

Spearfish Municipal Election Canvass Board
Special Session Minutes
April 15, 2019

The Spearfish City Council met for the Election Canvassing in the Council Chambers of the Municipal Services Centre at 5:30 p.m. on Monday, April 15, 2019 with the following members present: Hodgs, Clark, Klarenbeek, Martin, Jacobs and Lee was absent. Also present: City Administrator Harmon, Finance Officer Dutton, City Attorney McDonald and Finance Accountant Hafner. Council President Hodgs presided and called the meeting to order. All stood and recited the Pledge of Allegiance.

Finance Officer Dutton read the returns from the Lawrence County Auditor's tabulations and the governing board was satisfied they were accurate, genuine and matched the official canvass sheet.

President Hodgs declared the results of Dana Boke, Mayor and Darick Eisenbraun, Ward 3 Council Member. Clark moved, Klarenbeek seconded and all voted to approve the official canvass sheet.

Clark moved, Jacobs seconded and all voted to approve Resolution 2019-09 as follows:

RESOLUTION 2019-09

A RESOLUTION CANVASSING THE VOTES OF THE 2019 MUNICIPAL ELECTION.

BE IT RESOLVED by the Common Council of the City of Spearfish, South Dakota, as follows:

1. The Municipal Election held on April 9, 2019 has in all respects been duly called and held and canvassed.
2. At said election, the total number of votes cast at each and all polling places were as follows:

	<u>Candidates</u>	<u>Votes</u>
Mayor	Dana Boke	760
	John Dale	246
Ward III	Darick Eisenbraun	198
	Greg Krier	164
	Kelli Ewert	117

Dated this the 15th day of April, 2019.

CITY OF SPEARFISH

BY: _____
Dan Hodgs, Council President

ATTEST:

BY: _____
David H. Dutton, Finance Officer

Adopted: April 15, 2019

Published: April 18, 2019

Effective: May 08, 2019

Published once at an approximate cost of _____.

For public comment, John Dale congratulated Mayor Dana Boke and expressed his appreciation of the municipal election process.

There being no further business before the Council Klarenbeek moved Martin seconded and all voted to adjourn at 5:37 p.m.

Spearfish City Council



Regular Session Minutes

April 15, 2019

The Spearfish City Council met at 5:36 PM on Monday, April 15, 2019. Mayor Boke presided and called the meeting to order. All stood and recited the pledge of allegiance. Roll Call was taken with the following members present: Clark, Hodgs, Jacobs, Klarenbeek and Martin. Lee was absent. Also present: City Administrator Harmon, Finance Officer Dutton, City Planner Watson, City Attorney McDonald, Public Works Administrator Johnson, Police Chief Rotert, Fire Chief Sachara, Human Resources Director Mathis, Park and Recreation Director Ehnes, Assistant Public Works Director Lee, Parks, Recreation and Forestry Superintendent McDonald, Finance Administrative Assistant Weber, Wastewater Treatment Facility Superintendent Evridge and Assistant Police Chief Jacobs.

Clark noted that Item 14A recommendation should list recommended by LFPS Committee, not PW Committee. Clark moved, Hodgs seconded and all voted to approve the agenda as amended. There were no potential conflicts-of-interest declared.

Consent Agenda - Clark moved, Jacobs seconded and all voted to approve the Consent Agenda as follows:

A. Hire the following seasonal employees effective 4/16/2019:

Recreation Center:

Brayden Case	WSI	\$10.75
Brittney Case	Lifeguard Coordinator	\$10.75
Kenni Easton	Lifeguard Coordinator	\$10.75
Mollie Zvorak	Lifeguard Coordinator	\$11.00
Chloe Anderson	WSI	\$10.00
Taylor Henwood	WSI	\$10.00
Jewel West	WSI	\$10.75
Lainey Hall	Lifeguard	\$10.00
Nathan Terrasas	Lifeguard	\$9.75
Catherine Walton	Lifeguard	\$9.75
Alan Bonde	Summer Customer Service Asst	\$11.00
Alexandra Bordewyk	Summer Customer Service Asst	\$9.75
Ronalda Mowell	Summer Customer Service Asst	\$9.75

Parks:

Zachary Thoresen	Spec Rec	\$11.25
Isabel Litzen	Campground Attendant	\$10.25
Ashlyn Erisman	Parks Laborer	\$11.50

B. Set bid opening for '2019 Crack Sealing Repairs Project' for May 7, 2019 at 1:30 PM in City Hall, 2nd Floor, Council Chambers.

