



**Spearfish City Council**  
Regular Session Minutes  
June 6, 2022 5:30 p.m.

The Spearfish City Council met at 5:30 p.m. on Monday, June 6, 2022. Mayor Senden presided and called the meeting to order. Roll call was taken with the following members present: Clark, Hodgs, Hourigan, Jacobs, Klarenbeek, and Rath. Absent: None. Also present: City Administrator McFarland, City Attorney McDonald, Finance Officer DeNeui, City Engineer Mathis, City Planner Watson, City Planner Broyles, Parks and Recreation Director Ehnes, Public Works Director Hinton, Human Resource Director Mathis, and Public Safety Director Rotert. All stood and recited the pledge of allegiance.

Klarenbeek moved, Hodgs seconded and all voted to approve the agenda as presented. No potential conflicts of interest were noted.

**Public Comment** – At 5:31 p.m. a time for public comment was opened. Comments were received from Jim with From the Hills LLC regarding medical cannabis dispensary licenses. The time for public comment received no further comments and was closed at 5:35 p.m.

**Consent Agenda** – Clark moved, Jacobs seconded and all voted to approve the consent agenda as follows:

- A. Approve the minutes of the City Council regular session dated May 16, 2022.
- B. Hire Caleb Gallagher as full-time (benefit-eligible) parks maintenance and forestry technician, grade 12, step 1, \$19.77 per hour, effective 6/27/2022, a replacement position.
- C. Add Donald Werner to the volunteer firefighter list for 2022.
- D. Hire the following seasonal employees effective 6/7/2022, unless otherwise notated:

Department	Position	Wage
<b>Rec &amp; Aquatics</b>		
Ashtyn Tieszen	WSI/Lifeguard	\$15.00 (effective 5/18/22)
Aiden Kracht	WSI/Lifeguard	\$15.00 (effective 5/26/22)
Lucie Tennant	WSI/Lifeguard	\$15.00 (effective 5/18/22)
Jordyn Clevenger	WSI/Lifeguard	\$15.00
<b>Parks Dept.</b>		
Dean Dittus	Seasonal Parks Summer Laborer	\$15.25 (effective 5/23/22)
Walker Shouville	Seasonal Spec Rec Summer Laborer	\$15.00

**Items from Visitors**

**Co-sponsorship** – Cody Ertman, Media and Public Relations for Sturgis Buffalo Chip, requested a co-sponsorship for the Rusty Wallace Charity Ride on August 10, 2022. Following the request overview, Klarenbeek moved, Hourigan seconded and all voted to approve the co-sponsorship request.

**Other Items**

**Ordinance 1366** – Jacobs moved, Hodgs seconded and all voted to approve the first reading of Ordinance 1366 – An Ordinance Clarifying the Duties of the City Administrator.

**Ordinance 1367** – Hourigan moved, Rath seconded and all voted to approve the first reading of Ordinance 1367 – An Ordinance to Revise the Positions that are Officers of the City.

**Resolution 2022-19** – Clark moved, Rath seconded and all voted to approve Resolution 2022-19 as follows:

**RESOLUTION 2022-19**

**A RESOLUTION OF INTENT TO ENTER INTO A HAY LEASE AGREEMENT FOR CERTAIN AIRPORT PROPERTY**

**WHEREAS**, SDCL § 9-12-5.2 authorizes the City of Spearfish to lease municipally owned property to a private person, and

**WHEREAS**, the Common Council of the City of Spearfish intends to enter into a hay lease agreement with Stacy Moke to lease portions of the Black Hills Airport – Clyde Ice Field, and

**WHEREAS**, a copy of such lease agreement is on file in the Finance Office and available for public inspection,

**NOW THEREFORE, BE IT RESOLVED** by the Common Council of the City of Spearfish that the Council intends to enter into such lease, and a public hearing for considering the same shall be conducted at 5:30 p.m. on June 21, 2022.

Dated this 6th day of June, 2022.

**CITY OF SPEARFISH**

By: \_\_\_\_\_  
John Senden, its Mayor

(Seal)

Attest:

\_\_\_\_\_  
Michelle DeNeui, Finance Officer

Adopted: June 6, 2022

Published: June 11, 2022

Effective: July 1, 2022

**Proposal** – Clark moved, Klarenbeek seconded and with Clark, Hodgs, Hourigan, Jacobs, Klarenbeek, and Rath voting aye, motion passed to approve AE2S Engineering’s amendment proposal for engineering services for the Spearfish Creek Floodplain Study at a cost of \$7,000.

