



**Spearfish City Council**  
Regular Session Minutes  
July 15, 2019

The Spearfish City Council met at 5:30 p.m. on Monday, July 15, 2019. Mayor Boke presided and called the meeting to order. All stood and recited the pledge of allegiance. Roll Call was taken with the following members present: Clark, Eisenbraun, Hodgs, Jacobs, Klarenbeek and Martin. Absent: none. Also present: City Administrator Harmon, City Planner Watson, Parks Recreation and Forestry Superintendent McDonald, City Attorney McDonald, Finance Officer DeNeui, Interim Public Works Director Lee, Assistant Police Chief Jacobs, Wastewater Treatment Facility Superintendent Evridge, Human Resource Director Mathis, and Police Corporal Smith.

Klarenbeek moved, Jacobs seconded and all voted to approve the agenda as presented. There were no declarations of any potential conflicts-of-interest.

**Consent Agenda** – Clark moved, Eisenbraun seconded and with Clark, Eisenbraun, Hodges, Jacobs, Klarenbeek, and Martin voting aye the consent agenda was approved as follows:

- A. Approve a secondary job code as Solid Waste Collector/Operator for Darrell Granbois, grade 10, step 1, \$14.86 per hour, effective 7/3/2019.
- B. Add Rosalind Juve to the 2019 Recreation and Aquatics Center volunteer list.
- C. Hire Ryan Lahr as seasonal WSI, \$10.50 per hour, effective 7/16/2019.
- D. Promote Miles Burtzlaff to Water/Wastewater Utilities Superintendent, grade 21, step 9, \$31.50 (\$65,520.00 salary/exempt), effective 7/14/2019. Authorize and approve exception from current wage policy.
- E. Move Nicolle Nicholas to Water/Wastewater Utility Operator I, grade 12, step 1, \$16.41 per hour, effective 7/14/2019.
- F. Approve minutes of City Council regular session dated July 1, 2019.
- G. Approve the monthly treasurer's report for the periods ending May 31, 2019 and June 30, 2019.

**Items from Visitors**

**Pre-disaster Mitigation Plan Update** – Clark moved, Jacobs seconded and all voted to approve changes and adopt the Lawrence County Pre-disaster Mitigation Plan Update via Resolution 2019-16, as follows:

**RESOLUTION 2019-16**

**A RESOLUTION ADOPTING THE LAWRENCE COUNTY PRE-DISASTER  
MITIGATION PLAN UPDATE**

**BE IT RESOLVED** by the Common Council of the City of Spearfish that the City deems it advisable and in the best interest of the community and Lawrence County to approve said Pre-Disaster Mitigation Plan update.

Dated this 15th day of July, 2019.

CITY OF SPEARFISH

By: \_\_\_\_\_  
Dana Boke, its Mayor

(Seal)

Attest:

\_\_\_\_\_  
Michelle DeNeui, Finance Officer

Adopted: July 15, 2019  
Published: July 19, 2019  
Effective: August 8, 2019

**Eagle Scout Project** – Clark moved, Hodgs seconded and all voted to approve a planter project in front of Fire Station One to be completed by Justin Carter for his Eagle Scout project.

**Other Items**

**Amended Agreement** – Hodgs moved, Jacobs seconded and all voted to authorize Mayor Boke to sign amended agreement with Service Line Warranties of America.

**Special On-sale Liquor License** – Eisenbruan moved, Klarenbeek seconded and all voted to approve a special on-sale liquor license for the B&B Lounge for the Hamster Block Party on August 3, 2019 from 6:00 p.m. to 10:00 p.m. located on Hamster Hill.

**Special On-sale Liquor License** – Klarenbeek moved, Eisenbraun seconded and all voted to approve a special on-sale liquor license for Redwater Kitchen for a birthday party on August 16, 2019 from 5:00 p.m. to 2:00 a.m. located at the Park Pavilion.

**On-off Sale Malt Beverage License** – Mayor Boke opened a public hearing at 5:37 p.m. to consider an application from Vicki Furnish with Creekside Bean & Vine for an on-off sale malt beverage license located at 2545 Yukon Place. No oral or written comments were received and the hearing was closed at 5:37 p.m. Hodgs moved, Jacobs seconded and all voted to approve the license application.

**Mineral Materials Contract** – Hodgs moved, Eisenbraun seconded and all voted to authorize Mayor Boke to sign a contract with the US Forest Service for the sale of mineral materials.

**Hire** – Jacobs moved, Martin seconded and Clark, Eisenbraun, Hodgs, Jacobs, Klarenbeek, and Martin voted aye to hire Dustin Ruvolo as a (full-time; benefit-eligible) Police Officer, grade 18, step 1, \$22.07 per hour, effective 7/22/2019. New position – budgeted for 2019.

