

Spearfish City Council



Regular Session Minutes

June 3, 2019

The Spearfish City Council met at 5:30 PM on Monday, June 3, 2019. Mayor Boke presided and called the meeting to order. All stood and recited the pledge of allegiance. Roll Call was taken with the following members present: Clark, Hodgs, Jacobs, Klarenbeek and Martin. Eisenbraun was absent. Also present: City Administrator Harmon, Finance Officer Dutton, City Planner Watson, City Attorney McDonald, Human Resource Director Mathis, Assistant Public Works Director Lee, Police Chief Rotert, Assistant Finance Officer DeNeui, Park and Recreation Director Ehnes, City Engineer Mathis, Wastewater Treatment Facility Superintendent Evridge, Assistant Chief of Police Jacobs and Water/Wastewater Utility Superintendent Glenn.

Clark requested consent agenda item C, wage adjustments, be moved to item B under Administration. Clark moved, Hodgs seconded and all voted to approve the Agenda as amended. There were no declarations of any potential conflicts-of-interest.

Consent Agenda - Clark moved, Jacobs seconded and all voted to approve the Consent Agenda as follows:

- A. Add Randi Smith to the 2019 Library Volunteer list.
- B. Hire Ellie Rabenberg as a (not benefit eligible) substitute group fitness instructor, grade 9, step 1, \$14.15 per hour, effective 6/4/2019. This is a replacement position.
- C. Hire Jady Zentner as seasonal Wastewater Treatment Laborer, \$11.25 per hour, effective 6/4/2019.
- D. Approve Minutes of City Council Regular Session dated May 20, 2019.

Items from Visitors

Conditional Use - Clark moved, Hodgs seconded and all voted to approve the conditional use of retail in the business park for Black Hills Moto.

Real Estate Purchase Agreement - Clark moved, Jacobs seconded and all voted to authorize Mayor Boke to sign a real estate purchase agreement with Black Hills Moto for purchase of a lot in the business park.

City Attorney

Pasture Lease Agreement - Mayor Boke opened a public hearing at 5:41 PM to consider entering into a grazing lease agreement with Rett Scoggin to lease portions of Lookout Mountain for grazing of cattle. Following oral and written comments from residents Clint Krambeck and

John Dale the public hearing was closed at 5:43 PM. Hodgs moved, Jacobs seconded and all voted to authorize Mayor Boke to sign the pasture lease agreement with Rett Scoggins.

Retail Leakage Study - Jacobs moved and Klarenbeek seconded to move forward with a retail leakage study conducted by Buxton Company and to look for funding partnerships. Motion passed with Hodgs, Jacobs, Klarenbeek and Martin voting aye and Clark voting nay.

Wage Adjustments - Clark moved, Hodgs seconded and all voted to adjust the wages of the following street technicians, parks technicians, public works technician and motor pool mechanics effective 6/16/2019:

Parks, Recreation & Forestry Technicians		
Cole Anderson	Grade 12/Step 8	\$18.85
Travis Eddy	Grade 12/Step 9	\$19.22
Street Technicians		
Brandon Earl	Grade 12/Step 9	\$19.22
Cris Mellott	Grade 12/Step 12	\$20.40
Public Works Technician		
Leland "Dean" Hanson	Grade 12/Step 9	\$19.22
Motor Pool Mechanic		
Lee Alberts	Grade 14/Step 19	\$25.87
Michael Barrie	Grade 14/Step 11	\$22.08
Ed Richards	Grade 14/Step 11	\$22.08

Finance

License - Mayor Boke opened a public hearing at 6:21 PM to consider an application from Brent Patterson with K-Nails & Beauty Bar for an on-off sale wine license located at 1420 North Ave Suite #2. There were no oral or written comments and the public hearing was closed at 6:21 PM. Hodgs moved, Jacobs seconded and all voted to approve the license.

