

Spearfish City Council

Regular Session - Agenda



February 19, 2019

5:30 PM - City Council Chambers, 625 5th Street, Spearfish

There is a public hearing scheduled for this meeting. If you wish to speak on this matter, please sign in at the front table prior to the meeting.

Public comments are welcome; however, no action can be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council consider a new item should complete a Citizen Request Form to be reviewed by administration.

1. Call To Order
2. Pledge Of Allegiance
3. Roll Call
4. Approve Agenda
5. Declaration of any potential conflicts-of-interest
6. Consent Agenda
 - A. Set bid opening for the “2019 Scheduled Street Repairs” for Tuesday, March 19, 2019 at 1:30 PM in City Hall, 2nd Floor, Council Chambers.
 - B. Set bid opening for the “2019 Weed Spraying Project” for Wednesday, March 13, 2019 at 1:30 PM in City Hall, 2nd Floor, Council Chambers.
 - C. Personnel:
 - Move Lyle Skaar, Park, Recreation, & Forestry Technician, grade 12, step 2, \$16.74 effective 3/10/2019. Step increase due to successful completion of 6-month in training period.
 - Move Neil Plocek to Public Works Laborer (part-time/not benefit-eligible), grade 9, step 3, \$14.72 effective 2/24/2019.
 - Move Ashley McDonald, City Attorney, grade 26, step 4, \$48.71 (\$101,316.80 salary/exempt) effective 2/24/2019. Step increase due to successful completion of 6-month in training period.
 - D. Approve Minutes of City Council Regular Session dated February 4, 2019.

7. Items from Visitors

- A. Bicycle Advocacy Group (BAG) will present League of American Bicyclists - Honorable Mention Findings.
- B. Spearfish Skills Park Group, a local mountain bike group will present proposed bike skills park on the GFP property in the Winterville area. Park would include beginner trails and simple obstacles for beginner bikers to learn on. Action requested - vote of support to proceed.

8. Human Resources

A. Promotions:

- Promote Michelle DeNeui to Finance Officer, grade 24, step 6, \$41.59 (\$86,507.20 salary/exempt) effective on or before 6/14/2019. Authorize and approve exception from current policy.
- Promote Tyler Ehnes to Park and Recreation Director, grade 23, step 6, \$36.17 (\$75,233.60 salary/exempt) effective 2/20/2019. Authorize and approve the exception from current policy.

B. New Hires:

- Hire of Chris Woods as Police Officer (full-time/benefit-eligible), grade 18, step 1, \$22.07 per hour, effective 2/25/2019.
- Hire of Austin Drapeaux as Police Officer (full-time/benefit-eligible), grade 18, step 1, \$22.07 per hour, effective 2/25/2019.

9. Finance

- A. There will be a public hearing to consider an application from Chris Davis with NHTC for a special malt beverage license for the Community Chili Feed on October 22, 2019 from 5 PM to 7 PM at the Pavilion.

10. Public Works

- A. Downtown Event Trailer. This item is not budgeted - funding is available in Hospitality Tax Fund. *Recommended by PW Committee.*
 - 1) Request to purchase used trailer from Western Truck & Equipment Sales for \$2,035.00 for use as the Downtown Event Trailer. If trailer is sold prior to council meeting, request to purchase next lowest quote for \$3,050.00 from Carl's Trailer Sales.
 - 2) Request to purchase graphics for trailer from QuikSigns for \$356.23

B. Kyte Well - funding from Water/Repair of Equipment budget. *Recommended by PW Committee.*

- 1) Request authorization to hire Taylor Drilling Company to repair Kyte Well at an estimated cost of \$37,292.36.
- 2) Request authorization to hire Hauck Electric and Controls, Inc. to install surge suppression equipment at the Kyte Well at an estimated cost of \$9,088.00.

C. Purchase 2019 Chevrolet Tahoe 4X4 from Whites Queen City. Queen City Motors has agreed to match state bid price of \$38,950.00 \$40,000 budgeted in 2nd Penny. 6-8 weeks expected delivery time. *Recommended by PW Committee.*

11. Engineering

A. Engineering will present the final results of the two proposed path routes for “Exit 8 Shared Use Path Feasibility Study”. The presentation will include proposed route alignments, component options and cost estimates. *Forwarded from PW Committee.*

- 1) Request Council and Mayor to make a final route selection after presentation.

B. Award the lowest responsive and responsible bid for the Jackson Boulevard Street & Utility Improvements Project - Phase 1 to R.C.S. Construction, Inc. at a total amount of \$3,894,989.13. This includes the Base Bid of \$3,645,459.11 as well as Alternate A at \$249,530.02. Total 2019 approved budget is \$4,000,000 funded from 2nd Penny, Sewer and Water. *Recommended by PW Committee.*

C. Accept proposal from AE2S for construction staking and administration services for the Jackson Boulevard Street & Utility Improvements Project - Phase 1 at a cost not to exceed \$191,642.50. Total 2019 approved budget is \$4,000,000 funded from 2nd Penny, Sewer and Water. *Recommended by PW Committee.*

D. Accept proposal from Kustom Concepts for fabrication of two “Spearfish” signs for the Jackson Boulevard Street & Utility Improvements Project - Phase 1 at a cost of \$33,452.00. Total 2019 approved budget is \$4,000,000 funded from 2nd Penny, Sewer and Water. *Recommended by PW Committee.*

12. Parks and Recreation

A. Request authorization for the Parks Dept. to apply for a quality of life grant from the Christopher and Dana Reeves foundation in the amount of \$25,000. *Recommended by PW Committee.*

13. Legal

A. Resolution 2019-03 - Resolution of Intent to lease - ground lease for Duhamel Broadcasting on Lookout Mountain. Set date for public hearing to consider the lease for March 18, 2019.

14. Approve Bill List dated February 19, 2019

15. Mayor and Council

A. Reports and discussion items.

16. Departmental Discussion Items

17. Public Comment

18. Adjournment

ADA Compliance: The City of Spearfish fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.