



**Spearfish City Council**  
Regular Session Minutes  
January 3, 2023 5:30 p.m.

The Spearfish City Council met at 5:30 p.m. on Tuesday, January 3, 2023. Mayor Senden presided and called the meeting to order. Roll call was taken with the following members present: Clark, Hourigan, Jacobs, Klarenbeek, and Rath. Absent: Hodgs. Also present: City Administrator McFarland, Finance Officer DeNeui, Public Safety Director Rotert, Public Works Director Broyles, City Planner Kapsa, and Parks and Recreation Director Ehnes. All stood and recited the pledge of allegiance.

Klarenbeek moved, Hourigan seconded and all voted to approve the agenda as presented. No potential conflicts of interest were noted.

**Public Comment** – At 5:31 p.m. a time for public comment was opened and closed with no comments being received.

**Consent Agenda** – Clark moved, Hourigan seconded, and all voted to approve the consent agenda as follows:

- A. Approve the minutes of the City Council regular session dated December 19, 2022.
- B. Approve the minutes of the City Council special session dated December 28, 2022.
- C. Approve the 2023 volunteer listing as provided.

**Other Items**

**Change Order** – Hourigan moved, Clark seconded and with Clark, Hourigan, Jacobs, Klarenbeek, and Rath voting aye, motion passed to approve change order #1 for the Elkhorn Ridge Lift Station Project with an increase of \$13,257.42 for Schedule A and an increase of \$28,860 for Schedule C.

**Bill List** – Klarenbeek moved, Hourigan seconded and with Clark, Hourigan, Jacobs, Klarenbeek, and Rath voting aye, motion passed to approve the bill list dated January 3, 2023 as follows:

<b><u>VENDOR</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
CBH COOPERATIVE	PROPANE FOR HYDRO	\$485.20
CIVICPLUS INC	CIVIC PLUS WEBSITE ANNUAL FEES	\$24,483.11
DAKOTA PUMP INC	VFD FOR YOUNG WELL REPAIR	\$2,448.98
FBI NAT'L ACADEMY ASSOCIAT	MEMBERSHIP DUES	\$115.00
HAWKINS INC	HYDROFLUOSILICIC ACID	\$973.54
HUB INTERN'L MTN STATES LT	FIRE DEPT EQUIPMENT INS 2023	\$21,382.00
MAINLINE CONTRACTING INC	PE 5 ELKHORN LIFT SCHED A & SCH C	\$37,905.68
MCPMAHON, ADAM	FOOD REIMB	\$129.59
NORTHERN HILLS VENTURES IN	O365 LICENSES & NETWORK JAN 23	\$19,668.74
ONE TIME VENDORS	CRC:REPAYMENT	\$1,304.31
QUIK SIGNS INC	TRIFOLD BROCHURES & BUS CARDS	\$170.00
REED, THERESA DAWN	DEC CLEANING OF DWNT RR	\$465.00
SD AIRPORTS CONFERENCE	CONFERENCE REGISTRATION X 4	\$400.00

SDML	SDML CITY DUES & LEGISL DAY REG	\$7,617.59
SDML WORKERS COMPENSATION	WORKERS COMP INS 2023	\$118,481.00
SDRS SPECIAL PAY PLAN	PARTICIPANT FEE X 2	\$90.00
STEC'S INNOVATIVE SAFETY S	NOV 22 REWARDS & SHIPPING	\$127.38
SUPERIOR SANITATION LLC	PORTABLE RESTROOM RENTALS DEC	\$640.00
UNITED STATES POSTAL SERV	BULK PERMIT FEE 2023	\$275.00
CITY OF SPEARFISH	WSG FOR DEC 3725 E COL BLVD	\$50.60
VESSCO INC	TIDEFLEX DIFFUSER & VALVE	\$7,200.00
VISIT SPEARFISH INC	DEC 22 BID & SEMI ANNUAL ALLOC	\$111,264.00
WESTERN HILLS HUMANE SCTY	2023 SEMI ANNUAL KENNEL CONTRA	\$6,000.00
TOTAL		<u><u>\$361,676.72</u></u>