Public Safety

Wildland Firefighter Rates - Clark moved, Hodgs seconded and all voted to approve the following hourly rates for volunteer wildland firefighters for wildland responses, effective May 19, 2019:

Name	Rank	AD Class	Hourly Rate
Ashworth, Brayden	Seasonal Wildland Crew FF1 (T)	D	20.84
Ashworth, Brayden	Seasonal Wildland Crew FF2 (T)	C	18.96
Baker, Dalton	FFT2 - Non-Arduous	B	16.96
Baker, Dalton	Tender Driver - No CDL	D	20.84
Bawden, Shawn	Public Info Officer 2	K	40.84
Brown, Heath	Seasonal Wildland Crew Engine Boss	F	25.00
Byrne, Brian	Tender Driver - No CDL	D	20.84
Clark, Rick	FFT2 - Non-Arduous	B	16.96

Clark, Rick	Tender Driver - No CDL	D	20.84
Daugherty, Patrick	Tender Driver - No CDL	D	20.84
Davis , Justin	Tender Driver - No CDL	D	20.84
Deibert, Larry	FFT2 - Non-Arduous	B	16.96
Deibert, Larry	Tender Driver - No CDL	D	20.84
Deitschmann, Nate	FFT2	C	18.96
Deitschmann, Nate	Tender Driver - No CDL	D	20.84
Draine, Gerald	FFT2 - Non-Arduous	B	16.96
Draine, Gerald	Tender Driver - CDL	E	22.92
Earl, Brandon	FFT2	C	18.96
Earl, Brandon	Tender Driver - CDL	E	22.92
Geffre, Loni	Tender Driver - No CDL	D	20.84
Gengler, Christopher	Tender Driver - No CDL	D	20.84
Hageman, Thomas	Seasonal Wildland Crew FF1 (T)	D	20.84
Hageman, Thomas	Seasonal Wildland Crew FF2 (T)	C	18.96
Hanzlik, Roger	FFT2	C	18.96
Hernandez, Cristian	FFT2	C	18.96
Hernandez, Cristian	Tender Driver - CDL	E	22.92
Heser, Cole	FFT2	C	18.96
Heser, Cole	Tender Driver - No CDL	D	20.84
Heser, Seth	FFT2	C	18.96
Heser, Seth	Tender Driver - No CDL	D	20.84
Hicks, Kimberly	FFT2	C	18.96
Hicks, Kimberly	Tender Driver - No CDL	D	20.84
Holguin, Tony	FFT2 - Non-Arduous	B	16.96
Holguin, Tony	Tender Driver - No CDL	D	20.84
Jansevics, Jake	FFT2 - Non-Arduous	B	16.96
Jansevics, Jake	Tender Driver - No CDL	D	20.84
Jolovich, Cody	FFT2	C	18.96
Jolovich, Cody	Tender Driver - No CDL	D	20.84
Klatte, Patrick	FFT2 - Non-Arduous	B	16.96
Klatte, Patrick	Tender Driver - No CDL	D	20.84
Ladson, Travis	FFT2	C	18.96
Ladson, Travis	Tender Driver - CDL	E	22.92
Lewis, Glen	FFT2	C	18.96
Lewis, Glen	Tender Driver - No CDL	D	20.84
Lyons, Jeremy	FFT2	C	18.96
Lyons, Jeremy	Tender Driver - CDL	E	22.92

McClure, David	FFT2 - Non-Arduous	B	16.96
McClure, David	Tender Driver - No CDL	D	20.84
McGuigan, Curtis	FFT2 - Non-Arduous	B	16.96
McGuigan, Curtis	Tender Driver - No CDL	D	20.84
McGuigan, Mike	Tender Driver - No CDL	D	20.84
Mead, Tommy	FFT2	C	18.96
Mead, Tommy	Tender Driver - No CDL	D	20.84
Mets, Sean	FFT2 - Non-Arduous	B	16.96
Mullaney, Troy	FFT2	C	18.96
Mullaney, Troy	Tender Driver - No CDL	D	20.84
Pappas, Melissa	FFT2	C	18.96
Pappas, Nick	FFT1	D	20.84
Pappas, Nick	Tender Driver - No CDL	D	20.84
Paul, Jacob	FFT1	D	20.84
Paul, Jacob	Tender Driver - CDL	E	22.92
Raevsky, Jon	Tender Driver - CDL	E	22.92
Reiners, Dylan	FFT2	C	18.96
Reiners, Dylan	Tender Driver - No CDL	D	20.84
Schiller, Micah	FFT2	C	18.96
Schiller, Micah	Tender Driver - No CDL	D	20.84
Shuck, Steve	Aircraft Base Radio Operator	E	22.92
Shuck, Steve	Logistics Section Chief 2 (T)	J	37.20
Shuck, Steve	SEAT Manager	G	27.24
Tadra, Tanner	FFT1	D	20.84
Tadra, Tanner	Tender Driver - No CDL	D	20.84
Thurmes, Josh	FFT2	C	18.96
Thurmes, Josh	Tender Driver - No CDL	D	20.84
Tollison, John	FFT2	C	18.96
Tollison, John	Tender Driver - No CDL	D	20.84
Walbye, Jackson	FFT2	C	18.96
Walbye, Jackson	Tender Driver - No CDL	D	20.84
Walters, Trent	FFT2	C	18.96
Walters, Trent	Tender Driver - CDL	E	22.92
Wenzel, Bill	Engine Boss	F	25.00
Wenzel, Bill	FFT1	D	20.84
Williams, Stuart	Tender Driver - No CDL	D	20.84
Wolf, Tyler	FFT2	C	18.96
Wolf, Tyler	Tender Driver - No CDL	D	20.84

