



Spearfish City Council
 Regular Session Minutes
 May 3, 2021 5:30 p.m.

The Spearfish City Council met at 5:30 p.m. on Monday, May 3, 2021. Mayor Boke presided and called the meeting to order. Roll call was taken with the following members present: Clark, Hodgs, Jacobs and Klarenbeek. Absent: Herrmann and Lee. Also present: City Administrator Harmon, City Planner Watson, Parks and Recreation Director Ehnes, City Attorney McDonald, City Engineer Mathis, Human Resource Director Mathis, Finance Officer DeNeui, Public Works Director Kean, Public Safety Director Rotert, Police Chief Jacobs and Fire Chief Ladson.

Clark moved, Jacobs seconded and all voted to adjourn the old council.

Finance Officer DeNeui administered the Oath of Office to re-elected officials Hodgs and Jacobs and newly elected officials Scott Hourigan and Ana Rath. All were presented certificates of election. The newly elected common council reconvened. Roll call was taken with the following members present: Clark, Hodgs, Hourigan, Jacobs, Klarenbeek, and Rath. Absent: None.

Jacobs moved, Hodgs seconded and all voted to approve the agenda. No potential conflicts of interest were declared.

Public Comment – At 5:38 p.m. a time for public comment was opened. No comments were received and the time was closed.

Consent Agenda – Clark moved, Jacobs seconded and with Clark, Hodgs, Hourigan, Jacobs, Klarenbeek and Rath voting aye, motion passed to approve the consent agenda as follows:

- A. Approve the minutes of the City Council regular session dated April 19, 2021.
- B. Hire Adam Spindler as (benefit-eligible) assistant city engineer, grade 23, step 5, \$42.30 per hour (exempt \$87,984.00), effective 6/1/2021.
- C. Hire Benjamin Tieszen as (benefit-eligible) hydroelectric plant superintendent, grade 22, step 1, \$34.72 per hour (exempt \$72,217.60), effective 6/14/2021.
- D. Hire Cassandra Pitman as (benefit-eligible) accounts payable technician, grade 12, step 1, \$19.19 per hour, effective 5/24/2021.
- E. Move Travis Morgan to (benefit-eligible) street technician, grade 12, step 2, \$19.67 per hour, effective 5/2/2021.
- F. Hire the following seasonal employees effective 5/4/2021:

Parks Department:		
Jedediah Engler	Campground Attendant	\$10.50
Julia Cannalonga	Campground Attendant	\$10.50
Recreation & Aquatics Center:		
Camila Noe	Lifeguard	
Lexa Burtzlaff	Summer Rec Assistant	\$10.00
Rachel Kane	Rec Janitorial Seasonal Laborer	\$12.50
Samantha Pounds	Summer Rec Assistant	\$10.00
Ella Kruskamp	Lifeguard	\$10.50

Brittney Carl	Summer Cust. Service Assistant	\$10.00
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- G. Approve a special on-sale liquor license for the Stadium Sports Grill for a wedding on May 23, 2021 from 5:00 p.m. to 8:00 p.m. at the Joy Center.
- H. Approve a special on-sale liquor license for the Holiday Inn for a wedding on June 18, 2021 from 4:00 p.m. to 12:00 a.m. at the Pavilion.
- I. Approve the agreement with Ketel Thorstenson, LLP for 2020 audit services.

Items from Visitors

Proclamation – Mayor Boke proclaimed May 9-15, 2021 as National Economic Development Week.

Study – HDR Engineering presented the Colorado Blvd. Traffic Study. Staff will incorporate the results of the study in future project plans.

City Attorney

Agreement – A public hearing was opened at 5:55 p.m. to consider a Hayfield Lease Agreement with Doug Bechen and Gerard Cuka. No oral or written comments were received and the hearing was closed. Clark moved, Klarenbeek seconded and all voted to approve the agreement.

Agreement – A public hearing was opened at 5:56 p.m. to consider a Hayfield Lease Agreement with Stacy Moke. No oral or written comments were received and the hearing was closed. Clark moved, Hodgs seconded and all voted to approve the agreement.

Finance

Statements – Klarenbeek moved, Jacobs seconded and all voted to approve the preliminary 2020 financial statements.

Engineering

Proposal – Hodgs moved, Jacobs seconded and all voted to authorize city staff to obtain a cost proposal from RCS Construction to furnish and install proposed lighting for the Jackson Blvd. Bridge.

Proposal – Clark moved, Klarenbeek seconded and with Clark, Hodgs, Hourigan, Jacobs, Klarenbeek and Rath voting aye, motion passed to approve AE2S Engineering’s proposal for construction administration services for The Salem Park Pedestrian Bridge Project at a cost of \$11,100.

Parks and Recreation

Agreement – Following discussions, Clark moved, Hourigan seconded and with Klarenbeek voting nay and all others voting aye, motion passed to approve the Campground Use Agreement with Beneath the Pines, LLC.