**Funding** – Jacobs moved, Hourigan seconded and with Clark, Hodgs, Hourigan, Jacobs, Klarenbeek, and Rath voting aye, motion passed to approve funding the difference between the State of South Dakota’s estimated project construction amount and the eligible amount of construction contract funding of \$400,000 for the Exit 8 Community Shared Use Path – Phase 2 project.

**License** – A public hearing was opened at 5:52 p.m. to consider an application from Darren and Nancy Manzari with Nonna’s Kitchen SD, LLC for a retail (on-sale) restaurant liquor license for 544 N Main Street. No oral or written comments were received and the hearing was closed. Clark moved, Hourigan seconded and all voted to approve the application.

**License** – A public hearing was opened at 5:53 p.m. to consider an application from J. Dylan Moro with Run Bike Spear TWD, LLC for a retail (on-off sale) malt beverage license located at 305 N Main Street Suite #1. No oral or written comments were received and the hearing was closed. Clark moved, Rath seconded and all voted to approve the application.

**License** – A public hearing was opened at 5:54 p.m. to consider an application from Sodexo America, LLC @ Black Hills State University for a retail (on-off sale) malt beverage & SD farm wine license and a retail (on-off sale) wine license located at 1200 University Street. No oral or written comments were received and the hearing was closed. Jacobs moved, Klarenbeek seconded and all voted to approve the application.

**Agreement** – Jacobs moved, Hourigan seconded and with Clark, Hodgs, Hourigan, Jacobs, Klarenbeek, and Rath voting aye, motion passed to approve the Sportsplex at Sky Ridge Maintenance Building Construction Administration (CA) Engineering Services agreement with Structural Dynamics at a cost not to exceed \$59,751.

**Change Order** – Hourigan moved, Klarenbeek seconded and with Clark, Hodgs, Hourigan, Jacobs, Klarenbeek, and Rath voting aye, motion passed to approve Change Order #1 for the Sky Ridge restroom number 3 for a net increase of \$1,705.33 or 2.1 %.

**MOU** – Clark moved, Rath seconded and all voted to approve the Memorandum of Understanding (MOU) with BHSU and the Spearfish Adult Softball Association.

**Plan** – A public hearing was opened at 5:59 p.m. to consider the C-1 Redevelopment Incentive Plan for 344 Main Street. Comments were received from the owner of 119 E. Federal Street regarding sewer issues. No further comments were received and the hearing was closed at 6:01 p.m. Hodgs moved, Klarenbeek seconded and all voted to approve the plan with conditions of approval as noted.

**Ordinance 1368** – Hodgs moved, Rath seconded and all voted to approve the first reading and set a public hearing for June 21, 2022 for Ordinance 1368 – An Ordinance Amending Appendix A Zoning Definition Pertaining to a Vacate.

**Ordinance 1369** – Klarenbeek moved, Rath seconded and all voted to approve the first reading and set a public hearing for June 21, 2022 for Ordinance 1369 – An Ordinance Amending the C-1 Central Commercial Zoning District Regulations.

**Ordinance 1370** – Clark moved, Klarenbeek seconded and all voted to approve the first reading of Ordinance 1370 – An Ordinance to Transfer Certain Properties from the Rural Service District to the Urban Service District in the City of Spearfish.

**Plat** – Clark moved, Rath seconded and all voted to approve the preliminary plat for Sky Ridge Phase 2.

**Bill List** – Klarenbeek moved, Rath seconded and with Clark, Hodgs, Hourigan, Jacobs, Klarenbeek, and Rath voting aye, motion passed to approve the bill list dated June 6, 2022 as follows:

