

Spearfish City Council



Regular Session Minutes

January 22, 2019

The Spearfish City Council met at 5:30 PM on Tuesday, January 22, 2019. Mayor Boke presided and called the meeting to order. All stood and recited the pledge of allegiance. Roll Call was taken with the following members present: Clark, Hodgs, Jacobs, Klarenbeek and Martin. Lee was absent. Also present: City Administrator Harmon, Acting Finance Officer DeNeui, Assistant City Planner Mayo, City Attorney McDonald, Public Works Administrator Johnson, Police Chief Rotert, Fire Chief Sachara, Human Resources Director Mathis, Building Official Paisley and Finance Administrative Assistant Weber.

Klarenbeek moved, Clark seconded and all voted to approve the agenda. There were no potential conflicts-of-interest declared.

Consent Agenda - Clark moved, Hodgs seconded and all voted to approve the Consent Agenda as follows:

- A. Approve a special malt beverage and on-sale wine license for Flanagan's Irish Pub for the 3 Cheers event on January 31, 2019 from 5:30 PM to 7:30 PM at the Pavilion.
- B. Abate taxes of \$437.50 for 2018 payable in 2019 on a 1992 Mobile home Parcel #32740-00700-015-00 that was moved outside of City of Spearfish in October 2017.
- C. Personnel:
 - Move Amy Sundberg, Library Page, to a grade 1, step 2, \$9.72 per hour, effective 2/10/2019 due to successful completion of her in-training period.
 - Move Micah Steffes to a limited hour (substitute) fitness instructor effective 1/1/2019.
 - Hire Carrie Carney as a group fitness instructor, grade 9, step 1, \$14.15 per hour, effective 1/28/2019. Replacement position.
- D. Add to Volunteer Lists:
 - Cassia Catterall and Sean Bullard to the 2019 Library Volunteer List
 - Cody Schopp to the 2019 Recreation – Referees List
 - Kimberley Hicks to the 2019 Fire Department Volunteer List
 - Jessica Rear to the Recreation Center's 2019 Volunteer List and Referee List
- E. Approve Minutes of City Council Regular Session dated January 7, 2019.
- F. Accept Monthly Financial Reports dated December 31, 2018.

Items from Visitors

Commendation - The Spearfish Police Department presented a Citizen Service Commendation to Ryan Crotty for assistance he provided to the department on several high level criminal investigations.

Award - The Spearfish Police Department presented Officer of the Year Award to Officer Hunter Bradley.

Human Resources

Position - Clark moved, Jacobs seconded and all voted to approve the Assistant Public Works Director Position Description and authorize to begin recruitment for this position.

Police Position - Hodgs moved, Klarenbeek seconded and all voted to authorize moving a Police Officer position (grade 18) to a Police Detective position (grade 19).

Finance

Actuarial Agreement - Klarenbeek moved, Jacobs seconded and all voted to approve Actuarial Services Agreement with SilverStone Group, Inc. for 2018 fiscal year actuarial valuation of other post-employment benefits liability obligation, cost not to exceed \$3,700. Budgeted.

Airport

Bylaws - Hodgs moved, Jacobs seconded and all voted to approve updated bylaws of the Black Hills Airport Board.

Engineering - Jacobs moved, Martin seconded and all voted to appoint KLJ Engineering for airport engineering services for Black Hills Airport/Clyde Ice Field from 2019 to 2023.

Building Inspection

Ordinance 1298 - Clark moved, Jacobs seconded and all voted to approve First Reading of Ordinance 1298 - 2018 Building Code Update. This ordinance will adopt the 2018 International building codes, redefine the air freezing index, refer to the Board of Adjustment, adopt several appendices and will remove redundant fees that were previously set by Resolution.

Planning and Zoning

Hearing - Mayor Boke opened a public hearing at 5:55 PM to consider a Concept Plan Amendment and Final Plan to allow construction of duplex residential housing units in a DRD zoning district at the Reserve. Project ID: DRD19-001. There were no oral or written comments and the public hearing was closed at 5:56 PM. Hodgs moved, Jacobs seconded and all voted to approve as considered.

Ordinance 1299 - Klarenbeek moved, Martin seconded and all voted to refer Ordinance 1299 back to Planning Commission. This ordinance was intended to update code pertaining to storage and parking of trailers and commercial vehicles. Planning Commission previously recommended approval with 4 members for and 3 against. Councilmen Klarenbeek and Martin both expressed concern regarding the effect these changes will have on neighborhoods.

Bill List - Clark moved, Hodgs seconded and all voted to approve Bill List dated January 22, 2019.