Resolution – Clark moved, Hodgs seconded and all voted to approve Resolution 2021-16 as follows:

RESOLUTION 2021-16

A RESOLUTION TO SET FEES CHARGED BY THE CITY

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SPEARFISH, SOUTH DAKOTA that the following fees shall be amended and/or charged by the City of Spearfish:

ITEM	AREA	FEE DESCRIPTION	CURRENT AMOUNT	AMENDED/NEW AMOUNT
300	CAMPGROUND	CAMPGROUND: Event Rates—Sites Water, Sewer, Electricity, Cable TV, 30-amp & 50-amp Air Conditioning	\$50.00	
304	CAMPGROUND	CAMPGROUND: Event Rates—Sites/No Hookups—RV's, 5th wheels, pop-up campers	\$35.00	
302	CAMPGROUND	CAMPGROUND: Event Rates—Sites/No Hookups—Tents, Pickup Campers, Van Campers	\$30.00	
308	CAMPGROUND	Off-season rates	\$10.00	\$20.00
314	CAMPGROUND	CAMPGROUND: Sites/No Hookups, Tents, Pickup Campers, Van Campers, 1 person	\$20.00	
315	CAMPGROUND	CAMPGROUND: Sites/Water, Sewer, Electricity, Cable TV, 30-amp & 50-amp Air Conditioning, 1-4 persons	\$35.00	
317	CAMPGROUND	Firewood bundle	\$6.00	\$7.00
318	CAMPGROUND	Ice 5 to 6 pound bag	\$4.00	\$4.00
NEW	CAMPGROUND	Ice 20 pound bag	-	\$8.00

Dated this 3rd of May, 2021.

CITY OF SPEARFISH

Dana Boke, Mayor

ATTEST:

Michelle DeNeui, Finance Officer

(SEAL)

Adopted: May 3, 2021

Published: May 8, 2021

Effective: May 28, 2021

Contract – Hodgs moved, Jacobs seconded and all voted to approve the ITI Self-Service Terminal Services Contract with Intellectual Technology.

Planning and Zoning

Plat – Hodgs moved, Jacobs seconded and all voted to approve the preliminary plat for Cedar Berry Canyon Estates.

Public Works

Donation – Following discussions, Hodgs moved, Jacobs seconded and all voted to not accept the donation of a 1996 Oshkosh H series chassis with 22' front mounted Sweepster broom and jet air blower system from Rapid City Regional Airport.

Surplus – Jacobs moved, Klarenbeek seconded and all voted to surplus the Peoria Salem Park Bridge, appraised by Lee Alberts, Neil Plocek and Dean Hanson, and is unusable for pedestrians and may be sold or disposed of as permitted by law.

Change Order – Clark moved, Hodgs seconded and with Clark, Hodgs, Hourigan, Jacobs, Klarenbeek, and Rath voting aye, motion passed to approve Change Order 2 for the Jackson Boulevard Street & Utility Improvements Project - Phase 2, a net increase of \$17,678.75, (+0.42%).

Change Order – Hodgs moved, Jacobs seconded and with Clark, Hodgs, Hourigan, Jacobs, Klarenbeek, and Rath voting aye, motion passed to approve Change Order 4 for the Sky Ridge Subdivision Project - Phase 1, a net increase of \$7,655.90 (+0.19%).

Bill List – Clark moved, Rath seconded and with Clark, Hodgs, Hourigan, Jacobs, Klarenbeek and Rath voting aye, motion passed to approve the bill list dated May 3, 2021 as follows:

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
A & L CONTRACTORS LLC	SALEM BRIDGE & SCHED STREET PROJ	\$ 50,173.82
ADVANCED ELEMENTS INC	JAX PHASE 2 CA & BRIDGE ENG	\$ 12,740.00
ALL WEATHER INC	EVALUATION	\$ 404.80
AMAZON CAPITAL SERVICES	CONNECTS,FUSES,HEADSET,BRIEFCASES	\$ 2,582.24
AVTECH SERVICES INC	AV CABINET VENTILATION FIX	\$ 422.30
BAKER & TAYLOR	BOOKS	\$ 626.73
BLACK HILLS ENERGY	MARCH/APRIL 2020 ELECTRICITY	\$ 12,940.20
BLACK HILLS CHEMICAL CORP	ICE MELT - 147 50# BAGS	\$ 1,430.89
BOMGAARS SUPPLY INC	EDGING,FASTNERS,TAPE,CABLE,BOLTS	\$ 1,373.12
JT VENTURES LLC	CAR WASHES JAN-MAR 2021	\$ 255.23
CENGAGE LEARNING	BOOKS, BESTSELLERS/CHRISTIAN/MYSTER	\$ 125.94
MEDNANSKY, DOUGLAS	LED BULBS,SECURITY LIGHT,MAG	\$ 681.00

