



**Spearfish City Council**  
Regular Session Minutes  
February 6, 2023 5:30 p.m.

The Spearfish City Council met at 5:30 p.m. on Monday, February 6, 2023. Mayor Senden presided and called the meeting to order. Roll call was taken with the following members present: Clark, Hodgs, Hourigan, Jacobs, Klarenbeek, and Rath. Absent: None. Also present: City Administrator McFarland, City Attorney McDonald, Finance Officer DeNeui, Public Safety Director Rotert, Public Works Director Broyles, City Planner Kapsa, Parks and Recreation Director Ehnes, and City Engineer Mathis. All stood and recited the pledge of allegiance.

Klarenbeek moved, Rath seconded and all voted to amend the agenda to remove item 7B, approval of the December 31, 2022 treasurer's report from the consent agenda. Hodgs moved, Rath seconded and all voted to approve the agenda as amended. No potential conflicts of interest were noted.

**Public Comment** – At 5:32 p.m. a time for public comment was opened and closed with no comments being received.

**Consent Agenda** – Clark moved, Jacobs seconded, and all voted to approve the consent agenda as follows:

- A. Approve the minutes of the City Council regular session dated January 17, 2023.
- B. Add Bryan Hill to the recreation center volunteer list.
- C. Accept the Spearfish Community Pantry 2022 Annual Report.

**Other Items**

**Comprehensive Plan** – Following discussions, Clark moved, Hodgs seconded and all voted to reallocate the Professional Services budget for Strategic Planning in the 2023 Appropriations Ordinance to fund the Comprehensive Plan update.

**Bid Award** – Hodgs moved, Rath Seconded and with Clark, Hodgs, Hourigan, Jacobs, Klarenbeek, and Rath voting aye, motion passed to award the lowest responsive and responsible bid for the 2023 Colorado Boulevard Chip Seal Project to Simon Construction of SD, Inc. at a total amount of \$192,624.50.

**Surplus** – Klarenbeek moved, Hodgs seconded and all voted to surplus copper wiring to be disposed of as permitted under state law.

**Resolution 2023-02** – Klarenbeek moved, Hourigan seconded and all voted to approve Resolution 2023-02 as follows:

**RESOLUTION 2023-02**

**A RESOLUTION TO SET FEES CHARGED BY THE CITY**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SPEARFISH, SOUTH DAKOTA that the following fees shall be amended and/or charged by the City of Spearfish— ~~strike through~~ indicating text to be deleted, underline indicating text to be added, and certain fees are subject to applicable sales tax:

ITEM	AREA	FEE DESCRIPTION	CURRENT AMOUNT	NEW AMOUNT
1732	SOLID WASTE	Used Oil & Antifreeze	<del>Free</del>	Remove
1741	SOLID WASTE	Sale of compost, leaves, and/or grass clippings <u>to City &amp; Lawrence County residents only</u>	Free <del>to residents only</del>	
1742	SOLID WASTE	Penalty: <del>Solid Waste, Illegal use of containers</del> <u>Misuse of City issued containers</u>	\$25.00	\$40.00
1744	SOLID WASTE	<del>RUS – Automotive Batteries</del>	<del>Free</del>	Remove
1747	SOLID WASTE	<del>RUS – Compost (Grass and Leaves) – residential</del> <u>Miscellaneous household items</u>	Free	\$15.00/Cubic Yard; \$10.00 minimum
1749	SOLID WASTE	RUS - Commercial - Grass clippings / leaves / small wood chips / <u>Ashes</u>	\$5.00/Cubic Yard	
1750	SOLID WASTE	<del>RUS – Dirt used for cover material – call 642-1333 for info</del>	<del>Free</del>	Remove
1751	SOLID WASTE	RUS - Grass Clippings / Leaves / Small Wood Chips / <u>Uncontaminated</u> Dirt / Topsoil / Ashes / Ground Asphalt under 4" / Ground Concrete under 4" without reinforcing steel, <u>City &amp; Lawrence County residents</u>	Free	
1754	SOLID WASTE	<del>RUS – Minimum Debris Charge</del>	<del>\$5.00 Flat</del>	Remove
1756	SOLID WASTE	Sale of Salvaged Items	<del>\$5.00/item minimum (or value determined by staff)</del>	Remove
1757	SOLID WASTE	<del>RUS – Pickup Load</del>	<del>\$10.00 Flat</del>	Remove
1758	SOLID WASTE	<del>RUS – Pickup Load, non-resident</del>	<del>\$15.00 Flat</del>	Remove
1760	SOLID WASTE	Non-Commercial – Motor Oil, Antifreeze, Corrugated Cardboard, Auto Batteries, <u>City &amp; Lawrence County Residents</u>	Free <del>to residents</del>	