**Move** – Eisenbruan moved, Jacobs seconded and all voted to move Collin Smith to Police Detective effective 7/14/2019.

**Promote** – Hodgs moved, Eisenbraun seconded and Clark, Eisenbraun, Hodgs, Jacobs, Klarenbeek, and Martin voted aye to promote Aaron Jurgensen to Police Corporal, grade 19, step

6, \$25.60 per hour, effective 7/14/2019 and to authorize and approve the exception from current wage policy.

**South Canyon Street** – Clark moved, Jacobs seconded and Clark, Eisenbraun, Hodgs, Jacobs, Klarenbeek, and Martin voted aye to approve Sacrison Paving, Inc. to repair/resurface South Canyon Street at an estimated cost of \$43,818.75, funding from Second Penny Sales Tax Fund, repair of streets.

**Cross-wind Runway 8-26** – Clark moved, Hodgs seconded and Clark, Eisenbraun, Hodgs, Jacobs, Klarenbeek, and Martin voted aye to approve Kadrmas, Lee & Jackson Inc. (KLJ) to further investigate the viability of constructing a cross-wind runway (8-26) at Black Hills Airport – Clyde Ice Field for an estimated cost of \$253,333.33 (\$228,000 Federal funding, \$12,666.66 State funding, \$12,666.66 City funding), budgeted in Airport fund.

**Pickle Ball Court Bid** – Hodgs moved, Eisenbraun seconded and all voted to reject the bid from CVD Construction for the pickle ball court construction.

**DRD Final Plan** – Eisenbraun moved, Jacobs seconded and all voted to approve the DRD Final Plan for Spearfish Canyon Village Phase 1.

**Sewer Agreement** – Hodgs moved, Martin seconded and all voted to approve a sewer agreement for a location outside city limits at 12 Swan Lane.

**Interim Bill List** – Klarenbeek moved, Eisenbraun seconded and Clark, Eisenbraun, Hodgs, Jacobs, Klarenbeek, and Martin voted aye to approve the following interim bill list dated July 10, 2019 as follows:

<b><u>Vendor</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
RCS CONSTRUCTION	PR #3, JACKSON BLVD PROJECT	\$ 197,867.05

**Bill List** – Clark moved, Eisenbraun seconded, and Clark, Eisenbraun, Hodgs, Jacobs, Klarenbeek, and Martin voted aye to approve the bill list dated July 15, 2019 as follows:

<b><u>Vendor</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
A & B WELDING SUPPLY CO	PROPANE/GAS/REPAIRS	\$ 348.67
AMERICAN RED CROSS	BABYSITTER TRG/PED 1ST AID/CPR	\$ 390.00
WESTERN STATES FIRE PROTEC	STATION 2, NEW FIRE ALARM SYS	\$ 6,599.00
AT & T	LONG DISTANT CHARGES	\$ 79.93
AXON ENTERPRISES INC	TASER PLAN	\$ 2,757.08
BAKER & TAYLOR	BOOKS	\$ 832.71
BELLE FOURCHE LANDFILL	JUNE 2019 SERVICES	\$ 28,045.59
BHSU PRINTING CENTER	INSERTING 1 PIECE WATER BILLS	\$ 56.60
BLACK HILLS PIONEER	ANNUAL SUBSCRIPTION	\$ 1,212.80
BLACK HILLS PSYCHOLOGY LLC	INTERVIEW	\$ 2,100.00
BLACK HILLS PURE INC	WATER 6/3/19	\$ 69.00
BLUEBEAM INC	REVV END USER LICENSE	\$ 349.00
BORDER STATES ELECTRIC	PARTS	\$ 229.43
UPSTATE WHOLESALE SUPPLY I	KEYBOARDS/MOUNTS/MICROPROC	\$ 1,098.00
BSN/PASSON'S/GSC/CONLIN S	VOIT SANDSTORM 11	\$ 104.00

