

# Spearfish City Council

## Regular Session - Agenda



January 22, 2019

5:30 PM - City Council Chambers, 625 5<sup>th</sup> Street, Spearfish

*There is a public hearing scheduled for this meeting. If you wish to speak on this matter, please sign in at the front table prior to the meeting.*

*Public comments are welcome; however, no action can be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council consider a new item should complete a Citizen Request Form to be reviewed by administration.*

1. Call To Order
2. Pledge Of Allegiance
3. Roll Call
4. Approve Agenda
5. Declaration of any potential conflicts-of-interest
6. Consent Agenda
  - A. Approve a special malt beverage and on-sale wine license for Flanagan's Irish Pub for the 3 Cheers event on January 31, 2019 from 5:30 PM to 7:30 PM at the Pavilion.
  - B. Abate taxes of \$437.50 for 2018 payable in 2019 on a 1992 Mobile home Parcel #32740-00700-015-00 that was moved outside of City of Spearfish in October 2017.
  - C. Personnel:
    - Move Amy Sundberg, Library Page, to a grade 1, step 2, \$9.72 per hour, effective 2/10/2019 due to successful completion of her in-training period.
    - Move Micah Steffes to a limited hour (substitute) fitness instructor effective 1/1/2019.
    - Hire Carrie Carney as a group fitness instructor, grade 9, step 1, \$14.15 per hour, effective 1/28/2019. Replacement position.
  - D. Add to Volunteer Lists:
    - Cassia Catterall and Sean Bullard to the 2019 Library Volunteer List
    - Cody Schopp to the 2019 Recreation – Referees List
    - Kimberley Hicks to the 2019 Fire Department Volunteer List
    - Jessica Rear to the Recreation Center's 2019 Volunteer List and Referee List
  - E. Approve Minutes of City Council Regular Session dated January 7, 2019.
  - F. Accept Monthly Financial Reports dated December 31, 2018.

## **7. Items from Visitors**

- A. The Spearfish Police Department will present a Citizen Service Commendation to Ryan Crotty for assistance he has provided to the department recently on several high level criminal investigations.
- B. The Spearfish Police Department will present their Officer of the Year Award to Officer Hunter Bradley.

## **8. Human Resources**

- A. Approve the Assistant Public Works Director Position Description and authorize to begin recruitment for this position. *PW Committee recommended.*
- B. Authorize moving a Police Officer position (grade 18) to a Police Detective position (grade 19). *LFPS Committee recommended.*

## **9. Finance**

- A. Approve Actuarial Services Agreement with SilverStone Group, Inc. for 2018 fiscal year actuarial valuation of Other Post-Employment Benefits liability obligation, cost not to exceed \$3,700. Budgeted. *LFPS Committee recommended.*

## **10. Airport**

- A. Approve updated bylaws of the Black Hills Airport Board. *LFPS Committee recommended.*
- B. Approve proposal from KLJ Engineering for Airport Engineering Services for Black Hills Airport/Clyde Ice Field from 2019 to 2023 and authorize the Mayor to sign. *LFPS Committee recommended.*

## **11. Building Inspection**

- A. First Reading of Ordinance 1298 - 2018 Building Code Update. *LFPS Committee recommended.*

## **12. Planning and Zoning**

- A. Hold a public hearing and approve a Concept Plan Amendment and Final Plan to allow construction of duplex residential housing units in a DRD zoning district at the Reserve. Project ID: DRD19-001. *LFPS Committee recommended.*
- B. Approve first reading and set public hearing for February 4, 2019 for Ordinance 1299 - Update Storage and Parking of Trailers and Commercial Vehicles. Project ID: ORD19-001. *LFPS Committee recommended.*

## **13. Approve Bill List dated January 22, 2019**

## **14. Mayor and Council**

A. Reports and discussion items.

## **15. Departmental Discussion Items**

## **16. Public Comment**

## **17. Adjournment**

*ADA Compliance: The City of Spearfish fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.*