



Spearfish City Council
Regular Session Minutes
February 3, 2020 5:30 p.m.

The Spearfish City Council met at 5:30 p.m. on Monday, February 3, 2020. Council President Hodgs presided and called the meeting to order. All stood and recited the pledge of allegiance. Roll call was taken with the following members present: Clark, Eisenbraun, Herrmann, Hodgs, and Klarenbeek. Absent: Mayor Boke and Jacobs. Also present: City Administrator Harmon, City Planner Watson, Parks and Recreation Director Ehnes, City Attorney McDonald, City Engineer Mathis, Human Resource Director Mathis, Finance Officer DeNeui, Public Safety Director Rotert, Police Chief Jacobs, Assistant City Planner Van Holland, Assistant Finance Officer Thurmes and Recreation Facility Superintendent Rauterkus.

Herrmann moved, Eisenbraun seconded and all voted to approve the agenda with the changes of items 9C and 13A being postponed until a future meeting. There were no declarations of any potential conflict-of-interest.

Consent Agenda – Eisenbraun moved, Herrmann seconded and with Clark, Eisenbraun, Herrmann, Hodgs and Klarenbeek voting aye to approve the consent agenda as follows:

- A. Approve the minutes of City Council regular session dated January 21, 2020.
- B. Add Adam Burtschi and Riley Glynn to the 2020 Rec Center – Referees Volunteer List.
- C. Add Kelly Hitson to the 2020 Spearfish Fire Department Volunteer Firefighters list.
- D. Set the bid opening for the 2020 City Weed Spraying Project for March 3, 2020 at 1:30 p.m. in the Council Chambers.
- E. Set the bid opening for replacement of Spearfish City Hall Roof Membrane for March 3, 2020 at 1:30 p.m. in the Council Chambers.
- F. Authorize the following wage change due to successful completion of training periods:
 - 1) Joel Johannesen, solid waste collector/operator, grade 10, step 13, \$19.30 per hour, effective 2/9/2020.
 - 2) Richard Plocek, rubble site operator, grade 7, step 13, \$16.65 per hour, effective 2/9/2020.
 - 3) Nancy Hoffman, public works administrative assistant, grade 12, step 3, \$17.48 per hour, effective 2/9/2020.
 - 4) Kim Reifschneider, recreation assistant, grade 7, step 2, \$13.39 per hour, effective 2/9/2020.
 - 5) Alan Bonde, special events assistant, grade 12, step 2, \$17.14 per hour, effective 2/9/2020.
 - 6) Scott Deaver, fire chief, grade 23, step 6, \$37.03 per hour (\$77,022.40 exempt), effective 2/9/2020.
 - 7) Austin Drapeaux, police officer, grade 18, step 2, \$23.05 per hour, effective 2/23/20.
 - 8) Chris Woods, police officer, grade 18, step 2, \$23.05 per hour, effective 2/23/2020.
- G. Move Samantha Simon to animal control/parking attendant, grade 11, step 6, \$17.66 per hour, effective 3/22/2020.
- H. Hire Brian Vosburg as police dispatch (benefit eligible), grade 12, step 1, \$16.80 per hour, effective 2/4/2020.

Items from Visitors

Welcome – A brief welcome was held for three international business students studying for the spring semester at Black Hills State University.

Statue – TR Chytka presented a model of a statue he is creating entitled the “Queen of the Hills”. The models will be cast in bronze and various sizes sold to generate funding to create a life-size version of the statue to be mounted as a fountain. Herrmann moved, Klarenbeek seconded and all voted to authorize City staff to work with Mr. Chytka on the location of the fountain and statue placement.

Other Items

Bid – Eisenbraun moved, Herrmann seconded and with Clark, Eisenbraun, Herrmann, Hodgs and Klarenbeek voting aye to award the lowest responsive and responsible bid for the 2020 Sanitary Sewer CIPP Lining Project to Hydro-Klean, LLC at a total amount of \$302,793.92.

Purchase – Clark moved, Eisenbraun seconded and with Clark, Eisenbraun, Herrmann, Hodgs and Klarenbeek voting aye to purchase an additional street light at a cost of \$6,723.75, the original authorization was for 29 street lights at a cost not to exceed \$200,000 and the additional light will bring the total to \$201,712.50.

Bid – Clark moved, Klarenbeek seconded and with Clark, Eisenbraun, Herrmann, Hodgs and Klarenbeek voting aye to award the lowest responsive and responsible bid for the 2020 Pickle Ball Court Project One to GTI Companies at a total base bid of \$54,397.52.

Bid – Eisenbraun moved, Herrmann seconded and with Clark, Eisenbraun, Herrmann, Hodgs and Klarenbeek voting aye to award the lowest responsive and responsible bid for the 2020 Pickle Ball Court Project Two to L.E.R. Inc. dba Renner Sports at a total base bid of \$148,312.32.