1764	SOLID WASTE	RUS—Tractor or Heavy Equipment Tires	\$30.00	Remove
1770	SOLID WASTE	RUS 25 / 30 + Yard Roll Off	\$100.00	Remove
1771	SOLID WASTE	RUS Minimum Bury Area Charge	\$5.00	Remove
1772	SOLID WASTE	RUS Pickup and Single Axle Trailer	\$15.00	Remove
1774	SOLID WASTE	RUS Semi's: Side or End Dump	\$120.00	Remove
1775	SOLID WASTE	RUS Single Axle Truck Greater than 4 Ton	\$50.00	Remove
1776	SOLID WASTE	RUS Tandem Axle Trailer based on size	\$20.00 – \$40.00	Remove
1777	SOLID WASTE	RUS Tractor or Heavy Equipment Tires; multiple/large load	\$50.00 each	
1778	SOLID WASTE	RUS - Truck Rate - concrete, asphalt, shingles, and mixed loads	\$60.00	Remove
1779	SOLID WASTE	RUS - PICKUP LOAD Trees/Limbs < 8" diameter - Resident	\$5.00/ea.	Remove
1780	SOLID WASTE	RUS - PICKUP LOAD Trees/Limbs < 8" diameter, non-resident	\$10.00/ea.	Remove
1781	SOLID WASTE	RUS - Miscellaneous Items for Sale per PWA	\$5.00/\$10.00	Remove
1783	SOLID WASTE	RUS Tires - Multiple / Large Load / Commercial	\$50.00/cubic yard	Remove
1785	SOLID WASTE	RUS - Asphalt Shingles	\$10.00/Yard	Remove

Be it further resolved that these fees shall go into effect on March 2, 2023.

CITY OF SPEARFISH

(seal)

\_\_\_\_\_  
John Senden, Mayor

ATTEST:

\_\_\_\_\_  
Michelle De Neui, Finance Officer

Adopted: February 6, 2023  
 Published: February 10, 2023  
 Effective: March 2, 2023

**FYI** – Change Order #2 for the Elkhorn Ridge Lift Station Project with an increase of \$14,261.72 for Schedule A was approved by Elkhorn Ridge. The City’s share of this increase is \$4,322.73.

**Bill List** – Klarenbeek moved, Hourigan seconded and with Clark, Hodgs, Hourigan, Jacobs, Klarenbeek, and Rath voting aye, motion passed to approve the bill list dated February 6, 2023 as follows:

<b><u>VENDOR NAME</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
A & L CONTRACTORS LLC	FOOD PANTRY PARK LOT IMPROVE	\$8,881.44
AMAZON CAPITAL SERVICES	LIBRARY FURNITURE-BOOKS-OF SUPP	\$3,632.55
ANDERSON, COLE	ISA DAKOTA CHAPT CONF REIMB	\$80.00
BAKER & TAYLOR	BOOKS-LIBRARY	\$645.63
BAKER, DALTON	W/S CONF REIMBURSE	\$134.00
BARDSLEY, JEFF	ISA DAKOTA CHAPT CONF REIMB	\$80.00
BLACK HILLS ENERGY	DEC/JAN SERVICES	\$29,731.08
BICKLE TRUCK & DIESEL INC	14 GAUGE WIRE-FUSES-TIES	\$2,565.22
BLACK HILLS CHEMICAL CORP	CUPS-SPOONS-PAPER TOWELS	\$702.64
BLACK HILLS ENERGY-STURGIS	LINE EXTENSION-TRANSFORMER	\$6,826.93
BLACK HILLS PIONEER	BLACK HILLS PIONEER SUBSCRIPTION	\$191.55
BLACK HILLS PSYCHOLOGY LLC	CLINICAL INTERVIEW./EVAL	\$400.00
BOMGAARS SUPPLY INC	AIR COMPRESSOR-HOSES-BTRY-BOOTS	\$4,620.86
BORDER STATES INDUSTRIES I	COVER-SWIVEL FIXED PHOTOCTRL	\$390.78
CASH-WA DISTRIBUTING CO	CONCESSIONS FOR REC CENTER	\$4,097.87
CENGAGE LEARNING	BOOKS LIBRARY	\$253.25
CLARK PRINTING CORP	BUSINESS CARDS X 5 EMPLOYEE	\$225.00
CLAUSER MACHINE WORKS	BUILD STEEL SPACER-SHAFT FOR LIFT	\$53.50
DG INVESTMENT INTERMEDIAT	SECURITY HARDWARE TECH	\$299.00
CLW INC	DIGITAL COLOR PRINTS-BINDING	\$165.05
CREEKSIDE DEVELOPMENT L	DEC 22 TAX INCREMENT	\$1,258.18
CUSTOM FIRE APPARATUS INC	DRAIN VALVE REPAIR KIT	\$453.49
DEMCO INC	LIBRARY FURNITURE-CARPET	\$14,589.19
DIESEL MACHINERY INC	VALVE ASSAY	\$425.08
DRAPEAUX, AUSTIN	TRAINING REIMBURSEMENT	\$302.96
EHNES, TYLER	ISA DAKOTA CHAPT CONF REIMB	\$80.00
ELKHORN RIDGE @ FRAWLEY	DEC 22 TAX INCREMENT	\$537.65
ENTENMANN-ROVIN	FLAT PIN WITH BADGE-REFINISH	\$86.50
FLEXIBLE BENEFITS DEPARTME	ANNUAL ADMINISTRATION FEE	\$300.00
BDG INC	PIPE TECH SCAN	\$1,175.00
FMG INC	EXIT 8 COMMUNITY PATH PROJECT	\$471.20