VENDOR	DESCRIPTION	AMOUNT
2XL CORPORATION	SANITIZING REFILLS	\$ 387.59
A & L CONTRACTORS LLC	WATER MAIN BREAK BIRCH ST	\$ 9,090.60
A&B BUSINESS INC	JAN 2019 REC CTR COPIER LEASE	\$ 521.70
ACE STEEL & RECYCLING INC	PLATE ALUM FLOORS	\$ 810.80
ADVANCED ENGINEERING & ENV	2018 FLOODPLAIN ANALYSIS	\$ 19,852.65
ALL WEATHER INC	2018 REPAIR AWOS SENSOR	\$ 2,313.74
AMERICAN RED CROSS	LIFEGUARDING	\$ 41.00
WESTERN STATES FIRE PROTEC	1ST HALF 2019 MONITORING SERV	\$ 720.00
BAKER & TAYLOR	BOOKS	\$ 269.53
BELLE FOURCHE LANDFILL	2018 DEC LANDFILL FEES	\$ 20,527.65
BLACK HILLS CHEMICAL CORP	GLOVES/CLEANERS/SUPPLIES	\$ 2,108.30
BLACK HILLS ENERGY	DEC 18/JAN 19 ELECTRICITY	\$ 22,650.99
BLACK HILLS PIONEER	PUBLIC WORKS SUBSCRIPTION	\$ 108.45
BLACK HILLS PURE INC	COOLER RENTAL	\$ 33.00
BRADLEY, HUNTER	2019 BOOT REIMB - BRADLEY	\$ 64.99
BURTZLAFF, MILES	TRAVEL PER DIEM	\$ 55.00
BUTLER MACHINERY CO	MOTOR AS/PARTS	\$ 2,352.34
CANFIELD BUSINESS INTERIOR	ATTORNEY OFFICE FURNITURE	\$ 3,175.04
CARLS TRAILER SALES INC	FLATBED TRAILER	\$ 2,900.00
CASH-WA DISTRIBUTING CO OF	CONCESSIONS/5K/YOUTH PROGRAM	\$ 502.90
CBH COOPERATIVE	2018 DEC BULK FUEL CONTRACT	\$ 20,569.09
CENGAGE LEARNING	BOOKS	\$ 83.36
CENTURYLINK INC	JAN 2019 E911 & CIRCUITS	\$ 958.46
CITY OF SPEARFISH	2018 & 2019 CITY UTILITIES	\$ 1,346.35
CITY OF SPEARFISH CC	DIGITAL OCEAN RENTAL	\$ 5.00
CLIMATE CONTROL SYSTEMS &	FLAME SENSOR	\$ 3,106.99
CORE & MAIN LP	WIRED LEAK DETECTOR	\$ 3,726.00
CVD CONSTRUCTION INC	SNOW REMOVAL	\$ 3,767.75
WS DARLEY & CO	FREIGHT PUMP ENGINE-BRUSH 19	\$ 7,202.00
ZW USA INC	DOG WASTE SACKS	\$ 265.98
RICHARD B DUNWOODY	SNOW REMOVAL	\$ 990.00
EDDIE'S TRUCK CENTER INC	SENSOR/PARTS	\$ 64.00
EQUIPMENT SERVICE PROFESSI	2018 REPAIR HVAC-SAWMILLOFFICE	\$ 1,347.12
EUROFINS EATON ANALYTICAL	UCMR4 LAB TESTS	\$ 2,450.00
NEWHOUSE ENTERPRISES INC	LABELS/PAPER/TONER	\$ 279.73
KNUTSON, DARREL	INSPECTION	\$ 580.00
FBI NATIONAL ACADEMY ASSOC	FBI NAA MEMERSHIP DUES-DEAN	\$ 105.00
FMG INC	CITY HALL IMPROVEMENTS ENGINEER	\$ 2,793.27
GALLS LLC	PARKA	\$ 280.00