Ordinance 1310 – Eisenbraun moved, Herrmann seconded and all voted to approve the first reading of Ordinance 1310 – An Ordinance Amending Appendix A Zoning, Article V, Supplementary Regulations, Section 6 Sign Regulations of the Revised Ordinances of the City of Spearfish to include an amendment to allow for thirty-two square foot subdivision signs and to set a public hearing for February 18, 2020 on the ordinance.

Ordinance 1309 – Klarenbeek moved, Clark seconded and with Clark, Eisenbraun, Herrmann, Hodgs and Klarenbeek voting aye to approve the second reading of Ordinance 1309 – An Ordinance Amending Chapter 18, Section 18-216 Tap Fees.

Bill List – Klarenbeek moved, Eisenbraun seconded and with Clark, Eisenbraun, Herrmann, Hodgs and Klarenbeek voting aye to approve the bill list dated February 3, 2020 as follows:

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
AINSWORTH-BENNING INC	PROJ 19-9914 @ WINDMILL DR	\$ 4,695.00
BAKER & TAYLOR	AV/SOFTWARE	\$ 616.74
BERGER, DAWN	PER DIEM, MILEAGE	\$ 156.66
BICKLE TRUCK & DIESEL INC	TRANSMISSION REPAIR	\$ 477.95
BLACK HILLS CHEMICAL CORP	JANITORIAL SUPPLIES	\$ 151.46

BLACK HILLS ENERGY	DEC 19/JAN 20 ELECTRICITY	\$	15,651.00
BLACK HILLS PIONEER	YEARLY SUBSCRIPTION	\$	130.99
BLACK HILLS PURE INC	COOLER RENTAL/WATER	\$	21.50
BLACK HILLS TV	JAN 20 ADS	\$	200.00
BOMGAARS SUPPLY INC	PAINT/SUPPLIES	\$	33.78
BURTZLAFF, MILES	PER DIEM MEALS	\$	105.00
CAPTAIN CLEAN OF THE NHILL	PATROL CAR DETAIL	\$	150.00
CENGAGE LEARNING	BOOKS	\$	43.18
CHEYENNE CROSSING STORE LLC	FIRE DEPT AWARDS MEAL	\$	1,480.50
CITY OF SPEARFISH CC	OFFICE SUPPLIES/TRAINING	\$	345.00
CVD CONSTRUCTION INC	SVC CALL, OPERATOR & BOOM	\$	187.50
DIVISION OF MOTOR VEHICLES	FEE FOR DUP TITLES	\$	15.00
DORY HANSON	AFLAC POLICY REIMBURSEMENT	\$	33.80
EHNES, TYLER	PER DIEM MEALS	\$	80.00
ELKHORN RIDGE @ FRAWLEY RANCH	TAX INCREMENT DUE DEVELOPER	\$	546.14
NEWHOUSE ENTERPRISES INC	OFFICE SUPPLIES	\$	65.70
FBI NAT'L ACADEMY ASSOCIATES	FBI NAA DUES/BOYD DEAN	\$	110.00
VIEHAUSER ENTERPRISES LLC	PARTS/SUPPLIES	\$	93.80
GRIMMS PUMP SERVICE	PARTS/LABOR/MILEAGE	\$	518.98
GUNDERSON TRUCKING INC	TRANSPORT WWTP TO GILLETTE	\$	3,000.00
HAWKINS INC	PARTS	\$	5,039.99
HEISLER HARDWARE	TOOLS/REPAIR PARTS/JANITORIAL	\$	276.09
HILLS INTERIORS INC	ENERGIZE CARPET	\$	118.43
HILT CONSTRUCTION INC	GUARDRAIL REPAIRS	\$	2,995.21
HOLIDAY INN-SPEARFISH	2019 SNOW REMOVAL, TOTAL	\$	5,100.00
LESTER HOSPITALITY-SIOUX F	LODGING X 3	\$	450.00
HUB INTERNTL MTN STATES LT	INSURANCE	\$	16,137.00
IMLA	WEBINAR 2020 DLE-JAN 23	\$	49.00
INTERSTATE ENGINEERING INC	REPLAT LOT 38C, THOEN STONE	\$	847.00
JESKE, JERRY	PER DIEM MELS	\$	105.00
KLJ SOLUTIONS HOLDING CO	TO 01/11/20 CROSSWIND RUNWAY	\$	20,553.84
KT CONNECTIONS	MGD SVCS TO 01/08/20	\$	1,720.48
LAWRENCE COUNTY AUDITOR	TIF INCREMENT & PENALTY DUE	\$	14.78
MONTANA-DAKOTA UTILITIES	12/6 - 01/08 NATURAL GAS	\$	42.43
HUSKER PROPERTIES	DIESEL	\$	475.16
NORTHERN HILLS VENTURES	JAN 20 MANAGED SVCS	\$	47,704.00
MARTIN MUNOZ	CAMPGROUND RESERVATION REFU	\$	630.00
QUIK SIGNS INC	NAME BADGE, VAN HOLLAND	\$	16.00
RELIANCE TELEPHONE INC	12-30-19, 4 MINUTE PHONE CALL	\$	1.00
SANITATION PRODUCTS INC	EJECT CYLINDER	\$	6,755.05
SCOTT RITSCHIE DBA DNH TOOL	PARTS	\$	138.00
SPEARFISH AUTO SUPPLY	PARTS/FILTERS/BATTERIES	\$	2,808.68
VIVI BENE INC	ELEC LABOR/REPAIRS	\$	71.43
SPEARFISH SCHOOL DIST 40-2	TIF INCREMENT & PENALTY DUE	\$	29.04
TASC	2020 RENEWAL & ADMIN FEES	\$	641.00

