

Spearfish City Council

Regular Session - Agenda



February 4, 2019

5:30 PM - City Council Chambers, 625 5th Street, Spearfish

Public comments are welcome; however, no action can be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council consider a new item should complete a Citizen Request Form to be reviewed by administration.

1. Call To Order

2. Pledge Of Allegiance

3. Roll Call

4. Approve Agenda

5. Declaration of any potential conflicts-of-interest

6. Consent Agenda

- A. Hire Leland “Dean” Hanson as the Public Works Technician (full-time/benefit-eligible), grade 12, step 3, \$17.07 per hour effective 2/20/2019. This is a replacement position.
- B. Move Jerry Jeske to a Water/Wastewater Utility Operator II, grade 13, step 5 \$18.66 per hour, effective 1/27/2019 due to successful completion of Wastewater Collection, Water Treatment and Water Distribution Certification at a class II level from the State of SD.
- C. Approve the Seasonal Wildland Fire Fighter on-call position description and authorization to advertise to fill for the 2019 season.
- D. Add Roger Hanzlik to the 2019 Fire Department Volunteer List.
- E. Accept 2018 Annual Report from Spearfish Community Pantry.
- F. Approve Minutes of City Council Regular Session dated January 22, 2019.

7. Finance

- A. Authorize Mayor Boke to sign the engagement letter with Ketel Thorstenson, LLP for audit of the financial statements for year ended December 31, 2018. *Recommended by LFPS Committee.*

- B. Authorize Mayor Boke to sign 2019 Equitable Sharing Agreement and Certification (ESAC). *Recommended by LFPS Committee.*

8. Public Works

- A. Authorize to purchase barricades from 3D specialties in the amount of \$11,934.60 + freight (\$800 est.) and traffic cones in the amount of \$1,277.00 + freight. \$11,934.60 is not budgeted. \$1,277.00 is a biennial budgeted item in the Utilities Dept. *Recommended by PW Committee.*
- B. Accept annual water meter proposal from Core & Main and authorize staff purchases up to the budgeted amount (\$105,000) for water meters. *Recommended by PW Committee.*

9. Engineering

- A. Approve Final Under/Over Change Order (1) for 2018 Green Acres Tank Waterline Distribution Project for a decrease of \$45,408.36, bringing the total cost to \$859,186.59. Authorize Mayor Boke to sign the Certificate of Final Completion and Acceptance setting February 4, 2019 as the date the two (2) year warranty begins. *Recommended by PW Committee.*

10. Airport

- A. Resolution 2019-02 - Resolution of Intent to lease certain Airport land for haying. Set date for public hearing to consider the lease. *Recommended by LFPS Committee.*

11. Building Inspection

- A. Second reading Ordinance 1298 - 2018 Building Code Update. *Recommended by LFPS Committee.*

12. Planning and Zoning

- A. Approve a modification to the Spearfish Business & Industry Park Covenants, Conditions, and Restrictions for property located on Commerce Drive in the Spearfish Business and Industry Park. *Recommended by LFPS Committee.*
- B. Authorize Mayor Boke to sign rezoning application CZN19-001 for a change of zoning from Ag to DRD as part of the Spearfish Canyon Village Project at Colorado and Spearfish Canyon Highway (formerly the Spearfish Canyon Country Club's driving range).

13. Approve Bill List dated February 4, 2019

14. 2018 End of Year Report Presentations by Department

- 1) Public Works Administration
- 2) Street Department
- 3) Solid Waste
- 4) Hydroelectric
- 5) Library
- 6) Engineering
- 7) Parks and Recreation

15. Mayor and Council

- A. Reports and discussion items.

16. Departmental Discussion Items

17. Public Comment

18. Adjournment

ADA Compliance: The City of Spearfish fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.