#### December 2022 Salary Expense & Credit Card Fees

	<u>Gross</u> <u>Wages/Benefits</u>		<u>Gross</u> <u>Wages</u>	<u>Benefits</u>	
Mayor/Council	\$12,829.92	1.16%	\$11,918.22	\$911.70	1.31%
City Administrator	29,351.23	2.66%	24,236.51	5,114.72	2.67%
City Attorney	16,356.30	1.48%	13,785.60	2,570.70	1.52%
Finance	45,298.27	4.10%	37,331.89	7,966.38	4.11%
Human Resources	13,886.50	1.26%	11,599.20	2,287.30	1.28%
Gov't Bldgs	23,869.33	2.16%	19,169.76	4,699.57	2.11%
Engineering	51,287.90	4.65%	42,303.09	8,984.81	4.66%
Public Safety Admin	34,701.28	3.14%	28,396.18	6,305.10	3.13%
Police	202,101.54	18.31%	162,361.61	39,739.93	17.88%
Fire	16,856.85	1.53%	14,107.20	2,749.65	1.55%
Bldg Inspection	53,404.44	4.84%	48,920.66	4,483.78	5.39%
Streets & Snow	123,126.32	11.16%	102,296.09	20,830.23	11.27%
Cemetery	7,544.42	0.68%	6,023.11	1,521.31	0.66%
Animal Control	6,195.78	0.56%	4,651.20	1,544.58	0.51%
Recreation/Aquatic	70,032.81	6.35%	57,521.54	12,511.27	6.33%
Parks	52,748.96	4.78%	42,703.09	10,045.87	4.70%
Library	45,072.91	4.08%	37,056.29	8,016.62	4.08%
Plan & Zone	19,031.18	1.72%	15,916.70	3,114.48	1.75%
Motor Pool	23,432.95	2.12%	19,163.29	4,269.66	2.11%
Wildland Fire	10,091.45	0.91%	7,821.64	2,269.81	0.86%
Police Comm	57,057.78	5.17%	45,542.89	11,514.89	5.02%
SAFER Grant	9,879.34	0.90%	8,326.27	1,553.07	0.92%
Water	33,699.02	3.05%	27,456.66	6,242.36	3.02%
Electric Production	25,046.89	2.27%	20,665.88	4,381.01	2.28%
Sewer	31,722.72	2.87%	25,869.98	5,852.74	2.85%
WWTP	50,153.26	4.54%	41,424.10	8,729.16	4.56%
Solid Waste	38,484.08	3.49%	31,246.72	7,237.36	3.44%
Campground	303.70	0.03%	253.84	49.86	0.03%

Totals	\$1,103,567.13	100.00%	\$908,069.21	\$195,497.92	100.00%
Banking Fees December	0.00				
Credit Card Fees December	\$6,170.24				
Grand Total	\$1,109,737.37				

**Added or Adjusted Wages**

2023 employee wages are as follows:

<b>Employee name</b>	<b>Position</b>	<b>Wage</b>	<b>CDL Stipend</b>
Addison, Jade	code enforcement officer	\$23.61	
Alberts, Lee	mechanic	\$34.20	\$3.00
Alderman, Daryl	recreation facility maintenance supervisor	\$31.76	
Anderson, Cole	parks maintenance and forestry technician	\$23.61	\$3.00
Ash, Dylan	communications officer	\$21.39	
Baker, Dalton	water/wastewater utility operator III	\$28.07	\$3.00
Bardsley, Jeffrey	parks maintenance and forestry technician	\$23.04	\$3.00
Barrie, Michael	public service superintendent	\$37.75	\$3.00
Beal, Scott	animal control officer/parking attendant	\$20.36	
Bergstrom, Jennifer	assistant planning director	\$29.49	
Black, Karsyn	police officer	\$27.39	
Blanchard, Leighton	customer service assistant	\$16.71	
Block, Dion	street technician	\$23.04	\$3.00
Bowers, Eric	janitorial laborer - pt	\$10.80	
Bradley, Hunter	police officer	\$29.49	
Brosnahan, Dawn	recreation facility maintenance technician	\$21.39	
Brown, Heath	recruitment & retention coordinator	\$29.49	
Broyles, Nicholas	public works director	\$53.34	
Burtzloff, Miles	water/wastewater utility superintendent	\$41.67	\$3.00
Bush, Dustin	police sergeant	\$35.06	
Bussiere, Erica	administrative assistant	\$21.93	
Caiati, Taylor	fitness & aquatics coordinator	\$26.07	
Cavallero, Brian	solid waste operator	\$21.39	\$3.00
Cormier, Kaylee	recreation assistant - pt	\$16.71	
Culver, Jansen	mechanic	\$25.43	\$3.00
Damberg, Brittany	customer service assistant - pt	\$16.71	
Dean, Boyd	assistant chief of police	\$57.44	
Deaver, Scott	fire chief	\$46.00	
DeNeui, Michelle	finance officer	\$56.04	
Dittus, Dean	parks facilities maintenance tech - pt	\$18.45	
Drapeaux, Austin	police officer	\$28.07	
Drew, Kadyne	project inspector	\$33.37	
Eddie, Jim	parks maintenance and forestry technician	\$23.04	\$3.00

