



City of Spearfish

City Council Study Session Minutes

June 1, 2022, 4:15 p.m.

The City Council Study Session was called to order by Mayor Senden at 4:15 p.m. in the Council Chambers of City Hall on Wednesday, June 1, 2022. The following council members were present: Clark, Hodgs, Hourigan, Jacobs, Klarenbeek, and Rath. Absent: none. City staff present were: City Administrator McFarland, City Attorney McDonald, Finance Officer DeNeui, Public Safety Director Rotert, Parks and Recreation Director Ehnes, City Planner Watson, City Planner Broyles, Public Works Director Hinton, Human Resource Director Mathis, Assistant Public Works Director McMahan.

Public Comment

The public comment section was opened at 4:15 p.m. and closed with no comments received.

Mayor Senden welcomed the new City Planner, Nick Broyles.

Items for Council Consideration:

City Attorney

Ordinance 1366 – Approval of the first reading of Ordinance 1366 – An Ordinance Clarifying the Duties of the City Administrator was forwarded to the council agenda.

Ordinance 1367 – Approval of the first reading of Ordinance 1367 – An Ordinance to Revise the Positions that are Officers of the City was forwarded to the council agenda.

Resolution 2022-19 – Approval of Resolution 2022-19 – A Resolution of Intent to Enter into a Hay Lease Agreement for Certain Airport Property was forwarded to the council agenda.

Engineering

Proposal – Approval of AE2S Engineering’s amendment proposal for engineering services for the Spearfish Creek Floodplain Study at a cost of \$7,000 was forwarded to the council agenda.

Finance

License – A public hearing will be held during the council session to consider an application from Darren and Nancy Manzari with Nonna’s Kitchen SD, LLC for a retail (on-sale) restaurant liquor license for \$130,000 located at 544 N Main Street. Approval of the application was forwarded to the council agenda.

License – A public hearing will be held during the council session to consider an application from J. Dylan Moro with Run Bike Spear TWD, LLC for a retail (on-off sale) malt beverage and SD farm wine license located at 305 N Main Street Suite #1. Approval of the application was forwarded to the council agenda.

License – A public hearing will be held during the council session to consider an application from Sodexo America, LLC @ Black Hills State University for a retail (on-off sale) malt beverage & SD farm wine license and a retail (on-off sale) wine license located at 1200 University Street. Approval of the application was forwarded to the council agenda.

Human Resources

Hire – Hiring of Caleb Gallagher as a full-time (benefit-eligible) parks maintenance and forestry technician, grade 12, step 1, \$19.77 per hour, effective 6/27/2022, a replacement position was forwarded to the council consent agenda.

Volunteer – Adding Donald Werner to the volunteer firefighter list for 2022 was forwarded to the council consent agenda.

Hire – Hiring the following seasonal employees effective 6/7/2022, unless otherwise notated, was forwarded to the council consent agenda:

Department	Position	Wage
Rec & Aquatics		
Ashtyn Tieszen	WSI/Lifeguard	\$15.00 (effective 5/18/22)
Aiden Kracht	WSI/Lifeguard	\$15.00 (effective 5/26/22)
Lucie Tennant	WSI/Lifeguard	\$15.00 (effective 5/18/22)
Jordyn Clevenger	WSI/Lifeguard	\$15.00
Parks Dept.		
Dean Dittus	Seasonal Parks Summer Laborer	\$15.25 (effective 5/23/22)

Parks and Recreation

Agreement – Approval of the Sportsplex at Sky Ridge Maintenance Building Construction Administration (CA) Engineering Services Agreement with Structural Dynamics at a cost not to exceed \$59,751 was forwarded to the council agenda.

Change Order – Approval of Change Order #1 for the Sky Ridge restroom number 3 for a net increase of \$1,705.33 or 2.1 % was forwarded to the council agenda.

MOU – Approval of the Memorandum of Understanding (MOU) with BHSU and the Spearfish Adult Softball Association was forwarded to the council agenda.

Planning and Zoning

Plan – A public hearing will be held during the council session on the C-1 Redevelopment Incentive Plan for 344 Main Street. Approval of the plan with conditions of approval was forwarded to the council agenda.

Ordinance 1368 – Approval of the first reading and setting of a public hearing for June 21, 2022 for Ordinance 1368 – An Ordinance Amending Appendix A Zoning Definition Pertaining to a Vacate was forwarded to the council agenda.

Ordinance 1369 – Approval of the first reading and setting of a public hearing for June 21, 2022 for Ordinance 1369 – An Ordinance Amending the C-1 Central Commercial Zoning District Regulations was forwarded to the council agenda.

Ordinance 1370 – Approval of the first reading of Ordinance 1370 – An Ordinance to Transfer Certain Properties from the Rural Service District to the Urban Service District in the City of Spearfish was forwarded to the council agenda.

Plat – Approval of the preliminary plat for Sky Ridge Phase 2 was forwarded to the council agenda.

Public Works

Sponsorship – Approval of the co-sponsorship request for the Sturgis Buffalo Chip's Rusty Wallace Charity Ride on August 10, 2022 was forwarded to the council agenda.

Items for Council Discussion:

Trainings – DeNeui noted the following trainings are available to elected officials: Budget Training, June 22, 2022 in Rapid City and Elected Officials Workshop, July 13, 2022 in Pierre.

Exit 17 Area – Updates were provided on the lift station, platting activity, the intersection of Colorado Boulevard and US Highway 85, the widening of Colorado Boulevard, Sky Ridge housing and Sky Ridge Sports Complex projects located in the Exit 17 area.

McFarland noted the annual financial audit is being conducted this week and a full report will be coming later this fall.

Hinton noted the Young Well experienced issues this past weekend and review of the repairs or replacements is being conducted.

Rotert noted the police department has several annual trainings for active shooter and other threats in public areas annually to prepare for any crisis that may arise.

Ehnes noted a heater for the lap and lazy river pools broke and a replacement or repair is being evaluated. Additionally, a letter of intent for the Exit 8 Community Recreation Path, Phase 3 project will be submitted for a \$600,000 grant to complete the path. And a presentation regarding the city park Band Shell with Spread the Tunes will be coming to the next city council study session.

Klarenbeek requested the finance department explore a reduction regarding payment of lieu of tax (PILT) transfers for the 2023 budgets.

No additional discussions were held, and the meeting was adjourned at 5:19 p.m.