C. Authorize Mayor Boke to sign an MOU with Synergy Competitive Softball for use of the Black Hills Energy Sports Complex.

D. Approve Minutes of City Council Regular Session dated April 15, 2019.

Items from Visitors

Presentation - Josh Larson from South Dakota Resource, Conservation and Forestry presented a Tree City flag to the City of Spearfish as an award for being selected as a Tree City USA for the 35th consecutive year.

Proclamation - Mayor Boke proclaimed Tuesday April 16, 2019 as Arbor Day in Spearfish.

FYI - A tree planting ceremony for Arbor Day will be at 4:30 PM on April 22, 2019 at the City Park.

Proclamation - Mayor Boke proclaimed April 14-20, 2019 as Public-Safety Telecommunicator week.

Administration

Resolution 2019-11 - Clark moved, Hodgs seconded and all voted to approve Resolution 2019-11 to adopt the Lawrence County Pre-disaster Mitigation Plan.

RESOLUTION 2019-11

A RESOLUTION ADOPTING THE LAWRENCE COUNTY PRE-DISASTER MITIGATION PLAN UPDATE

BE IT RESOLVED: The City of Spearfish deems it advisable and in the best interest of the community and Lawrence County to approve Pre-Disaster Mitigation Plan update.

Dated this 15th day of April, 2019.

CITY OF SPEARFISH

Dana Boke, Mayor

Attest:

David H. Dutton, Finance Officer

(SEAL)

Adopted: April 15, 2019
Published: April 26, 2019
Effective: May 16, 2019

Legal

Purchase Agreement - Hodgs moved, Jacobs seconded and all voted to authorize Mayor Boke to sign a real estate purchase agreement for Lot 4 of Tract A Revised of Block 4 Hansen Addition.

Lease - Klarenbeek moved, Jacobs seconded and all voted to authorize Mayor Boke to sign a short-term surface lease agreement with Black Hills Energy for a portion of the McLaughlin Sawmill.

Resolution 2019-12 - Jacobs moved, Martin seconded and all voted to approve Resolution 2019-12- Intent to Lease and set Public Hearing for May 20, 2019.

RESOLUTION 2019-12

A RESOLUTION OF INTENT TO ENTER INTO A LEASE AGREEMENT FOR CERTAIN PROPERTY ON THE MCLAUGHLIN SAWMILL SITE

WHEREAS, SDCL § 9-12-5.2 authorizes the City of Spearfish to lease municipally owned property to a private person, and

WHEREAS, the Common Council of the City of Spearfish intends to enter into a surface lease agreement with Black Hills Energy, Inc. to lease portions of the McLaughlin Sawmill Site, and

WHEREAS, a copy of such lease agreement is on file in the Finance Office and available for public inspection,

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Spearfish that the Council intends to enter into such lease, and a public hearing for considering the same shall be conducted at 5:30 p.m. on May 20, 2019.

Dated this 15th day of April, 2019.

CITY OF SPEARFISH

By: _____
Dana Boke, its Mayor

(Seal)

Attest:

David H. Dutton, Finance Officer

Adopted: April 15, 2019
Published: April 26, 2019

Effective: May 16, 2019

Finance

License - Mayor Boke opened a public hearing at 5:52 PM to consider an application from Stephanie Butt with Piranha Salon for a retail (on-off sale) wine license located at 1011 N. Main Street. There were no oral or written comments and the public hearing was closed at 5:52 PM. Hodgs moved, Jacobs seconded and all voted to approve the license.

