



City of Spearfish
 Public Works Committee Minutes
 April 27, 2021

The Public Works Committee met at 4:30 p.m. in the Council Chambers of City Hall on Tuesday, April 27, 2021 with the following members present: Clark and Hodgs. Absent: Herrmann. Also present were: City Administrator Harmon, City Attorney McDonald, Finance Officer DeNeui, Public Works Director Kean, Parks and Recreation Director Ehnes, Public Safety Director Rotert, Human Resource Director Mathis, City Engineer Mathis and Shop Supervisor Barrie.

Public Comment – Public comment section was opened at 4:15 p.m. and closed with no comments.

City Attorney

Agreement – Committee recommended to full council to approve the Hayfield Lease Agreement with Doug Bechen and Gerard Cuka. A public hearing regarding the agreement will be held on Monday, May 3, 2021.

Agreement – Committee recommended to full council to approve the Hayfield Lease Agreement with Stacy Moke. A public hearing regarding the agreement will be held on Monday, May 3, 2021.

Engineering

Proposal – Committee recommended to full council to authorize City staff to obtain a cost proposal from RCS Construction to furnish and install the proposed lighting for Jackson Blvd. Bridge Project. The project is not budgeted for 2021 and estimated to be \$54,340.

Proposal – Committee recommended to full council to approve AE2S Engineering’s proposal for construction administration services for the Salem Park Pedestrian Bridge Project at a cost of \$11,100.

Human Resources

Hire – Committee recommended to full council, consent agenda, to hire the following seasonal employees effective 5/4/2021, with the ability to add more names prior to council agenda posting:

Parks Department:		
Jedediah Engler	Campground Attendant	\$10.50
Recreation & Aquatics Center:		
Camila Noe	Lifeguard	\$10.50
Lexa Burtzlaff	Summer Rec Assistant	\$10.00
Rachel Kane	Rec Janitorial Seasonal Laborer	\$12.50
Samantha Pounds	Summer Rec Assistant	\$10.00
Ella Kruskamp	Lifeguard	\$10.50

Hire – Committee recommended to full council, consent agenda, to hire Adam Spindler as (benefit-eligible) assistant city engineer, grade 23, step 5, \$42.30 per hour (exempt \$87,984.00), effective 6/1/2021.

Hire – Committee recommended to full council, consent agenda, to hire Benjamin Tieszen as (benefit-eligible) hydroelectric plant superintendent, grade 22, step 1, \$34.72 per hour (exempt \$72,217.60), effective 6/14/2021.

Hire – Committee recommended to full council, consent agenda, to move Travis Morgan to (benefit-eligible) street technician, grade 12, step 2, \$19.67 per hour, effective 5/2/2021.

Parks and Recreation

Agreement – Committee recommended to full council to approve the Campground Use Agreement with Beneath the Pines, LLC. The agreement will allow Beneath the Pines to set up tents in the campground for a month fee plus nightly costs when occupied.

Resolution – Committee recommended to full council to approve Resolution 2021-16 – A Resolution to Set Fees Charged by the City effective May 28, 2021. The fees to be adjusted include campground off-season nightly rates, ice, and firewood.

Contract – Committee recommended to full council to approve the ITI Self-Service Terminal Services Contract with Intellectual Technology. This agreement will allow a self-service terminal to be placed in the Spearfish Recreation and Aquatic Center that will allow users to renew automobile license plates.

Public Works

Donation – Committee recommended to full council to follow staff recommendations to not accept the donation of a 1996 Oshkosh H series chassis with 22' front mounted Sweepster broom and jet air blower system from Rapid City Regional Airport.

Surplus – Committee recommended to full council to surplus the Peoria Bridge removed near Salem Park and assign Lee Alberts, Neil Plocek and Dean Hanson as appraisers. The bridge will be sold or disposed of according to law as it is unusable for pedestrians.

Change Order – Committee recommended to full council to approve Change Order 2 for the Jackson Boulevard Street & Utility Improvements Project - Phase 2. The change order and amount will be finalized for the council meeting agenda. The change order includes several field changes made to the plans to better match conditions encountered in the field.

Change Order – Committee recommended to full council to approve Change Order 4 for the Sky Ridge Subdivision Project - Phase 1. The change order and amount will be finalized for the council meeting agenda. The change order is to increase the size of the storm drainage crossing Sky Ridge Avenue.

FYI – HDR to present the Colorado Blvd. Traffic Study during the Monday, May 3, 2021 council meeting.

No additional discussions were held and the meeting was adjourned at 4:41 p.m.