Eddy, Travis	wildland engine boss/firefighter	\$28.77	\$3.00
Ehnes, Tyler	parks and recreation director	\$50.77	\$3.00
Evridge, Bob	wastewater treatment superintendent	\$52.04	\$3.00
Falkner, Angie	accounting specialist	\$26.07	
Fox, Shawn	police detective	\$32.55	
Gallagher, Caleb	parks maintenance and forestry technician	\$21.39	\$3.00
Gellett, Jason	police officer - school resource officer	\$31.76	
Gengler, Paula	executive assistant	\$26.72	
Gose, Kevin	traffic signal technician - pt	\$30.23	
Granbois, Darrell	solid waste operator - pt	\$23.61	\$3.00
Granbois, Darrell	water/wastewater service worker - pt	\$21.39	\$3.00
Griebler, Tracy	assistant finance officer	\$38.70	
Hafner, Dennis	building inspector	\$35.06	
Hanson, Dean	public works technician	\$24.21	\$3.00
Hargens, Gary	facility maintenance superintendent	\$36.83	
Havemeier, Kenneth	solid waste operator	\$21.93	\$3.00
Heiting, Barbara	administrative assistant	\$21.39	
Herring, Janet	recreation facility maintenance technician	\$21.39	
Hess, Matthew	police officer	\$27.39	
Hoffman, Nancy	special events assistant	\$24.21	
Hoffman, Sarah	janitorial laborer - pt	\$10.80	
Hofmann, Steven	police sergeant	\$42.71	
Hoyle, Brian	facility maintenance tech- pt	\$19.38	
Hughes, Dayla	customer service assistant - pt	\$16.71	
Hunt, Bradly	wastewater treatment operator II	\$25.43	\$3.00
Jacobs, Curtis	chief of police	\$63.41	
Jacobsen, David	street technician	\$21.39	\$3.00
Jensen, Chris	shop/fleet foreman	\$26.72	\$3.00
Jeske, Jerome	water/wastewater utility operator III	\$28.07	\$3.00
Johannesen, Joel	solid waste operator	\$23.04	\$3.00
Johnke, Gordon	facility maintenance technician	\$19.38	
Johnson, Brad	police officer	\$27.39	
Jurgensen, Aaron	police corporal	\$32.55	
Kaitfors, Stephanie	assistant library director	\$30.98	
Kapsa, Marlo	planning director	\$47.15	
King, Greg	hydroelectric plant operator - pt	\$24.81	\$3.00
Kostur, Lee Ann	library page - pt	\$14.06	
Kostur, Lee Ann	library assistant - pt	\$18.00	
Loux-Scherer, Arianna	library page - pt	\$13.38	
Lillehaug, Gary	hydroelectric plant superintendent - pt	\$47.15	
Lolley, Dawn	communications officer	\$23.61	
Magee, Erin	library page - pt	\$13.72	
Mathis, Jodi	human resources director	\$50.77	