Public Works

Sweeper - Clark moved, Jacobs seconded and all voted to purchase 2019 Global Street-Sweeper from Sourcewell for \$210,000.00. \$210,000 budgeted in 2nd penny.

Engineering

Resolution 2019-10 - Clark moved, Jacobs seconded and all voted to approve Resolution 2019-10 - Bridge Re-inspection Resolution.

RESOLUTION 2019-10

A RESOLUTION TO PARTICIPATE IN THE BRIDGE REINSPECTION PROGRAM AND TO USE THE SOUTH DAKOTA DOT RETAINER CONTRACTS

WHEREAS, Title 23, Section 151, of the United States Code and Title 23, Part 650, Subpart C, of the Code of Federal Regulations, require initial inspection of all bridges and reinspection at intervals not to exceed two years, with the exception of reinforced concrete box culverts that meet specific criteria. Such culverts are required to be reinspected at intervals not to exceed four years.

WHEREAS, we, the assembled members of the Common Council of the City of Spearfish, desire to participate in the Bridge Inspection Program using Bridge Replacement funds.

NOW, THEREFORE, BE IT RESOLVED, the City requests the South Dakota DOT to hire HDR, Inc. (Consulting Engineers) for the inspection work and that the South Dakota DOT secure Federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the City for 20% of the cost.

Dated this the 15th day of April, 2019.

CITY OF SPEARFISH

Dana Boke, Mayor

Attest:

David H. Dutton, Finance Officer

(SEAL)

Adopted: April 15, 2019
Published: April 26, 2019
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Parks and Recreation

Playground - Clark moved, Hodgs seconded and all voted to authorize City Administrator Harmon to sign the purchase agreement/quotation from Cunningham Recreation for the Yellowstone playground for the amount of \$42,432.77. The playground will be placed in the

Reserve Subdivision. \$70,000.00 budget in 2nd Penny, Reserve Homeowners Association have reimbursed for 50% of the equipment cost.

Planning and Zoning

Easement - Klarenbeek moved, Hodgs seconded and all voted to authorize Mayor Boke to sign Easement Agreement #07-19 pertaining to a sign easement agreement with Top Shelf Homeowner's Association Inc.

Bill List - Clark moved, Jacobs seconded and all voted to approve Bill List dated April 15, 2019

