



## Spearfish City Council

Regular Session Agenda

August 5, 2019 5:30 p.m.

City Council Chambers, 625 5<sup>th</sup> Street, Spearfish

REVISED - 8/5/19 3:00p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. **Approve Revised Agenda** - (Items 6 I, J, and K have effective date of 8/3/2019 instead of 8/4/2019.)
5. **Declaration of Any Potential Conflicts-of-Interest**
6. **Consent Agenda**
  - A. Hire Dion Block as full-time (benefit-eligible) street tech, grade 12, step 7, \$18.48 per hour, effective 7/22/2019. Replacement position. PW Committee recommended.
  - B. Hire Shea Lahr as seasonal WSI, \$11.25 per hour, effective 7/18/2019. PW Committee recommended.
  - C. Hire Dean Dittus as seasonal cemetery laborer, \$11.25 per hour, effective 7/30/2019. PW Committee recommended.
  - D. Hire Stephen Peep as seasonal campground laborer, \$11.25 per hour, effective 7/29/2019. PW Committee recommended.
  - E. Hire Richard Plocek as part-time (not benefit-eligible) restricted use site operator, grade 7, step 1, \$12.82 per hour, effective 8/6/2019. Replacement position. PW Committee recommended.
  - F. Hire Alan Bonde as full-time (benefit-eligible) special events assistant, grade 12, step 1, \$16.41 per hour, effective 8/11/2019. Replacement position. PW Committee recommended.
  - G. Hire Joel Johannesen as full-time (benefit-eligible) solid waste collector/operator, grade 10, step 5, \$16.09 per hour, effective 8/12/2019. Replacement position. PW Committee recommended.
  - H. Hire Nancy Hoffman as full-time (benefit-eligible) public works administrative assistant, grade 12, step 2, \$16.74 per hour, effective 8/15/2019. Replacement position. PW Committee recommended.
  - I. Hire Mike Apland as temporary police officer (rally) grade 18, step 1, \$22.07 per hour, effective 8/3/2019; to include state per diem for meals.

- J. Hire Josh Thompson as temporary police officer (rally) grade 18, step 1, \$22.07 per hour, effective 8/3/2019; to include state per diem for meals.
- K. Hire John Murphy as temporary police officer (rally) grade 18, step 1, \$22.07 per hour, effective 8/3/2019; to include state per diem for meals and lodging.
- L. Hire Pamela West as full-time (benefit-eligible) police dispatcher, grade 12, step 1, \$16.41 per hour, effective 8/12/2019. This is a replacement position.
- M. Hire Amy Ruff as substitute (not benefit-eligible) group fitness instructor grade 9, step 1, \$14.15 per hour, effective 8/5/2019.
- N. Promote Brian Scott Deaver to full-time (benefit-eligible) fire chief, grade 23, step 5, \$35.46 (exempt position/annual salary \$73,756.80), effective 8/11/2019. Replacement position. Authorize and approve exception from current wage policy.
- O. Approve a special on-sale liquor license for Redwater Kitchen for a wedding on September 14, 2019 from 12:00 p.m. to 2:00 a.m. at the BHSU Joy Center.
- P. Approve a special malt beverage license for Party Time Liquor for the Black Hills Beer Run fundraiser on September 15, 2019 from 11:00 a.m. to 5:00 p.m. at the Park Pavilion.
- Q. Approve minutes of City Council regular session dated July 15, 2019.

## 7. Items from Visitors

- A. The Spearfish Fire Department to present the SFD Commendation Award to Gerald Draine, Stewart Williams, Robert Mathis, Heath Brown, Brian Ziegler and Bill Wenzel for their work on the engine 6-12 pump rebuild.
- B. Promotion/appointment ceremony for Aaron Jurgensen to police corporal and Collin Smith to police detective.
- C. Bike Skills Park Group-
  - 1) Authorize the bike group to begin construction (under the direction of the Park and Rec Director or his designee) on the skills park and little ripper trail on the City property near Winterville Rd. *PW Committee recommended.*
  - 2) Proceed with design and planning of Phase 2 intermediate and advance trail system near McLaughlin property and False Bottom Creek area. *PW Committee recommended.*
  - 3) Authorize City staff to request permission from SD Game, Fish and Parks (GFP) to construct beginner trail on City/GFP Property. *PW Committee recommended.*

## 8. Attorney

- A. Authorize Mayor Boke to sign a surface lease agreement with Ainsworth-Benning Construction.

## **9. Engineering**

- A. Approve Change Order 1 for the 2019 City Hall Site Improvements Project with a total increase of \$3,550.00 (+0.85%) and revised substantial completion date of 12:00 p.m. on August 19, 2019, to be funded from Fire Capital Fund and Second Penny Sales Tax Fund. *PW Committee recommended.*

## **10. Finance**

- A. Continue the Spearfish Downtown Special Assessment, Resolution 2018-18.
- B. Adopt Resolution 2019-18 - A Resolution Levying an Annual Special Maintenance Fee for Street Surfaces.
- C. Set special election for Tuesday, October 8, 2019 for Ward 2 council seat.

## **11. Parks & Recreation**

- A. Authorize Black Hills Youth Football League (BHYFL) to place a 14' x 16' prefabricated building on the upper field of the Spartan Park Complex. *PW Committee recommended.*

## **12. Police Department**

- A. Authorize payment of \$5,000 to the Spearfish Rifle and Pistol Club for safety berm upgrades and \$3,000 to Builders Choice for the purchase of a storage shed; an unbudgeted project with funding available in Second Penny Sales Tax Fund-restricted fund balance.
- B. Accept quote from Western Communications Inc., for thirty (30) portable radios and related accessories at a cost of \$71,277.60, budgeted in Second Penny Sales Tax Fund.
- C. Approve Public Safety Director position description and authorize to begin recruitment.

## **13. Public Works**

- A. Adopt Resolution 2019-17 - A Resolution to Accept Dedication and Responsibility for Maintenance of a Certain Road (Christensen Drive 0.7 miles).
- B. Accept proposal from Sacrison Paving, Inc. to pave Green Acres Shop parking lot at a cost of \$48,983.75, budgeted in Water, Sewer, and Solid Waste Funds. *PW Committee recommended.*

## **14. Approve Interim Bill Lists dated July 19, 2019 and July 24, 2019 .**

**15. Approve Bill List dated August 5, 2019.**

**16. Mayor and Council**

**17. Departmental Discussion Items**

**18. Public Comment** - Public comments are welcome; however, no action can be taken by the Council on comments received for items not on this agenda. Anyone wishing to have the Council consider a new item should complete a Citizen Request Form to be reviewed by administration.

**19. Adjournment**

ADA Compliance: The City of Spearfish fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 12 hours prior to the meeting so that appropriate auxiliary aids and services are available.