



City of Spearfish

City Council Study Session Minutes

June 29, 2022, 4:15 p.m.

The City Council Study Session was called to order by Mayor Senden at 4:15 p.m. in the Council Chambers of City Hall on Wednesday, June 29, 2022. The following council members were present: Clark, Hodgs, Hourigan, Jacobs, Klarenbeek, and Rath. Absent: none. City staff present were: City Administrator McFarland, City Attorney McDonald, City Engineer Mathis, Finance Officer DeNeui, City Planner Broyles, Public Works Director Hinton, and Human Resource Director Mathis.

Hourigan moved, Hodgs seconded and all voted to approve the agenda as presented.

Items for discussion:

Treasurer's Report – DeNeui presented an overview of the information contained in the monthly treasurer's report and answered questions from the council members regarding the data.

Items for consideration:

Items from Visitors

Proclamation – Mayor Senden to proclaim July 2022 as Mental Illness Awareness Month during the council session.

City Administrator

Wages – Approval of the following modifications to wages was forwarded to the council agenda:

- 1) Approve 3% increase to current wage scale, effective 6/26/2022.
- 2) Approve \$3/hour stipend for employees whose positions require CDL licensure and who possess a CDL license, effective 6/26/2022.
- 3) Approve a wage increase for employees whose positions require a Professional Engineer (PE) certification and who possess a PE by bringing the lowest paid PE to \$100,027.20 and increase other PE staff by corresponding amounts, effective 6/26/2022.

City Attorney

Ordinance 1371 – Approval of the second reading of Ordinance 1371 – An Ordinance to Modify Licensing Provisions for Cannabis Establishments was forwarded to the council agenda.

Resolution 2022-20 – Approval of Resolution 2022-20 – A Resolution of Intent to Enter into a Private Hangar Ground Lease Agreement was forwarded to the council agenda.

Finance

Resolution 2022-21 – Approval of Resolution 2022-21 – A Resolution to Set Fees Charged by the City was forwarded to the council agenda.

Transfers – Approval of the following budgeted transfers was forwarded to the council agenda:

- 1) \$25,000 from General Fund to Historic Fund per Resolution 2010-27
- 2) \$400,000 from Hospitality Tax Fund to Workforce Housing Fund

- 3) \$50,000 from Second Penny Sales Tax Fund to Fire Capital Fund.

Human Resources

Hire – Hiring of Carissa Scholze, a seasonal parks laborer, at \$15.00 per hour, effective 6/27/2022 was forwarded to the council consent agenda.

Volunteer – Adding of Janet Ott to the 2022 parks volunteer list was forwarded to the council consent agenda.

Planning and Zoning

Agreement – Approval of the Dedication Agreement for Eastwood Court Development's public improvements was forwarded to the council agenda.

Public Works

Proposal – Approval of KTM Design Solutions, Inc.'s proposal for surveying, design services and bidding services for the North Avenue Street Repair Project at a cost not to exceed \$103,230 was forwarded to the council agenda.

Hinton noted the City was award grants and low interest loans through the State Revolving Fund (SRF) for the following projects:

- 1) Exit 17 Water Tank and Well - \$4,620,000 estimated project cost was awarded \$1,386,000 in ARPA Grant and SRF loan at 1.625% interest rate for 30 years.
- 2) Wastewater Conveyance and Treatment Improvements - \$8,521,000 estimated project cost was awarded \$2,556,300 in ARPA Grant and SRF loan at 2.125% interest rate for 30 years.

These projects will begin design and engineering in 2023 with construction in 2024 or 2025.

Additionally, Hinton noted that the Vigna Well is pumping for 16 hours per day to provide water with the Young Well currently inoperable. Normally, the Vigna Well would pump 8 hours a day.

City Engineer Mathis noted change order #3 for the Dahl Road Reconstruction & Sewer Trunkline Upsize project will be on the council agenda for approval. The change order is for a total of \$14,102.75 and a revised completion date of November 5, 2022.

No additional discussions were held, and the meeting was adjourned at 5:07 p.m.