VENDOR	DESCRIPTION	AMOUNT
3RD DEGREE SCREENING INC	NEW HIRE SCREENINGS	\$ 15.00
A & J SUPPLY	IRON/ALUMINUM/GRIP STRUT	\$ 1,744.80
A&B BUSINESS INC	APR 2019 CITY COPIER LEASES	\$ 2,529.06
ADVANCED ENGINEERING & ENV	ENGINEERING SERVICES-JACKSON BLVD/FLOODPLAIN	\$ 51,183.95
BAKER & TAYLOR	MEDIA	\$ 95.55
BARRETT MARLENE	2019 ELECTION DEPUTY	\$ 124.55
BECK'S NURSERY CORP	DOGWOOD	\$ 36.76
BELLE FOURCHE LANDFILL	MAR 2019 LANDFILL FEES	\$ 23,627.79
BLACK HILLS CHEMICAL CORP	FLOOR MATS/CLEANER	\$ 346.77
BLACK HILLS ENERGY	ELECTRICITY	\$ 2,850.63
BLACK HILLS PIONEER	MAR 2019 LEGAL PUBLISHING & ADS	\$ 1,970.08
BLACK HILLS PURE INC	WATER/COOLER RENTAL	\$ 63.00
BORDER STATES ELECTRIC	STREET LIGHT REPAIR PARTS	\$ 946.89
BRUCE, ALICE J	2019 ELECTION DEPUTY	\$ 112.25
BUTLER MACHINERY CO	COTTERS/SHIMS/PINS	\$ 437.72
CALABRO, PATRICIA	2019 ELECTION SUPERINTENDENT	\$ 234.60
CAPTAIN CLEAN OF THE NHILL	CLEAN CAMPGROUND OFFICE CARPET	\$ 95.00
CBH COOPERATIVE	MAR 2019 BULK FUEL CONTRACT	\$ 27,922.82
CENGAGE LEARNING	BOOKS	\$ 69.57
CENTURYLINK INC	APR 2019 CIRCUITS & E911	\$ 959.93
CHAIN SAW CENTER	EXCAVATOR RENTAL/REPAIRS/CONCRETE BLANKET	\$ 3,504.70
CITY OF SPEARFISH CREDIT CARDS	TOOLS/SUPPLIES/ADS/DUES/TRAVEL/TRAINING	\$ 7,593.62
CLARK PRINTING CORP	NOTARY SEAL BUSSIÈRE	\$ 27.52
REGENCY MIDWEST VENTURES	LODGING-ROBERT GLENN	\$ 141.00
COCA-COLA BOTTLING CO	CONCESSIONS/COFFEE/CREAMER	\$ 2,912.75
DIAS, GREGORY K	MONTHLY LIBRARY BACKUP FEES	\$ 44.97
CORE & MAIN LP	COUPLINGS/CLIPS	\$ 1,265.42
ZW USA INC	DOG WASTE ROLLS	\$ 398.97
DUTTON, DREW JOSHUA	2019 ELECTION-RESOLUTION BOARD	\$ 43.05
ET SPORTS, LLC	CHOKE NUT/KEY SWITCH/BRAKE KIT/BELT/GAS CAP	\$ 289.15
FASTENAL CO	DRILL SET/HARDWARE	\$ 132.67
ED M FELD EQUIPMENT CO INC	GAUGE STEM MOUNTS	\$ 133.00

FIB-AP PURCHASE CARDS	MAR 2019 PURCHASES-SEE DETAIL LIST BELOW	\$	79,595.18
FULL SOURCE LLC	GLOVES	\$	103.04
VIEHAUSER ENTERPRISES LLC	GM TRANSPONDER KEY/KEYS	\$	190.00
GODFREY BRAKE SUPPLY	SPRING PIVOT CONNECTORS	\$	129.40
GOPHER	PORTABLE NET SYSTEM	\$	535.86
GOULD, DONALD F	REPAIR TARP	\$	50.00
GRAINGER INC	OFFICE DESK	\$	509.20
HACH CO	RUGGED PROBE/HQ30D	\$	2,088.91
DAKOTA SPORTS INC	PICKLEBALLS	\$	306.95
IACP INC	MEMBERSHIP DUES-P ROTERT	\$	190.00
ID EDGE INC	WATER PARK FOBS	\$	309.20
TODD EMERY COLLINS	JET LIONS PARK SEWER LINE	\$	275.00
KNECHT HOME CENTER INC	PROPANE/TOOLS/REPAIRS/SUPPLIES/PAINT	\$	1,753.58
KONE INC	2ND QTR 2019 MAINTENANCE	\$	153.04
KT CONNECTIONS	APR 2019 NETWORK ADMIN/COMPUTERS	\$	8,577.00
LOU'S CUSTOM CABINETS	EXAM GLOVES	\$	296.00
MATHIS, JODI	TRAVEL PER DIEM	\$	115.00
MCDONALD, ASHLEY	TRAVEL PER DIEM/RENTAL CAR	\$	330.04
MIDCONTINENT TESTING LAB	LAB TESTS	\$	1,590.85
MUNRO EARTHMOVING LLC	SNOW REMOVAL	\$	2,353.75
MP FT PIERRE LLC	LODGING-B WENZEL	\$	288.00
NEBRASKA SALT & GRAIN CO	BULK ICE SLICER	\$	4,805.09
NORTHERN HILLS TRNG CENTER	SNOW REMOVAL/JANITORIAL	\$	1,157.89
BLACK HILLS BUCKLES & BOWS	SQUARE DANCE INSTRUCTOR	\$	357.00
NORTHERN BALANCE & SCALE	SCALE CALIBRATION	\$	193.00
PRO WINDMILL INC	DEODORIZER SERVICE	\$	123.00
PETTY CASH P&Z-WELLS FARGO	PLAT FEES	\$	134.00
POWERPLAN	PARTS/OIL COOLER/CONTROL VALVE	\$	865.65
PUBLIC SAFETY EQUIPMENT	KUSSMAUL PUMP	\$	1,023.20
QUIK SIGNS INC	REFLECTIVE DECALS/SIGNS/BUSINESS CARDS	\$	1,018.42
RAPID DELIVERY	DELIVERY SERVICES	\$	135.75
THOMAS W NICHOLS	AWOS INSPECTION	\$	800.00
ROBINSON, PATRICIA A	2019 ELECTION DEPUTY	\$	172.30
ROBINSON, WILLIAM C	2019 ELECTION DEPUTY	\$	172.30
SAFEWAY STORES INC	CATERING TRAYS/SANDWICHES	\$	135.79
SD ASSN OF CODE ENFORCEMENT	CONFERENCE REGISTRATION-DEAVER	\$	50.00
SD REDBOOK	PATCHES FOR P DAUGHTERY	\$	4.00
SDARWS	SAFETY TRAINING	\$	5,170.00
SHARKEY PLUMBING HEATING	LARGE METER CHANGEOUTS	\$	7,526.11
SHS BOOSTER CLUB	SHS SPORTS PROGRAMS-REC CENTER	\$	290.00
SHUCK, STEVEN P	TRAVEL-LODGING/MILEAGE/PERDIEM	\$	1,027.36
SIMON CONTRACTORS OF SD	ROADSTONE/DIAMOND DRY	\$	6,849.70
SKILLPATH SEMINARS	TRAINING-SCHNERINGER	\$	213.00

