



**Spearfish City Council**  
Regular Session Minutes  
February 1, 2021 5:30 p.m.

The Spearfish City Council met at 5:30 p.m. on Monday, February 1, 2021 via Zoom. Mayor Boke presided and called the meeting to order. Roll call was taken with the following members present: Clark, Herrmann, Hodgs, Jacobs, Klarenbeek and Lee. Absent: None. Also present: City Planner Watson, Parks and Recreation Director Ehnes, City Attorney McDonald, Finance Officer DeNeui, Public Works Director Kean, Public Safety Director Rotert, Police Chief Jacobs and Fire Chief Ladson.

Klarenbeek moved, Jacobs seconded and with Clark, Herrmann, Hodgs, Jacobs, Klarenbeek and Lee voting aye, motion passed to approve the agenda. No potential conflicts of interest were declared.

**Consent Agenda** – Clark moved, Herrmann seconded and with Clark, Herrmann, Hodgs, Jacobs, Klarenbeek and Lee voting aye, motion passed to approve the consent agenda as follows:

- A. Approve the minutes of the City Council regular session dated January 19, 2021.
- B. Hire Kayden Drew as (benefit-eligible) project inspector, grade 18, step 14, \$29.73 per hour, effective on 2/2/2021 or after.
- C. Hire Tracy Griebler as (benefit-eligible) assistant finance officer, grade 19, step 9, \$28.29 per hour, effective 2/2/2021.
- D. Hire Scott Beal as (benefit-eligible) animal control/parking attendant, grade 11, step 1, \$16.26 per hour, effective 2/2/2021 or after.
- E. Add Ashley Korber to the volunteer firefighter list.
- F. Set the bid opening for the 2021 City Weed Control Project for Wednesday, February 17, 2021, at 1:30 p.m. via Zoom.
- G. Set the bid opening for the 2021 CIPP Sanitary Sewer Lining Project for March 5, 2021, at 1:30 p.m. in the City Council Chambers.
- H. Set the bid opening for the Jackson Boulevard Bridge Rehabilitation Project for March 5, 2021, at 1:30 p.m. in the City Council Chambers.
- I. Set the bid opening for the Sandstone Hills Street Repair & Sewer Up-size Project for March 25, 2021, at 1:30 p.m. in the City Council Chambers.

**Resolution 2021-02** – Clark moved, Herrmann seconded and with Clark, Herrmann, Hodgs, Jacobs, Klarenbeek and Lee voting aye, motion passed to adopt Resolution 2021-02 as follows:

A RESOLUTION TO SET FEES CHARGED BY THE CITY

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SPEARFISH, SOUTH DAKOTA that the following fees shall be amended and/or charged by the City of Spearfish:

ITEM	AREA	FEE DESCRIPTION	CURRENT AMOUNT	AMENDED/NEW AMOUNT
4128	PARKS	<del>SRAC Annual Rec Membership Sr/Youth Couple Regular</del>	<del>\$329.00</del>	-
4149	PARKS	<del>SRAC Fitness Member Class Pass</del>	<del>\$3.00</del>	-
4150	PARKS	<del>SRAC Fitness Member Annual Class Membership</del>	<del>\$192.00</del>	-
4151	PARKS	<del>SRAC Fitness Member Monthly Class Membership</del>	<del>\$26.00</del>	-
4152	PARKS	<del>SRAC Fitness Member Quarterly Class Membership</del>	<del>\$61.00</del>	-
1184	PARKS	SRAC-Rec Center: Lookout Room Hourly Rate $\frac{1}{4}$ Room	\$60.00	\$60.00
4189	PARKS	<del>SRAC Rec Center Fitness Class Member, per Hour</del>	<del>\$3.00</del>	-
4190	PARKS	<del>SRAC Rec Center: Group Fitness Room Rental, Deposit</del>	<del>\$50.00</del>	-
4228	PARKS	<del>SRAC Summer Rec Minnows Daily Fee</del>	<del>\$3.50</del>	-
1241	PARKS	SRAC-Hourly Day Care, per Hour	\$4.00	\$6.00
4257	PARKS	<del>SRAC Waterpark 3 Years and Under</del>	<del>\$2.00</del>	-
New	PARKS	SRAC- Contracted Fitness Class (per class)	-	Up to \$20.00
New	PARKS	SRAC-Climbing Shoes or Harness Rental	-	\$3.00
New	PARKS	SRAC-Climbing Shoes and Harness Rental Combination	-	\$5.00
New	PARKS	SRAC-Hourly Wall Rental (Bouldering Only, 10 Climber Passes)	-	\$30.00
New	PARKS	SRAC-Hourly Wall Rental (Roped Climbing, 10 Climber Passes)	-	\$60.00
New	PARKS	SRAC-Additional Climber Pass for Wall Rental	-	\$3.00
New	PARKS	SRAC-Bouldering Wall Monthly Membership	-	\$25.00

New	PARKS	SRAC-Bouldering Wall Yearly Membership	-	\$180.00
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CITY OF SPEARFISH

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Dana Boke, Mayor

ATTEST:

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Michelle DeNeui, Finance Officer

(SEAL)

Adopted: February 1, 2021  
 Published: February 6, 2021  
 Effective: February 26, 2021

**Plan** – Klarenbeek moved, Hodgs seconded and with Clark, Herrmann, Hodgs, Jacobs, Klarenbeek and Lee voting aye, motion passed to approve a DRD Concept Plan Revision and Final Plan for an assisted living, memory care, and independent living facility and townhomes located at Tract P of the Elkhorn Ridge Addition.