GAMETIME	PLAYGROUND EQUIPMENT	\$149,915.03
VIEHAUSER ENTERPRISES LLC	SERVICE CALL -WELFARE CHECK	\$89.00
GUNDERSON TRUCKING INC	TRANSPORT #2 TO GILLETTE	\$6,320.00
HAWKINS INC	CHLORINE CYLINDERS	\$190.00
HDR ENGINEERING INC	CO BLVD IMPRVMENTS-SWR UPSIZE	\$41,627.50
HEISLER HARDWARE	OUTLETS-FASTENERS-BLADES-PLUGS	\$606.50
HUB INTERNTL MTN STATES LT	CYBER LIABILITY RENEWAL	\$27,824.93
JESKE, JERRY	JESKE WATER CONFERENCE	\$134.00
JOHNSON, BRAD	TRAINING REIMBURSEMENT	\$224.00
KETEL THORSTENSON LLP	PROF FEES	\$2,105.00
KNECHT HOME CENTER INC	PAINT SUPPLIES-FAUCET-WTR HT	\$4,136.26
LAWRENCE COUNTY AUDITOR	DWNTN BIDS 202	\$2,603.57
LUBRICATION ENGINEERS, INC	LOW TOX TURBINE OIL	\$1,014.48
LUEDERS FOOD CENTER	SNACKS	\$188.12
MAINLINE CONTRACTING INC	ELK LIFT STATION A&C PE 6	\$641,348.27
MCDONALD, REX	ISA DAKOTA CHAPT CONFERENCE	\$80.00
MONTANA-DAKOTA UTILITIES	DEC 2022/JAN 2023 MDU BILL	\$15,744.72
MIDWEST CONNECT	SEALING SOLUTION	\$140.00
MOELLER, CHRIS DBA BH ANIM	DEC 22 ANIMAL DISPOSAL	\$300.00
NORTHERN HILLS VENTURES IN	SOFTWARE MAINT-SERVER INTALL	\$97,580.42
NORTHERN TRUCK EQUIPMENT	TOMMY GATE	\$3,400.00
2ND WIND EXERCISE EQUIP	TRBLSHOOT MATRIX MACHINE	\$350.85
OVERDRIVE INC	MAGAZINE	\$2,000.00
PALMER, WOODROW	PALMER REIMB TRAINING	\$245.00
QUIK SIGNS INC	BUSINESS CARDS AND SIGNS	\$150.23
REED, THERESA DAWN	JANUARY 2023 RESTROOM CLEAN	\$465.00
RYEDOODLE BOARDING & TRAI	DAVOS BOARD 1/6-1/16	\$384.45
S&S BUILDERS LLC	SKY RDG PH 2 BLDG	\$120,778.44
SANITATION PRODUCTS-EFT VE	MASTER CONTROL- 95 GAL X427	\$35,519.49
WAREING MOTORS STURGIS INC	MR KEY PROGRAM IGNITION KEY FO	\$47.94
SOUTH DAKOTA ONE CALL	MESSAGE FEES DEC	\$82.95
SD POLICE CHIEF'S ASSOC	REMAINDER OWED FOR PD	\$222.00
SDML	REGISTRATION-DENEUI	\$30.00
SECRETARY OF STATE	PORTER NOTARY	\$30.00
SPEARFISH AUTO SUPPLY	RESTOCK-HOSE CLAMPS-REMOTE	\$12,386.66
STAN HOUSTON EQUIPMENT	PERMAPATCH BAGS	\$1,047.50
STEC'S INNOVATIVE SAFETY S	DEC 2022 REWARDS PROGRAM	\$228.40
STRUCTURAL DYNAMICS, LLC	SKY RIDGE MAINT BUILDINGS	\$4,665.00
SUNSHINE TOWING	TOW FOR PD	\$198.00
KAMERON FLEMING DBA THE	SNOW REMOVAL	\$325.00
TTG ENTERPRISES INC	RACO DIALER-ADD ALARMS-ALARM	\$5,702.01
US BANK NATIONAL ASSOCIATI	2014 SRF CLN WTR GOLLIHER TNK	\$91,072.41
CITY OF SPEARFISH	JAN-3725 COLORADO BLVD	\$55.49