Ziegler, Adam	Engine Boss	F	25.00
Ziegler, Adam	Tender Driver - CDL	E	22.92
Ziegler, Brian	FFT2	C	18.96
Ziegler, Brian	Tender Driver - No CDL	D	20.84

Public Works

Project and Testing Updates - Water/Wastewater Utility Superintendent Glenn provided an update on the Jackson Street CDS unit installation and the UCMR4 water sample round 1 testing results.

Position Description - Clark moved, Klarenbeek seconded and all voted to approve the position description and authorize to recruit for a fleet/shop foreman within motor pool.

Ice Control Products Purchase - Klarenbeek moved, Martin seconded and all voted to approve purchase of ice control products from Nebraska Salt & Grain Co., a total of \$86,583.00 for 20 truckloads of IceSlicer RS.

Engineering

Finalize Project - Clark moved, Jacobs seconded and all voted to approve the final Under/Over Change Order for the 2019 Tinton Tank 12" Water Distribution Line Upsize Project for an increase of \$535.20 and authorize Mayor Boke to sign the Certificate of Final Completion and Acceptance setting June 3rd, 2019 as the date the two (2) year warranty begins. Final project cost was \$72,855.20 with approved bid price of \$72,320.00 funded from Water.

Parks and Recreation

Pickle Ball Courts - Clark moved, Klarenbeek seconded and all voted to approve additional funding of \$65,162.00 for Pickle Ball Courts project and to set the bid opening for July 2, 2019.

Wellmark Foundation Grant - Hodgs moved, Jacobs seconded and all voted to authorize Park and Rec Director Ehnes to apply for a small match grant in the amount of \$25,000.00 from the Wellmark Foundation to assist in paying for the recreation path expansion.

Bylaws - Clark moved, Martin seconded and all voted to ratify the changes to the Park, Rec and Forestry Advisory Board bylaws.

Hire Muth Electric - Clark moved, Hodgs seconded and all voted to hire Muth Electric to repair and replace a broken light pole in the campground at a cost of \$11,515.00.

Funding Assistance - Clark moved, Martin seconded and all voted to authorize Mayor Boke and City Administrator Harmon to sign the State of South Dakota Agreement for Land and Water Conservation Fund Assistance.

Planning and Zoning

Ordinance 1301 - Mayor Boke opened a public hearing at 6:39 PM to consider Ordinance 1301 – Outdoor storage requirements in Light Industrial Zoning. There were no oral or written

comments and the public hearing was closed at 6:39 PM. Jacobs moved, Hodgs seconded and all voted to approve the second reading of Ordinance 1301.

Bill List - Clark moved, Klarenbeek seconded and all voted to approve Bill List dated June 3, 2019.