**Update** – Herrmann moved, Jacobs seconded and with Clark, Herrmann, Hodgs, Jacobs, Klarenbeek and Lee voting aye, motion passed to initiate an update to Zoning Appendix A., Zoning Article V. Supplementary Regulations, Section 3. Minimum off street parking requirements.

**Purchase** – Clark moved, Jacobs seconded and with Clark, Herrmann, Hodgs, Jacobs, Klarenbeek and Lee voting aye, motion passed to purchase a new 2021 dump truck and plow from Sanitation Products under the Sourcewell Contract for \$163,844, budgeted in Second Penny.

**Bill List** – Jacobs moved, Hodgs seconded and with Clark, Herrmann, Hodgs, Jacobs, Klarenbeek and Lee voting aye, motion passed to approve the bill list dated February 1, 2021 as follows:

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
ALLSTATE PETERBILT CO	PARTS	\$ 123.38
AMAZON CAPITAL SERVICES	TECH EQUIP/OFFICE/BOOKS/APPAREL	\$ 1,717.27
BAKER & TAYLOR	BOOKS/CD PROCESSING	\$ 1,328.67
BLACK HILLS ENERGY	DEC 20/JAN 21 ELECTRICITY	\$ 11,452.49
BHSU PRINTING CENTER	JAN 2021 UTILITY BILL INSERT	\$ 220.50
BLACK HILLS CHEMICAL CORP	JANITORIAL	\$ 854.27
BLACK HILLS PIONEER	PAINT GRANT AD	\$ 18.29

BLACK HILLS WINDSHIELD	REPAIRS, CTY 2773	\$	295.00
BOMGAARS SUPPLY INC	PARTS/SUPPLIES	\$	257.30
BUCK WILD CLIMBING GUIDES	50% COMPLETION - CLIMBING WALL	\$	4,595.00
BUILDERS FIRSTSOURCE INC	ICE MELT/LUMBER	\$	74.36
CATERPILLAR FINANCIAL SERV	MOTOR GRADER PAYOFF	\$	150,000.00
TMT INC	JANITORIAL	\$	257.40
CHAIN SAW CENTER	TOOLS/OIL/PARTS/LABOR	\$	136.53
CITY OF SPEARFISH CC	TECH SUPPLIES	\$	89.41
CONDREY AND ASSOCIATES INC	2021 COMPENSATION STUDY	\$	11,250.00
DG INVESTMENT INTERMEDIATE	EQUIPMENT SVC CALL	\$	270.41
DEMCO INC	OFFICE SUPPLIES	\$	125.16
EFTPS	Q2 AND Q3 2020 941X AMOUNT	\$	606.06
NEWHOUSE ENTERPRISES INC	LEDGER SZ PAPER X 10/TISSUES	\$	294.12
FASTENAL CO	PARTS	\$	34.84
FEDEX	SD DCI FORENSIC LAB	\$	44.74
GREAT WESTERN TIRE INC	PARTS/LABOR	\$	1,644.99
HEISLER HARDWARE	PARTS/TOOLS/PRIMER/SUPPLIES	\$	462.85
HILLS INTERIORS INC	CARPET TILES, BASEMENT	\$	2,781.00
HILT CONSTRUCTION INC	CABLE REPAIR	\$	2,105.00
HOLIDAY INN-SPEARFISH	2020 PKG LOT PLOWING	\$	4,275.00
INTERSTATE ENGINEERING INC	CURED-IN-PLACE PIPE REHAB	\$	7,290.00
LAWRENCE COUNTY AUDITOR	2021 ABATED TAXES/FRONT FOOT	\$	888.96
LYNN, JACKSON, SHULTZ & LEBRU	GENERAL BUSINESS ADVICE	\$	500.00
MONEY MOVERS	DEC 2020 MONTHLY MAINT FEE	\$	7.00
NORTHERN HILLS VENTURES INC	FEB 2021 O365 SERVICE/IT SVCS	\$	13,972.16
NORTHERN HILLS TRNG CENTER	JANITORIAL	\$	149.92
GREG SCHMELING	REFUND	\$	500.00
SOUTH DAKOTA ONE CALL	DEC 2020 MESSAGE FEES	\$	95.55
PETTY CASH	PLAT FILING FEES/COPIES	\$	260.00
QUIK SIGNS INC	LAMINATING	\$	47.82
SD REDBOOK	TRAINING MATERIALS	\$	2,265.00
SOUTH DAKOTA DEPT OF LABOR	2ND QTR 2020	\$	66.40
SPEARFISH AUTO SUPPLY	BATTS/FILTERS/CHAINS/HOSES	\$	3,370.46
SPEARFISH LUMBER CO	REDI-CRETE 60# X 56	\$	274.40
STAN HOUSTON EQUIPMENT	PALLET JACK	\$	499.99
TURBIVILLE INDUSTRIAL ELEC	5 HP MOTOR	\$	616.00
TYLER TECHNOLOGIES INC	FEB 2021 UTILITY BILLING ONLINE	\$	166.00
WALMART COMMUNITY	RX/STORAGE/JANITORIAL/OFFICE	\$	273.45
WELLS PLUMBING CORP	PARTS	\$	176.55
BRYAN LESSLY	VIDEO EDITING	\$	443.22
WHITE'S QUEEN CITY MOTORS	PARTS	\$	67.36
WISHBONE FENCING COMPANY	PARTS/EQUIP	\$	239.00
WOELBER EXCAVATING, LLC	H2O SVC REP, 1809 CTRY OAKS	\$	3,826.54