VISIT SPEARFISH INC	BID BOARD ALLOCATION JAN 23	\$8,874.00
WALMART CAPITAL ONE	WATER-CREAMER-BAGS W/S	\$40.21
WELLS PLUMBING CORP	WATER HEATER FIP 3/4"-BUSHINGS	\$268.93
INTEGRITY ACQUISITION LLC	MUD FLAPS INSTALL-SENSORS	\$1,377.41
WHITE'S QUEEN CITY MOTORS	HEADLAMPS-BRAKE WORK CHEV	\$292.68
WILLIAMS, SCOTT	WATER CONFERENCE REIMBURSE	\$134.00
WINTERGREEN CORPORATION	C9 WARM WHITE OPTICORE BUBLS	\$425.22
TOTAL		<u><u>\$1,366,626.67</u></u>

#### January 2023 Salary Expense & Credit Card Fees

	<u>Gross</u>		<u>Gross</u>		
	<u>Wages/Benefits</u>		<u>Wages</u>	<u>Benefits</u>	
Mayor/Council	\$9,094.28	1.02%	\$8,292.76	\$801.52	1.35%
City Administrator	21,480.50	2.42%	17,005.72	4,474.78	2.78%
City Attorney	11,801.86	1.33%	9,656.00	2,145.86	1.58%
Finance	23,376.43	2.63%	19,052.00	4,324.43	3.11%
Human Resources	10,070.14	1.13%	8,123.20	1,946.94	1.33%
Gov't Bldgs	21,819.42	2.46%	14,149.96	7,669.46	2.31%
Engineering	38,089.31	4.29%	29,608.11	8,481.20	4.84%
Public Safety Admin	27,113.05	3.05%	19,913.35	7,199.70	3.25%
Police	168,996.63	19.03%	113,130.57	55,866.06	18.48%
Fire	22,122.38	2.49%	12,569.00	9,553.38	2.05%
Bldg Inspection	16,358.31	1.84%	10,691.20	5,667.11	1.75%
Streets & Snow	100,522.71	11.32%	63,935.79	36,586.92	10.45%
Cemetery	6,785.04	0.76%	4,166.40	2,618.64	0.68%
Animal Control	5,026.84	0.57%	3,257.60	1,769.24	0.53%
Recreation/Aquatic	67,080.39	7.55%	44,951.07	22,129.32	7.34%
Parks	50,295.09	5.66%	32,021.98	18,273.11	5.23%
Library	33,755.05	3.80%	26,527.77	7,227.28	4.33%
Plan & Zone	20,316.03	2.29%	15,753.36	4,562.67	2.57%
Motor Pool	24,797.96	2.79%	16,270.76	8,527.20	2.66%
Wildland Fire	12,582.75	1.42%	5,289.68	7,293.07	0.86%
Police Comm	44,599.69	5.02%	34,684.65	9,915.04	5.67%
SAFER Grant	8,666.10	0.98%	5,352.43	3,313.67	0.87%
Water	24,978.48	2.81%	17,203.52	7,774.96	2.81%
Electric Production	19,591.33	2.21%	13,917.63	5,673.70	2.27%
Sewer	23,746.42	2.67%	16,153.60	7,592.82	2.64%
WWTP	39,788.72	4.48%	28,233.30	11,555.42	4.61%
Airport	605.18	0.07%	0.00	605.18	0.00%
Solid Waste	32,929.88	3.71%	21,635.10	11,294.78	3.53%
Campground	1,821.53	0.21%	498.24	1,323.29	0.08%
Totals	<u>\$888,211.50</u>	<u>100.00%</u>	<u>\$612,044.75</u>	<u>\$276,166.75</u>	<u>100.00%</u>
Banking Fees Dec	0.00				

Credit Card Fees	
Dec	6,234.10
Grand Total	<u>\$894,445.60</u>

**Added or Adjusted Wages**

<b>Employee Name</b>	<b>Position</b>	<b>Wage</b>	<b>Effective Date</b>
Xu, Alexandra	communication officer	\$20.87	2/7/2023
Krogstad, James	rubble site lead operator	\$18.91	1/17/2023
Manley, Emily	customer service assistant- part-time	\$16.31	1/25/2023

Mayor Senden noted he and Klarenbeek would rotate attending meetings for the DC Booth Historic Fish Hatchery to be held on the third Tuesday of each month.

There being no further business, Hodgs moved, Hourigan seconded and all voted to adjourn at 5:52 p.m.

Dated this 6th day of February, 2023.

**CITY OF SPEARFISH**

By: \_\_\_\_\_  
John Senden, Mayor

Attest:

\_\_\_\_\_  
Michelle DeNeui, Finance Officer

Published once at the approximate cost of \_\_\_\_\_.