THE HANDY MAN	REPAIRS, 625 MAITLAND RD	\$	677.29
TYLER TECHNOLOGIES INC	FEB 20 MONTHLY MAINT FEES	\$	166.00
USA BLUE BOOK	PARTS	\$	609.09
WALMART COMMUNITY/GEMB	KITCHEN/OFFICE/GROCERY	\$	527.80
INTEGRITY ACQUISITION LLC	PARTS	\$	29.95
WHITE'S QUEEN CITY MOTORS	PARTS	\$	10.46
WOODROOF, JUSTIN	PER DIEM MEALS	\$	105.00
		\$	<u>143,753.88</u>

January 2020 Salary Expense & Credit Card Fees

	<u>Gross Wages/Benefits</u>		<u>Gross Wages</u>		<u>Benefits</u>	
Mayor/Council	\$12,508.16	1.19%	\$11,348.25	\$1,159.91	1.55%	
City Administrator	24,792.03	2.35%	20,106.53	4,685.50	2.75%	
City Attorney	14,692.10	1.39%	12,225.84	2,466.26	1.67%	
Finance	39,582.96	3.76%	31,280.60	8,302.36	4.28%	
Human Resources	11,555.67	1.10%	9,432.42	2,123.25	1.29%	
Gov't Bldgs	26,761.97	2.54%	16,940.59	9,821.38	2.32%	
PW Admin	44,407.39	4.21%	35,504.50	8,902.89	4.86%	
Police	270,244.95	25.64%	183,833.16	86,411.79	25.16%	
Fire	41,678.20	3.96%	22,143.60	19,534.60	3.03%	
Bldg Inspect	29,889.68	2.84%	21,238.34	8,651.34	2.91%	
Streets	91,480.26	8.68%	52,982.01	38,498.25	7.25%	
Snow Removal	843.98	0.08%	784.00	59.98	0.11%	
Cemetery	7,288.72	0.69%	4,144.88	3,143.84	0.57%	
Animal Control	663.97	0.06%	0.00	663.97	0.00%	
Recreation/Aquatic	78,766.13	7.47%	52,451.58	26,314.55	7.18%	
Spectator Recreation	0.00	0.00%	0.00	0.00	0.00%	
Parks	46,138.51	4.38%	28,999.63	17,138.88	3.97%	
Library	38,345.07	3.64%	30,992.89	7,352.18	4.24%	
Plan & Zone	25,752.86	2.44%	21,011.91	4,740.95	2.88%	
Motor Pool	21,895.94	2.08%	14,791.35	7,104.59	2.02%	
Wildland Fire	0.00	0.00%	0.00	0.00	0.00%	
Police Comm	48,650.55	4.62%	39,151.86	9,498.69	5.36%	
SAFER Grant	6,560.13	0.62%	4,928.76	1,631.37	0.67%	
Water	30,856.26	2.93%	20,421.00	10,435.26	2.80%	
Electric Production	25,148.08	2.39%	18,177.33	6,970.75	2.49%	
Sewer	28,406.56	2.70%	19,221.34	9,185.22	2.63%	
WWTP	46,518.22	4.41%	33,568.39	12,949.83	4.59%	
Airport	290.63	0.03%	255.72	34.91	0.04%	
Parking	0.00	0.00%	0.00	0.00	0.00%	
Solid Waste	38,147.08	3.62%	24,066.38	14,080.70	3.29%	
Campground	1,926.78	0.18%	622.50	1,304.28	0.09%	
Totals	<u>\$1,053,792.84</u>	<u>100.00%</u>	<u>\$730,625.36</u>	<u>\$323,167.48</u>	<u>100.00%</u>	

Credit Card Fees Dec	<u>\$3,712.48</u>
Grand Total	<u><u>\$1,057,505.32</u></u>

FYI – Mayor Boke proclaimed January 28, 2020, as “Spearfish Small Business Day” during the Small Business Revolution Rally and community celebration at Spearfish High School.

Public Comment – Public comment section was opened with comments received from residents John Dale regarding 5G and coronavirus and Sam Rider regarding a fundraiser for the Western Hills Humane Society.

There being no further business, Hodgs moved, Jacobs seconded and all voted to adjourn at 6:17 p.m.

Dated this 3rd day of February, 2020.

CITY OF SPEARFISH

By: _____
Dana Boke, Mayor

ATTEST:

Michelle DeNeui, Finance Officer

Published once at the approximate cost of _____.