



**Parks, Recreation, & Forestry Advisory Board – MINUTES**  
**Thursday, June 18, 2020 | City Hall – Council Chambers | 7:30 am**

---

Topic: June 18 PRFAB Meeting  
Time: Jun 18, 2020, 07:30 AM Mountain Time (US and Canada)

Join Zoom Meeting  
<https://us02web.zoom.us/j/83614694971>

Meeting ID: 836 1469 4971

Find your local number: <https://us02web.zoom.us/j/83614694971>

**ROLL CALL:** Hall, Clark, Donat, Peters, Caldwell, Coburn, Neilson, Griffith. Also in attendance Clark, Ehnes, McDonald, Rauterkus, and City Attorney McDonald.

**APPROVAL OF AGENDA –** Motion by Caldwell, Second by Hall; with Hall, Clark, Donat, Peters, Caldwell, Coburn, Neilson, Griffith and Clark all voting yes.

**APPROVAL OF MINUTES –** Motion by Griffith, Second by Peters; with Hall, Clark, Donat, Peters, Caldwell, Coburn, Neilson, Griffith and Clark all voting yes.

**ITEMS FROM VISITORS (Policy Note: Visitors are limited to 5 minutes of presentation followed by questions)**

**OLD BUSINESS**

***Director Items***

***Board Items***

- Q & A on June Staff Update
  - Caldwell has heard a good response about the Adopt a Park Program.
  - Pickleball Court – Pad has been poured, fencing to start next week, 1 month cure time required – should be playable by mid-August.
- Establish a Sports Complex Subcommittee
  - Final design completed in April 2021.
  - Subcommittee responsible for a fundraising campaign to offset the operational cost and capital costs.
  - Relook at MOU process.

**Next Meeting – July 16, 2020 7:30 am Council Chambers**



## Parks, Recreation, & Forestry Advisory Board – MINUTES

### Thursday, June 18, 2020 | City Hall – Council Chambers | 7:30 am

---

- The subcommittee would be every few weeks.
- Possible members – Kelly Dardis, Mistie Caldwell.
- Motion by Caldwell to establish a sports complex subcommittee, members TBD, Second by Coburn; with Hall, Clark, Donat, Peters, Caldwell, Coburn, Neilson, Griffith, and Clark all voting yes.

#### ***Rec & Aquatic Center***

- Rec Center Childcare numbers update
  - June 1 started the 2<sup>nd</sup> phase of childcare, the Rec Center has started charging for this service.
  - Average 4-5 children.
  - It was opened to the public last week.

#### ***Park & Forestry***

### **NEW BUSINESS**

#### ***Board Items***

#### ***Director Items***

- Park & Rec Master Plan
  - The city has opted to complete this internally; due date of Dec 31, 2021.
  - Daniel Vanholland is the lead on this project.
  - Rauterkus, McDonald, and Ehnes are working on a SWOT analysis for all properties.
  - Ehnes is working on a benchmark analysis.
  - Clark would like to be apart of future subcommittee meetings.
- Rec Center Childcare Request for Proposals
  - A public-private partnership, 3<sup>rd</sup> party would come run it.
  - Would be around 50 children.
  - The Rec Center is working on getting the Rec Center state-licensed.
  - Hourly Care would remain an option for members.
  - Advertise to potential providers – Social Media, Rapid City Journal, Pioneer & website.
  - The deadline for the proposal is July 2<sup>nd</sup> at 4:00 p.m.
  - It could be a revenue generator.

#### ***Rec & Aquatic Center***

- Fourth of July Closure – Looking for Board Recommendation
  - Closed Friday 3<sup>rd</sup> through Sunday the 5<sup>th</sup> (City offices are closed on the 3<sup>rd</sup>).
  - Close at 1 pm Friday 3<sup>rd</sup> and remain closed 4<sup>th</sup> & 5<sup>th</sup>.
  - Closed just the 4<sup>th</sup> and 5<sup>th</sup>.

**Next Meeting – July 16, 2020 7:30 am Council Chambers**



**Parks, Recreation, & Forestry Advisory Board – MINUTES**  
**Thursday, June 18, 2020 | City Hall – Council Chambers | 7:30 am**

---

- Motion by Coburn to close July 3<sup>rd</sup>, 4<sup>th</sup> & 5<sup>th</sup>, Second by Griffith; with Hall, Clark, Donat, Peters, Caldwell, Coburn, Neilson, Griffith, and Clark all voting yes.

***Park & Forestry***

- Memorial Tree Program – Pushed back due to spending freeze; will move forward in the spring of Next Year.

**FYI ITEMS**

- Drive-In Movies – June 23, July 14, August 4 – Rec Center Parking Lot.
  - Replaces the movies in the park.
- Ehnes will be gone for the July meeting.
- Story walk will start being installed next week.
- Caldwell has heard great things about the cleanliness of our facilities and options to social distance.

**PUBLIC COMMENT**

**ADJOURNMENT**

Motion by Clark, Second by Neilson; with Hall, Clark, Donat, Peters, Caldwell, Coburn, Neilson, Griffith, and Clark all voting yes. Meeting adjourned at 8:28 a.m.

**Next Meeting – July 16, 2020 7:30 am Council Chambers**