ELKHORN RIDGE @ FRAWLEY RA	MARCH21 TAX INCREMENT DUE	\$	19,784.95
ENTENMANN-ROVIN	SERGEANT & FIRE DEPT BADGES	\$	2,505.70
NEWHOUSE ENTERPRISES INC	POST IT NOTES	\$	62.45
FASTENAL CO	THREAD ROD,NUTS,WASHERS	\$	191.98
FELSBURG HOLT & ULLEVIG	JAX BRIDGE DESIGN	\$	8,054.63
BDG INC	HOSE COUPLINGS	\$	52.60
FMG INC	EXIT 8 PATH ENG	\$	6,869.01
GAME TIME	FINAL INSTALL OF PLAYLAND	\$	4,805.00
VIEHAUSER ENTERPRISES LLC	DOUBLE SIDED KEY	\$	16.00
GREAT WESTERN TIRE INC	FLAT TIRE REPAIR, TIRES	\$	207.50
CENTRAL PROGRAMS INC	BOOKS	\$	2,614.70
HAUGO BROADCASTING INC	WATERPARK ADDS X 144	\$	1,008.00
HAWKINS INC	CHLORINE,HYDROFLUOSILICIC ACID	\$	2,508.61
HDR ENGINEERING INC	SANDSTONE STREET PROJ ENG	\$	27,916.00
HEISLER HARDWARE	HINGES,HASPS,ORINGS,STAIN,BULBS	\$	2,790.50
LAPRADE CONSTRUCTION	KYTE,DICKEY,HUM. SOC.ROOF REPAIRS	\$	44,504.30
MACQUEEN EQUIPMENT, LLC	LADDER TRUCK REPAIRS	\$	4,296.26
MATTHEWS INTL CORP	ROBERT DOYLE BRONZE RG PLAQUE	\$	132.50
MONEY MOVERS	MONTHLY MAINT & 1 ENROLLMENT	\$	8.00
NORTHERN HILLS VENTURES IN	CG FIREWALL/INSTALLS/MONTHLY SVCS	\$	14,835.58
OBERLE'S RADIATOR & REPAIR	REPAIR OIL COOLE	\$	175.00
OVIVO USA LLC	WIPER BOTTOMS	\$	98.78
PETTY CASH	PLAT REIMBS FOR APRIL	\$	246.00
PUREGREEN EQUIPMENT SER	ALX COUNTER 701 LCD	\$	921.80
QUIK SIGNS INC	BUSINESS CARDS - FIRE, SIGNS	\$	203.93
QUINN CONSTRUCTION, INC	WILDLIFE FENCE PROJ PE3	\$	42,297.25
RCS CONSTRUCTION INC	JACKSON PHASE 2 PAY EST 8	\$	182,824.04
THOMAS W NICHOLS	DATA SERVICE JAN-MAR 2021	\$	180.00
RIVERSIDE TECHNOLOGIES INC	8 MONITORS	\$	1,200.00
SDML	BUDGET TRN-DENEUI,GRIEBLER	\$	50.00
SHERWIN WILLIAMS CO	5GAL STFS WBTP BLUE	\$	312.75
SIMON CONTRACTORS OF SD IN	DIAMOND DRY,LIMESTONE,ROADSTONE	\$	930.78
SOLE PERFECTION	WORK BOOTS, HERRING,MCDONALD	\$	200.00
SPEARFISH AUTO SUPPLY	FILTERS,PARTS,TOOLS,REPAIRS	\$	3,559.37
STAN HOUSTON EQUIPMENT	MAGNA-TRAK LOCATOR	\$	589.99
SUPERIOR SANITATION LLC	PORTABLE RESTROOMS MARCH	\$	704.00
THRALL, CARY A	ART CLASS 3/3,3/17.3/31	\$	135.00
TYLER TECHNOLOGIES INC	MONTHLY ONLINE FEES MAY 2021	\$	166.00
WALMART COMMUNITY/GEMB	PRINT,LABELS,TISSUE,YRSOFSVC,BATTERIES	\$	1,096.56
WHITE'S QUEEN CITY MOTORS	SENSORS	\$	197.00
ZANDS'TRA CONSTRUCTION	SKY RIDGE PH 1 PAY EST 7	\$	137,395.98
		\$	600,404.77

Mayor and Council

Appointments – Mayor Boke appointed Hourigan to the Legal, Finance and Public Safety Committee and Rath to the Public Works Committee. Clark moved, Jacobs seconded and all voted to ratify the appointments.

Elections – Clark nominated Hodgs for council president. Klarenbeek moved, Jacobs seconded and all voted to cease nominations. All voted aye for Hodgs to be council president. Klarenbeek nominated Jacobs for council vice-president. Hourigan moved, Clark seconded and all voted to cease nominations. All voted aye for Jacobs to be council vice president.

Special Session – Administrator Harmon noted a city council special session will be held at noon on Friday, May 21, 2021. The agenda will be posted according to legal requirements.

There being no further business, Clark moved, Hourigan seconded and all voted to adjourn at 6:39 p.m.

Dated this 3rd day of May 2021.

CITY OF SPEARFISH

By: _____
Dana Boke, Mayor

ATTEST:

Michelle DeNeui, Finance Officer

Published once at the approximate cost of _____.