3T CORP	50# SALT	\$	343.00
BUTLER MACHINERY	REPAIR PARTS, UNIT 221	\$	4,748.94
BUTTE ELECTRIC COOP	04/24/19 TO 05/24/19 BILLING	\$	51,312.01
CAPTAIN CLEAN	CLEAN PATROL CAR	\$	95.00
CASH-WA DISTRIBUTING CO OF	CANDY/NACHO CHEESE	\$	1,908.85
CBH COOPERATIVE	JUNE FUEL	\$	25,137.14
CENTURYLINK INC	CIRCUITS/911	\$	965.41
CHAIN SAW CENTER	DRILL	\$	3,567.77
CITY OF SPEARFISH	JUNE 2019 CITY UTILITIES	\$	20,336.17
CITY OF SPEARFISH CC	JUNE 2019 CC	\$	4,358.55
CLARK PRINTING CORP	MAP LISTING	\$	170.00
CLIMATE CONTROL SYSTEMS &	REPLACE VAV BOX/CHECK	\$	2,226.96
DIAS, GREGORY K	BACKUP FEES	\$	44.97
CONTRACTOR'S SUPPLY INC	PAINT	\$	123.83
CLW INC	BID BOOKLET	\$	157.70
CORE & MAIN LP	CURB BOX	\$	970.88
AIRLINE MEDIA PRODUCTIONS	THE SANDLOT PV	\$	600.00
CULLIGAN SOFT WATER CORP	JUNE 2019, WWTP	\$	52.00
CUMMINS CENTRAL POWER LLC	SAMPLES/MAINTENANCE	\$	1,360.89
L N CURTIS & SONS	HAND PRIMER	\$	1,798.59
DAKOTA BUS SERVICE CORP	SUMMER REC TRANSPORT	\$	1,500.00
DEMCO INC	BOOK JACKETS / LABELS	\$	783.24
NORTHERN HILLS VENTURES IN	WEB HOST MODULE UPDATES	\$	439.70
DMC WEAR PARTS LLC	BLADES/DOUBLE CARBIDE	\$	230.00
ZW USA INC	DOG WASTE BAGS	\$	279.01
MEDNANSKY, DOUGLAS	LED LAMPS	\$	4,654.00
ECOLAB PEST ELIMINATION DI	PEST ELIMINATION SVCS	\$	566.34
ELKHORN RIDGE @ FRAWLEY RA	ELKHORN RIDGE @ FRAWLEY RANCHES	\$	23,275.65
PRINT PROMOTIONS PLUS LC	LEGAL/LEDGER PAPER	\$	254.75
NEWHOUSE ENTERPRISES INC	SUPPLIES	\$	1,117.23
EXHAUST PROS OF SPEARFISH	BATTERY	\$	248.35
FEDEX	MAIL SVC	\$	13.14
FIB-AP PURCHASE CARD	MAY 2019 DAVE'S AP CARD	\$	78,813.45
EDDIE'S TRUCK CENTER	BELTS/HOSE/BOLTS/ETC	\$	4,962.04
GALLS LLC	UNIFORM SHIRTS	\$	829.64
GAME TIME	PLAYGROUND EQUIPMENT @ THE RESERV	\$	42,432.77
VIEHAUSER ENTERPRISES LLC	KEYS	\$	119.50
GRAINGER INC	OUTDOOR MIRROR	\$	109.80
HACH CO	COLORIMETER	\$	1,961.96
HAWKINS INC	MINI BULK BLEACH DRUM	\$	3,912.55
HEARTLAND PAPER CO	BROWN ROLLS	\$	153.50
HEIMAN FIRE EQUIPMENT INC	GEAR CLEANER	\$	112.00
HEISLER HARDWARE	JUNE REPAIR PARTS	\$	1,357.51
HOLIDAY INN-SPEARFISH	1/2 LOT PAVING	\$	11,250.03
INTERNATIONAL CODE COUNCIL	TOM PAISLEY, GOVTL MEMBER	\$	135.00
INFINITY FIRECOMMUNICATIONS	RADIOS/CABLES/ANTENNAS	\$	5,747.91
JEFFRIES, KIRK	ACETONE	\$	364.75
JJS GLOBAL VENTURES INC	QUAD GAS	\$	303.00
KEYPER SYSTEMS	PEGS/TAMPER SEALS	\$	2,410.13