SMITH, COLLIN	TRAVEL MILEAGE	\$	462.24
SOUTH DAKOTA DEPT OF LABOR	UNEMPLOYMENT-HEATH BROWN	\$	1,476.64
SOUTH DAK STATE TREASURER	MAR 2019 SALES TAX REMITTANCE	\$	8,899.95
SPEARFISH AUTO SUPPLY	SWITCH	\$	10.90
SPEARFISH SENIOR SERVICE	2019 ELECTION RENTAL	\$	50.00
STAN HOUSTON EQUIPMENT	PERMA PATCH	\$	2,062.50
STATE OF SD-EXECUTIVE MGMT	FEB 2019 WWTP CENTREX CALLS	\$	12.68
T & W APPLIANCE/KNOTHOLE	REFRIGERATOR SERVICE CALL	\$	80.00
TERMESPHERES INC	CHERYL RETIREMENT GIFT	\$	160.00
PRODUCTIVITY PLUS ACCOUNT	TUBE	\$	260.00
TTG ENTERPRISES	REPLACE TERMINAL STRIP	\$	338.23
TURFWERKS	WHEEL CYLINDER/BRAKE REPAIR	\$	241.92
TWO WHEELER DEALER CYCLE	FITNESS EQUIPMENT REPAIR	\$	70.00
USA BLUE BOOK	NIPPLES & NOZZLE/SAMPLER/STIRRER/SETTLING CONE	\$	1,261.65
VESSCO INC	MARPRENE LOADSURE ELEMENT	\$	878.39
WAUPACA NORTHWOODS LLC	CEDAR MULCH	\$	396.50
WELLS PLUMBING CORP	TAPE MEASURES/HARDWARE	\$	387.04
INTEGRITY ACQUISITION LLC	SPOTLIGHTS/KITS/HOSE/PUMP/SWITCH/WIRE	\$	1,776.22
WILLIAMS 66 SERVICE	TIRE TUBE	\$	18.50
ZUERCHER TECHNOLOGIES LLC	FIELD OPS SUBSCRIPTION	\$	3,360.00
** TOTALS **		\$	286,020.46

