

Library Board of Trustees Meeting
Thursday, January 10, 2019, at 3:30 p.m.
Library meeting room

Minutes

Roll Call –Emily Benvenga, Christine Davis, Josh Horak, Ron Edstrom, Kelly Kirk, Daryl Johnson, Larry Klarenbeek, Amber Wilde

Consent Agenda

Approval of previous meeting minutes – Chris moved to approve the November meeting minutes. Emily seconded. Approved unanimously.

Financial report – Larry moved to approve the financial report as submitted, Chris seconded. Approved unanimously.

Discussion Items

Director’s Report:

State Level: Our staff and other area librarians will be starting planning for the 2019 SDLA conference which will be held in Spearfish in late September.

Black Hills Library Consortium: The next quarterly meeting is January 22.

Local Projects: Staff are currently working on cleaning up the adult non-fiction to update materials and make them easier to find.

Staffing: We are bringing on a couple of new volunteers, including a practicum student from BHSU who is working on her minor in library media and hopes to someday work in a public library. She will be shadowing our current staff this semester to learn about public library operations.

Training: We nearly have our new staff all up to speed and will start looking at more advance trainings and regular monthly online safety trainings again now.

Circulation Statistics:

November 2018

Total Loans	Total Renewals
6,244	1,657

December 2018

Total Loans	Total Renewals
5,376	1,698

Library Accreditation Procedure – Our accreditation is due for renewal at the end of the year. We have been accredited by the state at the highest possible level several times now and will seek that level again. Amber will be bringing forth updates for plans and other documents as well as some training opportunities throughout the year in order to accomplish this.

Strategic Plan Update –

Goal 1: Expand library services to meet the needs of new patron demographics. Three objectives have been completed, and one is in progress and should be implemented soon.

Goal 2: Increase marketing to the community. One objective is completed and three objectives are in progress.

Goal 3: Further develop the Black Hills Library Consortium. Two objectives have been completed and one is in progress.

Goal 4: Evaluate and find ways to meet the needs for physical library space. One objective has been completed and three have been put on hold due to conversations with the city.

Items from the Board –

Josh brought up continuing conversations regarding county funding and recent news stories covering concerns for Whitewood library funding. The timeline for budget conversations was discussed as well as the need to establish how funds coming from the county will be divided among the libraries in the event of a change.

Action Items

Josh requested an amendment to the agenda in order to consider the library's participation in the Spearfish Optimist Home Show this year. Emily moved to add the item to the agenda. Kelly seconded. Approved unanimously.

Election of officers – Ron moved that Josh serve as president and Emily vice-president for 2019. Daryl seconded. Approved unanimously.

Optimist Home Show – This event has served as one of our outreach events for many years. The cost of the booth is \$150. Kelly moved that we purchase a booth again this year. Chris seconded. Approved unanimously.

The meeting was adjourned at 4:15 p.m.

Next meeting: March 14 at 3:30 p.m.