Mathis, Kyle	city engineer	\$64.99	
McDonald, Ashley	city attorney	\$60.35	
McDonald, Rex	parks maintenance and forestry superintendent	\$35.93	\$3.00
McFarland, Steve	city administrator	\$79.19	
McMahon, Adam	assistant public works director	\$52.04	
Miller, Kelsey	police officer	\$27.39	
Miller, Tanner	street technician	\$21.93	\$3.00
Monnens, Shayna	librarian	\$29.49	
Musonda, Ebony	recreation assistant - pt	\$16.71	
Nelson, Austin	facility maintenance technician	\$19.87	
Nicholas, Nicolle	water/wastewater utility operator II	\$24.81	\$3.00
Niles, Jeannette	customer service assistant - pt	\$16.71	
Nordsven, Jace	recreation facility maintenance technician - pt	\$18.00	
Ortiz, Micah	library page - pt	\$13.72	
Palmer, Woodrow	wastewater treatment operator II	\$24.81	\$3.00
Pitman, Cassie	accounts payable technician	\$21.39	
Plocek, Richard	rubble site operator - pt	\$19.87	
Porter, Angela	administrative coordinator	\$23.04	
Powell, Jennifer	administrative coordinator	\$31.76	
Punt, Jacob	recreation assistant - pt	\$16.71	
Rauterkus, Brett	recreation facility superintendent	\$37.75	
Reiling, Bob	floodplain administrator	\$35.06	
Reurink, Tyler	communications officer	\$21.93	
Richards, Edward	mechanic - pt	\$28.07	\$3.00
Rosenau, Samantha	police sergeant	\$31.76	
Rotert, Patrick	public safety director	\$71.74	
Rovere, Tayler	wastewater treatment operator II	\$25.43	\$3.00
Ruvolo, Dustin	police officer	\$28.07	
Schlinkert, Celeste	library assistant - pt	\$19.38	
Shinabarger, Richard	street technician	\$23.61	\$3.00
Smith, Collin	police detective	\$32.55	
Smith, Troy	hydroelectric operator	\$26.07	\$3.00
Spindler, Adam	assistant city engineer	\$50.77	
Sprigler, Kayla	administrative coordinator	\$25.43	
Stulken, Tom	librarian	\$26.72	
Sundberg, Amy	library assistant - pt	\$18.91	
Swisher, Kaija	records manager - public information officer	\$26.72	
Symonds, Jared	street technician	\$21.39	\$3.00
Terhark, Hunter	communications officer	\$21.39	
Tieszen, Benjamin	hydroelectric plant superintendent	\$38.70	
Tusing, Zachary	solid waste operator	\$21.39	\$3.00
Ulmer, Brian	plumbing/mechanical inspector	\$31.76	
Vinton, Brian	communications officer	\$21.39	

Vinton, Brian	communications supervisor	\$30.23	
Vosburg, Brian	communications officer	\$21.93	
Votroubek, Stephanie	group fitness instructor	\$18.45	
Walno, Reece	police officer	\$27.39	
Walters, Trent	project engineer	\$47.15	
Warner, Judith	communications supervisor	\$30.98	
Watson, Jayna	planning director - pt	\$57.44	
Weatherstone, Ralph	rubble site operator - pt	\$18.91	
Wetz, Kayla	recreation & campground coordinator	\$28.07	
Wilde, Amber	library director	\$46.00	
Williams, Mark	wastewater treatment operator III	\$35.06	
Williams, Scott	water/wastewater utility operator I	\$22.48	\$3.00
Woodroof, Justin	water/wastewater utility operator III	\$28.07	\$3.00
Woods, Christopher	police corporal	\$29.49	
Zimmerman, Tyler	parks recreation and forestry technician	\$22.48	\$3.00

**Elected Officials**

**Annually**

Senden, John	Mayor	\$26,613.08
Clark, Marty	Council Member	\$13,640.38
Hodgs, Dan	Council Member	\$13,640.38
Hourigan, Scott	Council Member	\$13,640.38
Jacobs, Pam	Council Member	\$13,640.38
Klarenbeek, Larry	Council Member	\$13,640.38
Rath, Ariana	Council Member	\$13,640.38

There being no further business, Clark moved, Hourigan seconded and all voted to adjourn at 5:36 p.m.

Dated this 3<sup>rd</sup> day of January, 2023.

**CITY OF SPEARFISH**

By: \_\_\_\_\_  
John Senden, Mayor

Attest:

\_\_\_\_\_  
Michelle DeNeui, Finance Officer

Published once at the approximate cost of \_\_\_\_\_.