<b><u>VENDOR</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
A & L CONTRACTORS LLC	DAHL SWR UPSIZE RECONSTRUC-BASE COURSE	\$111,136.82
ALLIED CONSTRUCTION INC	REROOF PUMP HOUSE FROM HAIL	\$23,657.50
AMAZON CAPITAL SERVICES	BOOKS-BOOTS PD-DVDS-FIRST AID-INK	\$4,581.50
BECK'S NURSERY CORP	GREENHOUSE-ROSE FLOWER CARE	\$370.38
BLACK HILLS ENERGY	APRIL/MAY 2022 ELECTRICITY	\$30,774.09
BLACK HILLS CHEMICAL CORP	SOAP CITY HALL-CLEANERS-GLOVES	\$2,926.90
BLACK HILLS GOLD SWIMMING	ANNUAL ALLOCATION	\$5,000.00
BLACK HILLS WINDSHIELD	REPLACE 08 CHEVY UPLANDER	\$415.00
BOMGAARS SUPPLY INC	POST HOLE DIGGER-HANDTOOLS-CLOCK	\$3,277.92
BRADLEY, HUNTER	BRADLEY REIMBURSE LET TRAINING	\$465.10
CLAUSER MACHINE WORKS	PARTS FOR SWITCH HYDROPLANT	\$2,401.00
CREEKSIDE DEVELOPMENT LLLP	APRIL 22 TAX INCREMENT	\$14,826.69
CUSTOM FIRE APPARATUS INC	TARP FOR FD	\$274.67
CVD CONSTRUCTION INC	DOOR FRAME- CONCRETE PATCH-FIRE	\$22,397.29
DAKOTA SUPPLY GROUP	GASKET FOR IRRIGATION FILTER	\$138.58
DC BOOTH SOCIETY INC	JUNE 22 QUARTERLY ALLOCATION	\$8,750.00
DONOVAN PLUMBING LLC	REPAIRED WATER HEATER CMPGRND	\$110.00
DOWNTOWN BUSINESS ASSOC	ALLOCATION	\$2,500.00
ELKHORN RIDGE @ FRAWLEY RA	APRIL 2022 TAX INCREMENT	\$128,785.04
NEWHOUSE ENTERPRISES INC	PAPER FOR CITY HALL- TONER X 4	\$368.87
FASSBENDER PHOTO COLLECTIO	OPERATIONS GRANT 22	\$20,000.00
BDG INC	SEWER HOSE, COBRA-BULLDOG NOZZLE	\$5,971.40
FOTH INFRASTRUCTURE & ENVI	EAST LOW ZONE WATER IMPROV	\$2,899.70
FOX, SHAWN	REIMBURSE FOX TRAVEL	\$56.00
GAHAGAN WOOD PRODUCTS LLC	FIREWOOD BUNDLES CAMPGROUND	\$652.00
VIEHAUSER ENTERPRISES LLC	FIRE HALL CARD READER-KEY COPIES	\$1,807.69
THE GLASS SHOP	REMOVE/REPAIR AT HUMANE SOCIETY	\$7,066.74
GOOD SHEPHERD CLINIC	ANNUAL ALLOCATION	\$3,000.00
GREAT WESTERN TIRE INC	CAP-MOUNT DISMOUNT-DISPOSAL-TIRES	\$785.56
GTI COMPANIES INC	SNDSTN STRT SWR UPSIZE	\$79,839.00
HAUGO BROADCASTING INC	REC CENTER LIFEGUARD CAMPAIGN	\$720.00
HAWKINS INC	CHLORINE CYLINDERS X 13-HYDROCHL	\$2,703.92