Vendor	Description	Amount
A & L CONTRACTORS LLC	PR#3 FINAL-TINTON TANK PROJ/HAUL SOIL	\$ 35,379.91
ADAMS - ISC	HYDRAULIC CYLINDER	\$ 7,075.11
ADVANCED ENGINEERING & ENV	JACKSON BLVD ENG/FLOOD PLAIN STUDY	\$ 19,105.26
AMAZON.COM	BOOKS/MEDIA/SUPPLIES/MONITORS	\$ 1,138.45
AMERICAN ENGINEERING TEST	2019 TINTON TANK PROJ TESTING	\$ 848.25
AMERICAN PLANNING ASSOC	ZONING PRACTICE SUBSCRIPTION	\$ 95.00
ARGUS LEADER MEDIA	ANNUAL SUBSCRIPTION	\$ 504.05
ASFPM	2019 RENEWAL-TONYA VIG	\$ 80.00
BAKER & TAYLOR	MEDIA/BOOKS	\$ 1,130.81
BLACK HILLS CHEMICAL CORP	MOPS/CLEANERS/TOWELS/GLOVES/SACKS	\$ 1,223.36
BLACK HILLS ENERGY	ELECTRICITY	\$ 19,769.23
BLACK HILLS STATE UNIV	MAY 2019 NEWSLETTERS/BILLINGS	\$ 562.92
BLACK HILLS STATE UNIV	2019 STUDENT WELCOME SUBSIDY	\$ 2,500.00
BLACK HILLS WINDSHIELD	ROCK CHIP REPAIR	\$ 50.00
BOMGAARS SUPPLY INC	REPAIRS/TOOLS/SUPPLIES/SEED/SAFETY EQ	\$ 696.52
BORDER STATES ELECTRIC	ELECTRICAL REPAIRS	\$ 981.10
BOY SCOUTS OF AMERICA	2019 MEMBERSHIP-EXPLORER PROGRAM	\$ 403.00
BUTLER MACHINERY CO	TRACTOR/RADIO/REPAIRS/PARTS	\$ 36,717.40
CENGAGE LEARNING	BOOK	\$ 22.79
CITY OF SPEARFISH	MAY 2019 CITY UTILITIES	\$ 10,284.02
CITY OF SPEARFISH CC	TRAVEL/DARE FOOD & SUPPLIES/OFFICE SU	\$ 1,251.81
CORE & MAIN LP	REPAIR PARTS	\$ 1,378.69
CREEKSIDE DEVELOPMENT LLLP	MAY 2019 TIF4 TAX INCREMENT	\$ 891.48
CULLIGAN SOFT WATER CORP	WATER	\$ 65.00
L N CURTIS & SONS	SAFETY HELMETS	\$ 351.00
CVD CONSTRUCTION INC	SET GENERATOR-GREEN ACRES SHOP	\$ 120.00
DANA SAFETY SUPPLY INC	CONTROL MODULES/LIGHTS/SIREN/SPEAKER	\$ 1,976.65
DANKO EMERGENCY EQUIPMEN	EXTRACTOR	\$ 3,945.00
DEMCO INC	SHIRT	\$ 16.00
ELKHORN RIDGE @ FRAWLEY	MAY 2019 TIF1 TAX INCREMENT	\$ 140,290.07
ESRI	ANNUAL GIS MAINTENANCE AGREEMENT	\$ 1,500.00
FASTENAL CO	EAR PLUGS/CARTRIDGE	\$ 80.32
FOOTHILLS SEED INC	TINTON TANK HYDRO SEEDING	\$ 979.00
GAGES GARDEN CENTER	PLANTS	\$ 183.56
GPS INT'L TECHNOLOGIES INC	ANNUAL SERVICE AGREEMENT	\$ 180.00
GORDON J GRAHAM	SAFETY TRAINING	\$ 7,371.10
GRAINGER INC	DOOR CLOSERS/CHANGING STATIONS/PADS	\$ 3,365.85
GREAT WESTERN TIRE INC	TIRES	\$ 1,075.60
GTI COMPANIES INC	PR#1 CITY HALL IMPROVEMENT PROJECT	\$ 33,442.40
HAWKINS INC	CHLORINE/ACID/AZONE/BLEACH/AQUA	\$ 9,707.90

