



City of Spearfish

Public Works Committee Minutes
June 9, 2020 4:15 p.m.

The Public Works Committee met at 4:15 p.m. in the Council Chambers of City Hall on Tuesday, June 9, 2020 with the following members present: Clark, Herrmann and Hodgs. Also present were: City Administrator Harmon, Park and Recreation Director Ehnes, City Attorney McDonald, Public Works Director Lee, Planning and Zoning Director Watson, Human Resource Director Mathis, Public Safety Director Rotert, and Finance Officer DeNeui.

Human Resources

Years of Service – Committee recommended to full council, items from visitors, the presentation of Years of Service Awards for 2019 – The following employees will be honored for their years of service to the City of Spearfish. These employees met their year of service milestones, on their anniversary in 2019. These employees were hired to perform a job for the City and have contributed to the overall success of the City. Thank you for your service! **5 Years:** Dawn Brosnahan, Brian Ulmer; **10 Years:** Stephanie Kaitfors, Sarah Hoffman, Kelly Klein, Thomas Young; **15 Years:** Candi Birk, Dennis Hafner, Kyle Mathis, Jayna Watson; **20 Years:** Verla Little.

Parks and Recreation

Volunteer – Committee recommended to full council, consent agenda, to add Jack French to the Parks, Recreation and Forestry volunteer list.

Bike Master Plan – Items from visitors, Jeremy Smith from the Bike Advisory Group will be presenting their plan to assist the Park and Rec Dept. with creating a bike master plan during the council meeting.

Logging Access – Items from visitors, Mike Sandford to request permission to use the Thoen Stone path for access to log Johanna Meier's property. Staff recommends denial of the request and committee supported the staff recommendation.

Request for Proposals – Committee recommended to full council to authorize city staff to publish a request for proposal (RFP) for childcare services at the Spearfish Rec and Aquatics Center.

Downtown Friday Nights – Committee recommended to full council to allow Downtown Friday Nights to proceed as requested by the event liaison. Event dates are every Friday night from 4:00 p.m. to 10:00 p.m. beginning July 3, ending September 11, 2020. Comments were received from Nathan Hoogshagen, Executive Director of the Downtown Business Association, and resident Charlie Nielsen regarding the event.

Parade – Committee forwarded to full council, with no recommendation, to consider the Downtown Business Association's special event application for the 4th of July parade.

Public Works

Proposal – Committee recommended to full council to accept the proposal from HDR Engineering for engineering services to include completion of the topographic and property surveys, preliminary and final design for the street repairs and sewer upsizing, and bidding services for the Sandstone Hills Street Repair & Sewer Upsize Project at a total of \$89,735.

Public Comment – Public comment section was opened at 4:36 p.m. and closed with no comments received.

Additional Discussions – Public Safety Director Rotert noted public information was distributed regarding the function of the sirens within the City and plans are in place to expand the coverage of the sirens. Additionally, information will be distributed soon on contractors, licensing requirements of contractors, and advertising and signage limitations for contractors to assist residents in cleaning up or making repairs from the recent hail and windstorms.

No additional discussions were held and the meeting was adjourned at 4:38 p.m.