HDR ENGINEERING INC	SNDSTN RPR SWR AND UPSIZE-SWR LN EX	\$7,185.75
HEISLER HARDWARE	PLUGS-PVC PLUG-FASTENERS-BLADES-KEY	\$1,311.84
HIGH PLAIN HERITAGE SCTY	QUARTERLY ALLOCATION	\$18,000.00
HILL'S INTERIORS INC	CARPET FOR POLICE DEPT	\$3,334.40
INGRAM LIBRARY SERVICES	BOOKS FOR LIBRARY	\$1,248.88
JI TOOLS	BIT SET-CLAMP PLIER-TAPE MEASURE-PLIE	\$809.83
JUNEK'S SERVICE CORP	DODGE OIL SENSOR SWITCH	\$392.14
KNECHT HOME CENTER INC	SILICONE-SPRAY PAINT-TIE DOWNS-BLAD	\$1,766.89
LAWRENCE COUNTY EQUALIZATI	AERIAL IMAGERY PICTOMETRY	\$10,030.13
LEAVITT COMMUNICATIONS, LL	BRACKET FOR RADIO MOUNT FD	\$285.00
LINDSTAD'S ALIGNMENT/BRAKE	ALIGN FRONT OF DODGE JOURNEY	\$59.00
LUNDQUIST, TAYLOR	BOOT REIMBURSEMENT FD	\$100.00
MATTHEWS OPERA HOUSE	QUARTERLY ALLOCATION	\$12,000.00
MONTANA-DAKOTA UTILITIES	NATURAL GAS 4/7-5/5	\$7,650.99
METZGER-HOLCOMB ANIMAL	BRAVECTO-SCOOBY	\$43.75
MID-AMERICA GOLF AND LANDS	SKY RIDGE SPORTS COMPLEX PE 9	\$993,250.14
AMBASSADOR SERVICES INC	BOX W/ DRAWER SMALL WINDOW	\$1,082.34
NEIGHBORHOOD HOUSING S-BH	ANNUAL ALLOCATION	\$5,000.00
NORTHERN HILLS VENTURES IN	MAY NETWORK ADMIN AND LICENSES	\$19,936.20
NORTH STAR CONSTRUCTION	TAXILANE PE 1	\$37,203.90
N HILLS COMMUNITY BAND	ANNUAL ALLOCATION -CONCERTS	\$300.00
NUTRIEN AG SOLUTIONS INC	FERTILIZER FOR BALL FIELDS	\$1,400.00
ONE TIME VENDORS	DENISE KUEBLER:CAMP REFUND	\$360.00
ONSITE FIRST AID, LLC	REFILL FIRST AID STATIONS CITY BUILD	\$1,720.80
ORIGINAL WATERMEN INC	LIFEGUARD SWIMSUITS	\$1,142.95
PETE LIEN & SONS INC	4K COMM CEM EXT-FUEL-ARROWHEAD	\$391.36
WEST RIVER TRANSIT AUTHORI	QUARTERLY ALLOCATION	\$11,250.00
QUIK SIGNS INC	SPEARFISH DECAL FOR MAYORS OFF	\$109.66
RAMAKER & ASSOC INC	UPGRADE CEMETERY SYSTEM	\$1,733.00
REED, THERESA DAWN	MAY-CAMPGROUND & DOWNTOWN CLE	\$1,815.00
RIVERSIDE TECHNOLOGIES INC	4 LAPTOPS	\$3,588.00
SANITATION PRODUCTS-EFT VE	95 GALLON TRASH CANS X427	\$31,706.00
SOUTH DAKOTA ONE CALL	W/S MESSAGE FEES	\$191.10
SDRS SPECIAL PAY PLAN	PARTICIPATION FEES	\$135.00
SPEARFISH ECON DEVELOPMENT	QUARTERLY ALLOCATION	\$17,500.00
SIMON CONTRACTORS OF SD IN	ROADSTONE FOR STREETS	\$8,486.17
JASON NELSON	SPOT LIGHT-TOGGLES-GUNLOCK PD	\$699.77
SPEARFISH AMBULANCE SERV	ANNUAL ALLOCATION	\$25,000.00
SPEARFISH LUMBER CO	ROLLER COVER EAGLE	\$16.48
PONDEROSA APTS INC	ANNUAL ALLOCATION	\$5,000.00
SPEARFISH SENIOR SERVICE C	PLACE SHED WALL-PAINT-ANNUAL ALLOC	\$3,377.55
STAR PLUMBING SERVICE	INSTALL TANKLESS WTR HTR	\$12,747.57
STEC'S INNOVATIVE SAFETY S	REWARDS PROGRAM APRIL	\$126.41

SYSCO FOOD SERVICES OF MT	CONCESSIONS FOR WATERPARK	\$1,200.13
TEEN COURT	ANNUAL ALLOCATION	\$2,500.00
PRODUCTIVITY PLUS ACCOUNT	CABLE THROTTLE HAND	\$133.00
TRANSOURCE TRUCK & EQUIPME	BLENDED FILAMEN	\$1,220.05
TRUGREEN CHEMLAWN	MAY 22 VEG CONTROL	\$3,531.92
TTG ENTERPRISES INC	LIFT STATION PLC REPAIRS	\$3,631.12
TYLER TECHNOLOGIES INC	TCM-TCP 21-22 FEES-ONLINE ANNUAL FEES	\$456.55
US BANK	BOND PAYMENT #3	\$106,232.50
US BANK GLOBAL CORP TRUST	BOND INTEREST	\$80,502.21
VISIT SPEARFISH INC	MONTHLY BID BOARD ALLOCATION	\$12,550.00
WALMART CAPITAL ONE	PACKAGING TAPE-BACKUP PROTEC	\$87.96
WARNE CHEMICAL & EQUIPMENT	IMITATOR AQUATIC-PONDMASTER-CURTA	\$389.85
WESTERN HILLS HUMANE SCTY	ANNUAL GRANT ALLOCATION-KENNAL	\$9,000.00
INTEGRITY ACQUISITION LLC	FORD 150-LIGHTS-CVR-CARGOSLIDE-FD	\$35,271.85
WHITE'S QUEEN CITY MOTORS	SENSOR	\$66.80
	TOTAL	<u>\$1,994,921.30</u>