HDR ENGINEERING INC	DESIGN STANDARDS & SPECS PROJECT	\$	1,351.80
HEARTLAND PAPER CO	BUFFER PADS/DUSTERS	\$	299.12
HEIMAN FIRE EQUIPMENT INC	SPEAKER BRUSH 19	\$	206.30
HEISLER HARDWARE	TOOLS/REPAIRS/SUPPLIES/PAINT	\$	812.78
HOLIDAY INN EXPRESS & SUITES	LODGING-BOKE	\$	121.99
IPROJECTSOLUTIONS LLC	PLAN REVIEW HARDWARE-SOFTWARE	\$	9,125.00
JOHNSON CONTROLS FIRE PROT	FIRE ALARM REPAIR-REC CENTER	\$	561.00
KIESLER POLICE SUPPLY INC	ASSAULT RIFLES W/TRADE INS	\$	386.07
KT CONNECTIONS	CAMPGROUND SWITCH	\$	510.00
LAWRENCE COUNTY AUDITOR	2019 MUNICIPAL ELECTION	\$	1,187.35
LOWE ROOFING INC	CITY HALL ROOF LEAK REPAIR	\$	463.75
MID-AMERICAN RESEARCH CH	TUFF STUFF/DUSTING SHEETS	\$	431.27
MATTHEWS INTL CORP	BRONZE PLAQUE-SEIEROE	\$	131.00
MONEY MOVERS	MAINTENANCE FEES	\$	26.75
CIMPRESS USA INCORPORATED	POLICE PENS	\$	251.98
NUTRIEN AG SOLUTIONS INC	PROSPECT PLUS	\$	880.00
PRO WINDMILL INC	PEST CONTROL	\$	115.00
GLORIA CLARK	HISTORIC PRESERVATION GIFT	\$	47.92
PETE LIEN & SONS INC	CEMENT-GA SHOP UPGRADE	\$	416.13
PETTY CASH P&Z-WELLS FARGO	PLAT FEES & LICENSE PLATES	\$	279.60
QUIK SIGNS INC	SIGNS/PHOTOCOPIES	\$	557.22
RCS CONSTRUCTION INC	PR#2 JACKSON BLVD PROJECT	\$	411,511.11
RDJ SPECIALTIES INC	POLICE MOOD PENCILS	\$	491.25
REAR, JESSICA MARIE	3 ON 3 OFFICIAL	\$	45.00
REC CENTER REFUND ACCOUNT	2019 SCHOLARSHIPS GRANT	\$	500.00
KEVIN BLOOM	FLOOR REPLACEMENT CITY SHOP	\$	4,075.50
RUSHMORE ELECTRIC POWER CO	DISCUSS ALL THINGS SCADA/SCADA REPAIR	\$	145.81
SACRISON ASPHALT INC	LIMESTONE	\$	4,216.80
SAFeway STORES INC	COOKIES/FOOD/FLOWERS/CAKE	\$	210.47
SAND CREEK PRINTING CORP	CAMPGROUND DOOR HANGERS	\$	356.00
SD STATE HISTORICAL SOCIETY	HISTORICAL SOCIETY MEMBERSHIP	\$	50.00
SDML	TRAINING REGISTRATIONS-D HANSON	\$	50.00
SDRS SPECIAL PAY PLAN	SPECIAL PAY PLAN	\$	45.00
SHARKEY PLUMBING HEATING	INSTALL FAUCET/RE-SET TOILETS	\$	772.24
SHAW FIRE & SAFETY INC	RECHARGE EXTINGUISHERS	\$	72.00
SIMON CONTRACTORS OF SD	ROADSTONE/LIMESTONE	\$	1,819.92
SKILLPATH SEMINARS	OSHA TRAINING-B EARL	\$	999.00
SOUTH DAKOTA ONE CALL	APR 2019 MESSAGE FEES	\$	206.85
SPEARFISH ECON DEVELOPMENT	QUARTERLY ALLOCATION	\$	35,000.00
VIVI BENE INC	CAMPGROUND REWIRE	\$	61.22
SPRINGFIELD WORKSHOP INC	EGG FRENZY-PLASTIC EASTER EGGS	\$	1,250.00
SUPERIOR SANITATION LLC	APRIL 2019 RESTROOM RENTAL	\$	384.00
TRANSOURCE TRUCK & EQUIP	GLOBAL STREET SWEEPER	\$	210,000.00
TTG ENTERPRISES	UV SYSTEM REPAIRS	\$	1,530.00
TYLER TECHNOLOGIES INC	SOFTWARE MAINTENANCE/ONLINE BILLING FEES	\$	1,521.63

THE UPS STORE #5137	SHIPPING-L3 MOBILE VISION	\$	39.09
USA BLUE BOOK	NALGENE SPIGOTS	\$	209.43
VISIT SPEARFISH INC	JUN 2019 HOTEL BID SUPPORT	\$	16,667.00
WALMART COMMUNITY/GEMB	MONITORS/PRINTER/SUPPLIES	\$	1,692.30
WAMCO LAB INC	CERIODAPHNIA TOXICITY TEST	\$	650.00
WOLFF'S PLUMBING & HEATING	CHICAGO ACTUATOR ASSY & PARTS	\$	236.36
XYLEM WATER SOLUTIONS USA	LAMP INSERTS	\$	336.97
** TOTALS **		\$	1,060,045.59