**January 2021 Salary Expense & Credit Card Fees**

	<u>Gross</u>		<u>Gross</u>		
	<u>Wages/Benefits</u>		<u>Wages</u>	<u>Benefits</u>	
Mayor/Council	\$12,687.34	1.23%	\$11,492.82	\$1,194.52	1.56%
City Administrator	25,608.88	2.48%	20,543.77	5,065.11	2.78%
City Attorney	15,227.14	1.47%	12,664.80	2,562.34	1.72%
Finance	41,597.71	4.03%	33,620.18	7,977.53	4.55%
Human Resources	11,957.41	1.16%	9,764.41	2,193.00	1.32%
Gov't Bldgs	26,949.32	2.61%	17,830.11	9,119.21	2.42%
Engineering	31,391.27	3.04%	24,664.16	6,727.11	3.34%
Public Safety Admin	32,588.75	3.16%	24,221.43	8,367.32	3.28%
Police	247,333.71	23.95%	177,522.00	69,811.71	24.05%
Fire	23,822.11	2.31%	12,353.55	11,468.56	1.67%
Bldg Inspection	30,319.19	2.94%	21,998.40	8,320.79	2.98%
Streets & Snow	100,213.56	9.70%	65,556.15	34,657.41	8.88%
Cemetery	7,485.81	0.72%	4,612.11	2,873.70	0.62%
Animal Control	586.04	0.06%	0.00	586.04	0.00%
Recreation/Aquatic	66,074.16	6.40%	43,597.21	22,476.95	5.91%
Parks	45,524.94	4.41%	30,048.37	15,476.57	4.07%
Library	35,957.58	3.48%	28,691.61	7,265.97	3.89%
Plan & Zone	19,218.60	1.86%	15,816.00	3,402.60	2.14%
Motor Pool	19,102.88	1.85%	13,750.84	5,352.04	1.86%
Wildland Fire	2,296.68	0.22%	0.00	2,296.68	0.00%
Police Comm	50,934.76	4.93%	40,308.95	10,625.81	5.46%
SAFER Grant	9,213.48	0.89%	5,272.83	3,940.65	0.71%
Water	29,653.69	2.87%	20,492.43	9,161.26	2.78%
Electric Production	23,904.84	2.31%	17,396.19	6,508.65	2.36%
Sewer	28,400.05	2.75%	19,373.01	9,027.04	2.62%
WWTP	53,729.71	5.20%	41,356.67	12,373.04	5.60%
Solid Waste	38,016.66	3.68%	23,799.41	14,217.25	3.22%
Campground	2,828.63	0.27%	1,388.56	1,440.07	0.19%
Totals	<u>\$1,032,624.90</u>	<u>100.00%</u>	<u>\$738,135.97</u>	<u>\$294,488.93</u>	<u>100.00%</u>
Banking Fees Dec	115.40				
Credit Card Fees Dec	<u>3,219.92</u>				
Grand Total	<u>\$1,035,844.82</u>				

**Appointments** – Klarenbeek moved, Lee seconded and with Clark, Herrmann, Hodgs, Jacobs, Klarenbeek and Lee voting aye, motion passed to reappoint Sheleen Bauer for a 3-year term, appoint Fred Romkema for a 3-year term, and appoint Julie Gardner for a 1-year term all for the Library Board of Trustees.

Public comment section was opened at 5:49 p.m. with no comments received.

There being no further business, Clark moved, Herrmann seconded and with Clark, Herrmann, Hodgs, Jacobs, Klarenbeek and Lee voting aye, motion passed to adjourn at 5:50 p.m.

Dated this 1st day of February 2021.

**CITY OF SPEARFISH**

By: \_\_\_\_\_  
Dana Boke, Mayor

**ATTEST:**

\_\_\_\_\_  
Michelle DeNeui, Finance Officer

Published once at the approximate cost of \_\_\_\_\_.