GA SHOP OIL SEPERATOR PROJECT	\$5,200.00
SOUTH DAKOTA DENR	2011 DRINKING WATER FEE 0311	\$2,600.00
SPEARFISH ELECTRIC & HEATING	ELECTRIC SERVICES & REPAIRS	\$4,677.08
SPEARFISH MOTORS, INC	SERVICE & TIRES PD5/BRAKE REPAIR PD3	\$1,396.27
SPEARFISH SEAMLESS RAIN GUTTER	PARK PAVILION GUTTER SYSTEM	\$821.52
STADLER INDUSTRIAL SERVICE	FOOD PRO CYLINDER/REGULATOR	\$782.47
SUMMIT SIGNS & SUPPLY	STREET SIGNS/PARK SIGNS	\$583.25
SUPERIOR SANITATION LLC	DRAIN CLEANING	\$450.00
SYSCO FOOD SERVICES OF MT	CONCESSIONS	\$1,644.28
THE ICEE CO	CONCESSIONS	\$2,147.12
THE UPS STORE #5137	SHIPPING-L3 COMMUNICATIONS & MES	\$116.52
THOMPSON PUBLISHING GROUP	2010 FLSA HANDBOOK RENEWAL	\$438.50
THOMSON WEST PAYMENT CENTER	2010 QUINLAN ZONING BULLETIN	\$198.96
VAN NESS FELDMAN, PC	HYDRO FERC LICENSE LEGAL FEES	\$1,755.00
VERIZON WIRELESS	JUN 2010 CELL PHONES	\$2,101.55
VISIT SPEARFISH INC	MAY 2010 BID BOARD/JUL-AUG-SEP-OCT ALLOT	\$56,875.00
WASTE NOT RECYCLING, LLC	RECYCLE USED TIRES	\$1,302.00
WELLS FARGO BUSINESS CARD	TRVL FUEL/SMR RDG SPLY/BANNERS/REGIST	\$873.38
WELLS PLUMBING CORP	COUPLERS/REPAIR PARTS/VALVE BOX/SALT	\$437.41
WEST CIRCLE BOOKS	BOOKS	\$235.03
WESTERN COMMUNICATIONS, INC	RADIO REPAIRS	\$213.00
** TOTALS **		\$189,380.20

APPROVAL

Mayor Krambeck
David Baker

INITIALS

Eric Davis
Mary Morgan
Tom Quinn
Doug Schmit
Paul Young

FYI - July 6, 2010 Regular Session – newly elected Ward I Council Person Travis Geppert will be sworn in. Newly elected Council Member Aaker will be sworn in on July 19, 2010. There will be upcoming Committee and Board appointments.

FYI - May Fire Report – Fire Chief White provided the May Fire Report: there were 55 active members of SVFD in May. There were 19 calls for service with average response time of 4 minutes 7 seconds and 349.5 volunteer hours logged for May.

There being no further business before the Council, Morgan moved Quinn seconded and all voted to adjourn at 7:34 PM.

Dated this 21st day of June 2010.

CITY OF SPEARFISH

BY: _____
Jerry A. Krambeck, Mayor

ATTEST:

David H. Dutton, Acting Finance Officer

Published once at the approximate cost of _____.