May 2019 Salary Expense & Credit Card Fees

	Gross Wages/Benefits		Gross Wages		Benefits	
Mayor/Council	\$5,300.74	0.88%	\$4,926.99	\$373.75	0.99%	
City Administrator	6,576.01	1.09%	5,542.50	1,033.51	1.12%	
City Attorney	2,928.91	0.48%	2,435.46	493.45	0.49%	
Finance	22,592.11	3.73%	18,585.32	4,006.79	3.74%	
Human Resources	5,082.87	0.84%	4,139.30	943.57	0.83%	
Gov't Bldgs	15,115.91	2.50%	11,995.46	3,120.45	2.41%	
PW Admin	10,322.07	1.71%	8,324.11	1,997.96	1.68%	
Police	128,240.56	21.19%	102,501.53	25,739.03	20.63%	
Fire	31,468.17	5.20%	27,723.75	3,744.42	5.58%	
Bldg Inspect	16,939.83	2.80%	15,535.47	1,404.36	3.13%	
Streets	26,264.88	4.34%	21,423.33	4,841.55	4.31%	
Snow Removal	1,323.52	0.22%	1,006.04	317.48	0.20%	
Cemetery	7,768.34	1.28%	6,702.01	1,066.33	1.35%	
Animal Control	2,596.41	0.43%	1,915.86	680.55	0.39%	
Recreation/Aquatic	58,047.81	9.59%	48,861.04	9,186.77	9.83%	
Spectator Recreation	5,163.51	0.85%	4,185.52	977.99	0.84%	
Parks	15,275.03	2.52%	12,995.33	2,279.70	2.62%	
Library	24,386.39	4.03%	19,615.35	4,771.04	3.95%	
Plan & Zone	16,297.83	2.69%	13,373.67	2,924.16	2.69%	
Motor Pool	11,069.85	1.83%	9,237.54	1,832.31	1.86%	
Wildland Fire	0.00	0.00%	0.00	0.00	0.00%	
Police Comm	33,118.92	5.47%	26,179.86	6,939.06	5.27%	
Water	34,343.33	5.68%	27,534.56	6,808.77	5.54%	
Electric Production	20,393.21	3.37%	16,810.14	3,583.07	3.38%	
Sewer	30,852.21	5.10%	24,685.21	6,167.00	4.97%	
WWTP	28,562.83	4.72%	23,448.47	5,114.36	4.72%	
Airport	2,917.00	0.48%	2,500.05	416.95	0.50%	
Parking	793.28	0.13%	585.19	208.09	0.12%	
Solid Waste	27,516.06	4.55%	22,390.73	5,125.33	4.51%	
Campground	13,799.32	2.28%	11,668.22	2,131.10	2.35%	
Totals	<u>\$605,056.91</u>	<u>100.00%</u>	<u>\$496,828.01</u>	<u>\$108,228.90</u>	<u>100.00%</u>	

Credit Card Fees paid in May \$3,753.46
Grand Total \$608,810.37

APPROVAL INITIALS

Mayor Boke
Marty Clark
Darick Eisenbraun - Absent
Dan Hodgs
Pam Jacobs
Larry Klarenbeek
George Martin

Mayor and Council

Finance Officer Dutton’s Final Meeting – Mayor Boke congratulated Finance Officer Dutton on his last meeting prior to retirement and thanked him for his dedication to the city. A retirement gathering will be held on Friday, June 14, 2019 at 4:30 PM the Snapper’s Club in the campground.

Public Comment – Public comment section was opened at 6:47 PM. John Dale commented on the Jackson Blvd construction and expressed concern with 5G technology and LED lighting. Mr. Dale urged further testing on these products. There were no additional public comments and this section was closed at 6:52 PM.

There being no further business before the Council, Clark moved, Jacobs seconded and all voted to adjourn at 6:52 PM.

Dated this 3rd day of June 2019.

CITY OF SPEARFISH

BY: _____
Dana Boke, Mayor

ATTEST:

David H. Dutton, Finance Officer

Published once at the approximate cost of _____.