

Library Board of Trustees Meeting
Thursday, January 20, at 3:30 p.m.
Library Meeting Room

Minutes

Roll Call – Kelly Kirk, Chris Davis, Larry Klarenbeek, Fred Romkema, Richard Sleep, Amber Wilde

Consent Agenda

Approval of November minutes – Chris moved, Larry seconded. Motion carried.

Financial report and bills – Larry moved, Fred seconded. Motion carried

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Discussion Items

State Level: We have run into some difficulties with the computer software from the ARPA grant, but the company has been working with us to resolve them, and we hope to have that finalized soon. Paperwork is due in June. An announcement regarding the results of our State Librarian search has not been made. Amber is currently serving on the Electronic Resources Selection committee for the State Library. The library's reaccreditation application is due in December of this year, so we will be working on updating policies and plans as well as catching up on training this year.

Black Hills Library Consortium: The consortium has determined that all libraries should revisit their nonresident card policies in order to ensure they are in compliance with our digital resource contracts.

Local Projects: We are focused on wrapping up several existing collection projects and training on the new computer system and credit card system before we start anything new.

Staffing: Nothing new to report

Training: Staff are focused on training regarding new patron policies, computer system, credit card system, etc. We will begin some cross-training between positions to provide duplication of some duties in case of staff absence in February.

Circulation Statistics:

November 2021

Total	Total
Loans	Renewals
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5,001	1,362

December 2021

Total Loans -----	Total Renewals -----
4,676	1,515

Strategic Plan Update –

We are working on catching up on some of the goals for the past year right now and will begin preparing to write a new plan as part of our reaccreditation process.

Technology Plan Update –

Current action items included updating our digital collection and our physical collection as pertains to technology.

Items from the Board – Chris asked about the Christmas program and Amber reported that the library purchased about \$350 worth of children’s books that individuals could sponsor to be added to the collection as a way of making a donation to the library during the holidays. Enough funds were donated to cover all the books.

Richard brought information about the South Dakota Community Foundation grant program to look into for library funding. Amber has scheduled a phone call with the person in charge and will report back on what types of funding might be available.

Action Items

Consideration of Hoopla – Chris moved to move forward with Hoopla, starting with \$3,000 in the program. Richard seconded. Motion carried.

Evaluate current Covid-19 procedures – The staff has continued with story time on Facebook due to the recent surge of Covid among young people. No one had any concerns about this plan and no changes were made to the procedures.

Review of Non-resident Card policy – Amber brought forward some suggested wording that would be in line with our digital contracts as discussed at the Consortium meeting along with some questions. Tabled for consideration until March meeting.

Election of officers – Larry moved that Kelly serve as president and Chris as vice-president. Richard seconded. Motion carried.

The meeting was adjourned at 4:35 p.m.

Next meeting: March 10, 2022, at 4:00 p.m.