



Spearfish City Council

Regular Session Agenda

July 1, 2019 5:30 p.m.

City Council Chambers, 625 5th Street, Spearfish

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approve Agenda**
- 5. Declaration of Any Potential Conflicts-of-Interest**
- 6. Consent Agenda**
 - A. Approve a special on-sale liquor license for False Bottom for a wedding on July 13, 2019 from 1:00 p.m. to 11:00 p.m. at the BHSU Joy Center. *LFPS Committee recommended.*
 - B. Hire Jeffrey Bardsley as (full-time; benefit-eligible) Park, Recreation & Forestry Technician, grade 12, step 7, \$18.48 per hour, effective 6/30/2019. Replacement position. *PW Committee recommended.*
 - C. Hire Thomas Myers as (full-time; benefit-eligible) Street Technician, grade 12, step 7, \$18.48 per hour, effective 7/2/2019. Replacement position. *PW Committee recommended.*
 - D. Hire Jacob Westover (full-time; benefit-eligible) as Police Officer, grade 18, step 1, \$22.07 per hour, effective 7/2/2019. Replacement position. *LFPS Committee recommended.*
 - E. Add Donald Werner to the 2019 Fire Department Volunteer List. *LFPS Committee recommended.*
 - F. Hire Justin Klein as (full-time benefit eligible) as Parks, Recreation & Forestry Tech, grade 12, step 7, \$18.48 per hour, effective 7/15/2019. Replacement position.
 - G. Hire Samantha Hughes as a seasonal facility maintenance laborer, \$11.25 per hour, effective 7/2/2019.
 - H. Approve minutes of City Council regular session dated June 17, 2019.
- 8. Items from Visitors**
 - A. Miller Ranch
 - 1) Provide applicant with feedback regarding proposed land use (discussion only, no action required).

- 2) Direct applicant to seek approvals from Lawrence County and South Dakota Dept. of Transportation prior to filing an annexation/rezoning application with the City of Spearfish.

9. Administration

- A. Approve the executive assistant position description and authorize to recruit to fill this position. *LFPS Committee recommended.*

10. Finance

- A. Authorize signers on the City of Spearfish accounts at Black Hills Community Bank to be Finance Officer DeNeui, Park and Rec Director Ehnes, Recreation Center Superintendent Rauterkus, and Assistant Finance Officer Hanson. *LFPS Committee recommended.*
- B. Authorize signers on the City of Spearfish accounts at First Interstate Bank, Pioneer Bank and Trust, and Wells Fargo Bank to be Mayor Boke, Finance Officer DeNeui, Assistant Finance Officer Hanson, and Finance Accountant Hafner. *LFPS Committee recommended.*
- C. Designate Finance Officer DeNeui as the Entity Administrator for the System for Award Management (SAM) for federal grants and for Mayor Boke to sign required documents. *LFPS Committee recommended.*

11. Human Resources

- A. Promote Brandon Earl to Street/Solid Waste Foreman, grade 16, step 8, \$22.96 per hour, effective 6/30/2019. Replacement position. This wage is an exception to current job classification and compensation plan policy.

12. Police Department

- A. Hire Justin Mowery (full-time; benefit-eligible) as Police Officer, grade 18, step 1, \$22.07 per hour, effective 7/2/2019. Replacement position. *LFPS Committee recommended.*

13. Public Works

- A. Approve Change Order 1 for the 2019 Jackson Boulevard Street & Utility Improvements-Phase 1 with an increase of \$20,976.58 and a decrease of \$14,452.46, with a net increase of \$6,524.12 (+0.17%) and revised substantial completion date is November 11, 2019. *PW Committee recommended.*

14. Parks & Recreation

- A. Authorize Mayor Boke to sign letter of intent to apply for the Transportation Alternative Grant in the amount of \$400,000.

15. Planning and Zoning

- A. Provide direction on two issues regarding the sign ordinance update.
- B. Provide direction regarding small wind energy systems (SWES).

16. Approve Bill List Dated July 1, 2019

17. Mayor and Council

- A. FYI – Mayor Boke proclaimed July 29, 2019 as Fred Nelson Day.
- B. Reports and discussion items.

18. Departmental Discussion Items

19. Public Comment – Public comments are welcome; however, no action can be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council consider a new item should complete a Citizen Request Form to be reviewed by administration.

20. Adjournment

ADA Compliance: The City of Spearfish fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 12 hours prior to the meeting so that appropriate auxiliary aids and services are available.