

Spearfish City Council

Regular Session - Agenda



March 18, 2019

5:30 PM - City Council Chambers, 625 5th Street, Spearfish

There are three public hearings scheduled for this meeting. If you wish to speak on any of these matters, please sign in at the front table prior to the meeting.

Public comments are welcome; however, no action can be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council consider a new item should complete a Citizen Request Form to be reviewed by administration.

1. Call To Order
2. Pledge Of Allegiance
3. Roll Call
4. Approve Agenda
5. Declaration of any potential conflicts-of-interest
6. Consent Agenda
 - A. Approve the following step increases due to successful completion of 6-month in training period:
 - Cole Anderson, Parks, Recreation, & Forestry Tech, grade 12, step 2, \$16.74 per hour, effective 4/7/2019.
 - Michaela French, Recreation Registration Desk Attendant, grade 7, step 2, \$13.07 per hour, effective 4/7/2019.
 - Anne-Marie Rolando, Recreation Concessions Assistant, grade 5, step 2, \$11.84 per hour, effective 4/7/2019.
 - Maggie McCarty, Library Page, grade 1, step 2, \$9.72 per hour, effective 4/7/2019.
 - B. Approve moving Zach Young to a Water/Wastewater Operator III, grade 14, step 7, \$20.40 per hour, effective 3/10/2019. Zach has successfully tested and attained a Water Distribution Specialist Class III, Water Treatment Specialist Class II, & Wastewater Collection Class III. Authorize and approve exception from current policy.
 - C. Appoint Tom Paisley, Brian Ulmer, Darin Pedneau, Laurel Palmer, Jude Warner, Charles Crumbley, Cheryl Johnson, Leland Hanson, Lee Alberts, Bob Evridge, Curt Jacobs, Mike Harmon, and Rob Mathis as appraisers for items declared surplus by Resolution 2019-04.
 - D. Approve Northern Hills Community Band concert at City Park Band Shell at 7:00 PM on June 27, 2019 as a City Sponsored Event. Sponsorship includes no fee for the use of the band shell and waiver of Certificate of Insurance Liability. Annual Event.

E. Approve Minutes of City Council Regular Session dated March 4, 2019.

F. Accept monthly financial statements dated February 28, 2019.

7. Items from Visitors

A. Mayor Boke will proclaim 2019 as ‘Spearfish Post #164 American Legion Centennial Year’.

B. Firefighter Association will present a donation of \$1,999.50 to be used for multi-tools and \$2,800 for a combination generator and lighting unit.

8. Human Resources

A. Authorize the hire of Dustin Lee as Assistant Public Works Director (benefit-eligible), grade 22, step 17, \$40.74 (salary/exempt \$84,739.20), effective 3/19/2019. Authorize granting 4.62 hours of paid vacation per pay period, to begin accruing immediately upon commencement of employment. Upon completion of six full and continuous years of service, 6.15 hours of paid vacation per pay period shall accrue. Upon completion of 25 full and continuous years of service, 40 additional hours of vacation shall be granted, and 7.70 hours of paid vacation per pay period shall be accrued. Replacement position. *Recommended by PW Committee.*

9. Public Hearings

A. Public Hearing to consider an application from Cheyenne Crossing for a special malt beverage and wine license for the SDML District 10 meeting on April 4, 2019 from 5:00 PM to 10:00 PM at the BHSU Joy Center. *Recommended by PW Committee.*

B. Public Hearing to consider Resolution 2019-03 - Resolution of Intent to enter into a lease agreement with Duhamel Broadcasting to lease portions of Lookout Mountain to use existing structures for the transmission and reception of communications signals. *Recommended by PW Committee.*

10. Public Works

A. Consider Resolution 2019-07 to accept jurisdiction over portions of Maitland Road, Hillsvie Road, and Hill Street and to transfer to Lawrence County jurisdiction over a portion of Acorn Ridge Road. *Recommended by PW Committee.*

B. Sell 1990 Ford 800 Dump Truck - Vin #1FDYW82A7MVA20904 - Unit #55 - to the Newell School District for \$2,250.00. Vehicle was surplused in 2018 and is eligible to sell to another governmental agency. *Recommended by PW Committee.*

11. Finance

A. Approve Resolution 2019-06 - Miscellaneous Fees. *Recommended by PW Committee.*

12. Fire

- A. Approval to apply for the following grants: *Recommended by PW Committee.*
- Volunteer Fire Assistance (VFA)
 - Staffing for Adequate Fire and Emergency Response (SAFER)

13. Parks and Recreation

- A. Approve Resolution 2019-05 - A Resolution of application for Recreation and Trails Program grant. *Recommended by PW Committee.*

14. Planning and Zoning

- A. Public hearing to consider Second Reading for Ordinance 1299 - Change of Zoning from Agricultural to Development Review District as part of the Spearfish Canyon Village Project located at East Colorado Boulevard and Spearfish Canyon Highway.
Recommended by PW Committee.
- B. Authorize Mayor Boke to sign agreement #03-19 - Encroachment Agreement and License located at 1920 and 1930 North Avenue. *Recommended by PW Committee.*
- C. Authorize Mayor Boke to sign agreement #36-18 - Encroachment Agreement and License located at 127 West Illinois Street. *Recommended by PW Committee.*
- D. Authorize Mayor Boke to sign agreement #34-18 - Encroachment Agreement and License located at 1900 North Avenue. *Recommended by PW Committee.*

15. Approve Bill List dated March 18, 2019

16. 2018 End of Year Report Presentation - Fire Department

17. Mayor and Council

- A. Reports and discussion items.

18. Departmental Discussion Items

19. Public Comment

20. Adjournment

ADA Compliance: The City of Spearfish fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.