04/15/19 First Interstate Bank Purchase Card Detail

A & B WELDING SUPPLY CO	CYLINDER RENTALS/WIRE/TIPS/DISCS/UNIBIT	\$	497.14
ADAMS - ISC	CYLINDER ROD & SEAL/RESEAL CYLINDER	\$	882.31
AMERICAN RED CROSS	CPR/FIRST AID TRAINING	\$	647.00
BUTTE ELECTRIC COOP	ELECTRICITY	\$	55,189.53
CHRIS SUPPLY CO	CRIMPER/SOLDERING STATION/WIRE	\$	1,113.02
DLT SOLUTIONS LLC	AUTO CAD SUBSCRIPTION	\$	3,160.50
ECOLAB PEST ELIMINATION	PEST CONTROL	\$	74.15
EDDIE'S TRUCK CENTER INC	REPAIR PARTS/TRANSMISSION REPAIR/PROBE	\$	1,012.60
NEWHOUSE ENTERPRISES INC	SCISSORS/STAPLERS/SUPPLIES/BOXES/STAMPS	\$	622.89
GALLS LLC	NIGHTSTICKS/SHIRTS/PANTS/KEYS/GLOVES	\$	1,224.81
GOVT FINANCE OFFICERS ASSN	2019 MEMBERSHIP DUES	\$	170.00
INTERNATIONAL CODE COUNCIL	IBC BOOK	\$	118.00
KLJ SOULUTIONS HOLDING CO	WILDLIFE FENCE ASSESSMENT ENGINEERING	\$	4,006.37
MIDCO	INTERNET/CABLE/PHONE SERVICES	\$	406.27
RAPID CITY JOURNAL	ANNUAL SUBSCRIPTION	\$	441.57
SERVALL TOWEL & LINEN	FLUSHER/UNIFORM/MOP/MAT RENTAL	\$	2,122.40
SPEARFISH AMBULANCE SERV	EMT REFRESHER COURSES	\$	100.00
THOMSON REUTERS WEST	MAR 2019 WEST LAW	\$	474.40
CLARITY TELECOM LLC	FEB 2019 PHONE & INTERNET	\$	3,433.20
VERIZON WIRELESS	MAR 2019 CITY CELL PHONES	\$	3,783.02

VISUAL WORKS INC	FEB 2019 CAMPGROUND RESERVATIONS	\$	116.00
** TOTALS**	(INCLUDED IN TOTAL ABOVE)	\$	79,595.18

APPROVAL INITIALS

Mayor Boke
Marty Clark
Dan Hodgs
Pam Jacobs
Larry Klarenbeek
John Lee - Absent
George Martin

Mayor and Council

Councilman Clark asked if there was a City policy regarding anonymous letters received and if they must be delivered to the addressee. City Administrator Harmon stated he will check on this.

Proclamation - Mayor Boke proclaimed April 19, 2019 as Cheryl Johnson Day in Spearfish. The proclamation was read to commemorate Ms. Johnson’s last City Council meeting prior to her retirement.

Public Comment – Public Comment section was opened at 6:08 PM. John Dale congratulated Cheryl Johnson on her retirement, congratulated Dave Dutton on the increased Moody’s Rating and advertised his song video on NPR. He also stated that he views not delivering anonymous letters to the recipient as censorship and is not in favor of that. There were no additional public comments and this section was closed at 6:11 PM.

At 6:11 PM Clark moved, Jacobs seconded and all voted to adjourn to Executive Session pursuant to SDCL 1-25-2(3) for the purpose of consulting with legal counsel about contractual matters.

Council returned from Executive Session at 6:27 PM. There being no further business before the Council, Clark moved, Hodgs seconded and all voted to adjourn at 6:28 PM.

Dated this 15th day of April 2019.

CITY OF SPEARFISH

BY: _____
Dana Boke, Mayor

ATTEST:

David H. Dutton, Finance Officer

Published once at the approximate cost of _____.