#### May 2022 Salary Expense & Credit Card Fees

	<u>Gross</u> <u>Wages/Benefits</u>		<u>Gross</u> <u>Wages</u>	<u>Benefits</u>	
Mayor/Council	\$9,602.70	1.30%	\$8,920.32	\$682.38	1.51%
City Administrator	19,464.11	2.64%	15,779.57	3,684.54	2.66%
City Attorney	10,817.86	1.47%	8,923.20	1,894.66	1.51%
Finance	33,313.20	4.52%	26,563.22	6,749.98	4.48%
Human Resources	9,188.96	1.25%	7,507.20	1,681.76	1.27%
Gov't Bldgs	16,880.86	2.29%	13,241.02	3,639.84	2.23%
Engineering	34,203.81	4.64%	27,826.07	6,377.74	4.69%
Public Safety Admin	23,468.61	3.19%	18,659.40	4,809.21	3.15%
Police	135,341.61	18.38%	106,500.07	28,841.54	17.97%
Fire	14,339.23	1.95%	12,646.52	1,692.71	2.13%
Bldg Inspection	20,840.44	2.83%	16,515.20	4,325.24	2.79%
Streets & Snow	62,975.36	8.55%	51,200.80	11,774.56	8.64%
Cemetery	5,681.44	0.77%	4,778.77	902.67	0.81%
Animal Control	4,135.74	0.56%	3,025.32	1,110.42	0.51%
Recreation/Aquatic	55,050.80	7.48%	45,934.18	9,116.62	7.75%
Parks	47,833.79	6.50%	40,131.56	7,702.23	6.77%
Library	30,533.17	4.15%	24,463.57	6,069.60	4.13%
Plan & Zone	14,221.78	1.93%	11,734.40	2,487.38	1.98%
Motor Pool	15,571.83	2.11%	13,094.57	2,477.26	2.21%
Wildland Fire	5,937.52	0.81%	4,360.02	1,577.50	0.74%
Police Comm	37,762.72	5.13%	28,188.17	9,574.55	4.76%
SAFER Grant	6,956.70	0.94%	5,716.75	1,239.95	0.96%
Water	20,193.53	2.74%	15,797.98	4,395.55	2.67%
Electric Production	17,506.13	2.38%	14,179.19	3,326.94	2.39%

Sewer	19,032.25	2.58%	14,919.82	4,112.43	2.52%
WWTP	31,232.10	4.24%	24,888.67	6,343.43	4.20%
Solid Waste	24,650.99	3.35%	18,999.84	5,651.15	3.21%
Campground	9,656.44	1.31%	8,205.59	1,450.85	1.38%
Totals	<u>\$736,393.68</u>	100.00%	<u>\$592,700.99</u>	<u>\$143,692.69</u>	100.00%
Banking Fees April	46.07				
Credit Card Fees					
April	<u>\$8,357.74</u>				
Grand Total	<u><u>\$744,751.42</u></u>				

Ehnes noted a pool heater has broken and a replacement is being sought; the Rec Path Lighting project in conjunction with the Lions Club is finished and encouraged all to check it out some evening. Hinton noted the Young Well is experiencing issues and has been shut down until repairs or replacement are evaluated.

Many staff, elected officials, and members of the public thanked City Planner Jayna Watson for her many years of service to the community as she will be retiring on June 10, 2022.

There being no further business, Clark moved, Hourigan seconded and all voted to adjourn at 6:15 p.m.

Dated this 6th day of June, 2022.

**CITY OF SPEARFISH**

By: \_\_\_\_\_  
John Senden, Mayor

**ATTEST:**

\_\_\_\_\_  
Michelle DeNeui, Finance Officer

Published once at the approximate cost of \_\_\_\_\_.