GAME TIME	INSTALL CHARGE-KJW PLAYGROUND	\$	4,938.00
GEFFRE, LONI	GEFFRE FIRE CONFERENCE	\$	64.00
VIEHAUSER ENTERPRISES LLC	KEY TO FIRE ALARM	\$	3,131.00
GENERAL TRAFFIC CONTROLS I	PEDESTRIAN SIGN	\$	334.43
GLENN, ROBERT	TRAVEL PER DIEM	\$	55.00
GOULD, DONALD F	TARP REPAIR	\$	50.00
GRAINGER INC	SIGN	\$	11.43
GTI COMPANIES INC	SNOW REMOVAL	\$	4,553.59
HEALTHY CONTRIBUTIONS INC	FEES	\$	15.30
HEARTLAND PAPER CO	TRAP DUSTER	\$	3,374.84
INFINITY FIRE COMMUNICATIO	BRUSH 19 RADIOS	\$	5,587.91
JOHNSON, CHERYL	TRAVEL PER DIEM/FUEL/AUTO	\$	151.84
KDV INC	2018 & 2019 SNOW REMOVAL	\$	2,137.50
LAWRENCE COUNTY AUDITOR	JAN 2019 TIF2 INCREMENT & PENA	\$	9,399.58
MONTANA-DAKOTA UTILITIES	ELECTRICITY	\$	8,010.26
MUNRO EARTHMOVING LLC	2018 & JAN 2019 SNOW REMOVAL	\$	10,801.25
MP FT PIERRE LLC	LODGING-C JOHNSON	\$	1,356.88
NATIONAL SHERIFFS' ASSOCIA	2019 DUES JACOBS, CURT	\$	25.00
NORTHERN HILLS TRNG CENTER	2018 DEC JANITOR-SNOW REMOVAL	\$	1,960.04
ODLE-KINDSFATER, KATIE	ODLE-KINDSFATER, KATIE NOTARY	\$	50.00
PEDERSEN EXCAVATING INC	SNOW REMOVAL	\$	13,166.85
SANITATION PRODUCTS INC	2018 PETERBILT CURBTENDER	\$	261,265.98
SCOTT PETERSON MOTORS INC	REPAIR MANIFOLD EXHAUST LEAK	\$	799.97
SD POLICE CHIEF'S ASSOC	TESTING MATERIAL	\$	342.50
SD STATE HISTORICAL SOCIET	ARCHIVE BH PIONEER	\$	120.00
SD WILDLAND FIRE	HAGEMAN FIRE TRAINING REGISTRA	\$	35.00
SDML	SDML 2019 LEGISLATIVE DAY	\$	60.00
SECRETARY OF STATE	KINDSFATER NOTARY FILING FEE	\$	30.00
SHARKEY PLUMBING HEATING	REPAIR STATION 1 LEAK	\$	1,501.22
SHAW FIRE & SAFETY INC	FIRE EXTINGUISHERS	\$	673.70
SIMON CONTRACTORS OF SD IN	SANDING MATERIALS	\$	1,596.31
SMITH, COLLIN	TRAVEL REIMB	\$	212.40
SOUTH DAKOTA ONE CALL	DEC MESSAGE FEES	\$	65.10
SPEARFISH CHAMBER OF COMM	BANQUET BOKE MARTIN KLARENBECK	\$	160.00
VIVI BENE INC	2018 SAWMILL ELECTRICAL WORK	\$	1,214.62
SPEARFISH LUMBER CO	REDI-CRETE	\$	30.60
SPEARFISH OPTIMIST CLUB	2019 HOME SHOW - PD	\$	300.00
SPEARFISH SCHOOL DIST 40-2	JAN2019 TIF2 INCREMENT & PENAL	\$	26,171.95
ST PAUL STAMP WORKS INC	ANIMAL TAGS	\$	138.67
STATE OF SD-EXECUTIVE MGMT	2018 NOV WWTP LONG DISTANCE	\$	22.15
TASC	FSA ADMIN FEE & FSA RENEWAL FE	\$	641.00
TYLER TECHNOLOGIES INC	2018 DEC UTILITY NOTIFICATIONS	\$	1,213.10
TYLER-STREFF CONNIE	REIMBURSE FOR YOGA TRAINING	\$	250.00

ULINE INC	STAIR TREADS	\$	591.45
THE UPS STORE #5137	POSTAGE	\$	59.91
VANWAY TROPHY & AWARD	PLAQUE/ENGRAVING	\$	36.65
CLARITY TELECOM LLC	JAN19 CABLE/INTERNET/TELEPHONE	\$	3,346.19
INTEGRITY ACQUISITION LLC	REPAIR FIRE DEPT SNOW PLOW	\$	408.55
WILLIAMS 66 SERVICE	PARTS	\$	324.90
WOODROOF, JUSTIN	TRAVEL PER DIEM	\$	55.00
** TOTAL **		\$	509,247.99

APPROVAL INITIALS

Mayor Boke
Marty Clark
Dan Hodgs
Pam Jacobs
Larry Klarenbeek
John Lee - Absent
George Martin

Public Comment – Public Comment section was opened at 6:09 PM. There were no public comments and this section was closed at 6:09 PM.

There being no further business before the Council, Hodgs moved, Jacobs seconded and all voted to adjourn at 6:09 PM.

Dated this 22nd day of January 2019.

CITY OF SPEARFISH

BY: _____
Dana Boke, Mayor

ATTEST:

Michelle DeNeui, Acting Finance Officer

Published once at the approximate cost of _____.