WASTE CONNECTIONS OF SD	HAUL/DISPOSAL	\$	500.00
KNECHT HOME CENTER INC	PARTS/SUPPLIES/REPAIRS	\$	1,329.28
KONE INC	EMER COMMUNICATIONS MONITORING	\$	160.69
KORTERRA INC	MAPPING FEE	\$	1,500.00
KT CONNECTIONS	SUPPORT/REPAIRS	\$	7,087.00
MACK'S AUTO BODY LLC	DODGE RAM PARTS/LABOR	\$	1,499.42
MID-AMERICAN RESEARCH CHE	WASP HORNET KILLER WELL HOUSES	\$	145.26
MCMASTER CARR, INC	STUDS/WASHER/NUTS	\$	91.95
MIDCO BUSINESS	06/01 - 06/30, PHONE	\$	2,028.70
MONEY MOVERS	MAINTENANCE FEE	\$	7.00
NEBRASKA SALT & GRAIN CO	ICE SLICER	\$	17,457.87
NFPA	ANNUAL MEMBERSHIP	\$	175.00
NORTHERN HILLS TRNG CENTER	MOWING/SNOW/JANITORIAL	\$	5,770.84
PRO WINDMILL INC	AIR CARE	\$	238.00
ORIGINAL WATERMEN INC	CLOTHES	\$	3,225.25
OSTROM, CORWIN	CURB & GUTTER	\$	800.00
PETE LIEN & SONS INC	WINDMILL & FLINTLOCK	\$	269.25
PITNEY BOWES INC	2ND QTR 2019 METER LEASE	\$	360.00
PETTY CASH P&Z-WELLS FARGO	PETTY CASH P&Z-WELLS FARGO BAN	\$	191.00
PUSH PEDAL PULL INC	EQUIPMENT REPAIRS	\$	255.78
RAMKOTA HOTEL - PIERRE	KLARENBEEK/MARTIN BUDGET TRAINING	\$	231.46
REC CENTER REFUND ACCOUNT	2ND QUARTER REFUNDS	\$	1,200.46
REED, THERESA DAWN	DT RR CLEANING JUNE 2019	\$	450.00
RUNNING SUPPLY INC	PARTS/REPAIRS/SAFETY	\$	300.23
S & S WORLDWIDE INC	SUPPLIES/GAMES	\$	265.38
SACRISON PAVING INC	4" ASPHALT PATCH/HUDSON & MAIN	\$	3,534.30
SALZSIEDER CONSTRUCTION	SVCS 629 UNIVERSITY	\$	1,050.00
SANITATION PRODUCTS INC	SWITCH PROX W/ CONNECTOR	\$	1,349.06
SCOTT PETERSON MOTORS INC	SERVICE/REPAIRS '16 EXPLORER	\$	132.71
SD DEPARTMENT OF LABOR	HEATH G BROWN/QTR END 06/30/19	\$	930.19
SD DEPT OF HEALTH	HEP A - 3 DOSES	\$	75.00
XYLEM INC	SOFTWARE SUPPORT TO 08/29/2020	\$	1,949.94
SERVALL TOWEL & LINEN	MOP/MAT ETC	\$	949.76
SHARKEY PLUMBING HEATING	SVC CALLS 06/06/19 AND 07/01/1	\$	464.00
SHAW FIRE & SAFETY INC	RECHARGE DRY CHEM MAINT	\$	37.00
SHUCK, STEVEN P	WILDFIRE ASSIGNMENT 06.18.19	\$	432.74
SIERRA DESIGN INC	STRIPING FOR PD-7	\$	980.00
SOMETHING BORROWED	RENTAL SUPPLIES FOR DOUBLE BOOKING	\$	1,260.00
SOUTH DAKOTA DOT	EROSION CONTROL TRAIN	\$	300.00
SOUTH DAK STATE TREASURER	JUNE 2019 REPORTING	\$	17,236.84
SPEARFISH GLASS INC	D5 CAT REPAIRS MCLAUGHLIN	\$	752.16
JOSEPH B MILLER	TRIMMER REPAIR	\$	38.00
THOMSON REUTERS WEST	LEGAL PUBLICATIONS	\$	474.40
PRODUCTIVITY PLUS ACCOUNT	SOLENOID - UNIT 164	\$	471.25
TRUGREEN CHEMLAWN	WEED CONTROL	\$	4,410.00
TYLER TECHNOLOGIES INC	MAINT: 08/01/19 TO 07/31/20	\$	20,835.19
CLARITY TELECOM LLC	05/15 - 06/15 BILLING	\$	3,387.52
VERIZON WIRELESS	MAY WIRELESS	\$	4,934.21
VISIT SPEARFISH INC	BID BOARD ALLOCATION	\$	39,667.00

VISUAL WORKS INC	ONLINE RESERVATIONS MAY 2019	\$ 799.00
WINTERGREEN CORPORATION	LED SUPPLIES/REPAIR	\$ 1,164.09
		<u>\$ 506,041.60</u>

**Christensen Drive** – Mayor Boke requested Public Works Committee review the resolution of acceptance of Christensen Drive from Lawrence County and investigate other areas for consideration in street ownership.

**Items from Departments** – City Administrator Harmon noted a service model for a Department of Public Safety, to include animal control, parking, fire, police, and code enforcement will be presented at committees. Harmon also noted that departments will present 2020 budget requests at the August council meetings. Departments that present to Public Works Committees will provide overview of their operational and capital budgets on August 5, 2019 and those that report to Legal, Finance, Public Safety Committee will be on August 19, 2019 with a first reading of the 2020 budget for consideration on September 2, 2019.

**Public Comment** – Public comment section was opened at 6:00 p.m. Resident John Dale informed council of an incident involving himself and a SDN Communications contractor and noted he will continue to correspond with the Mayor and City Administrator on his proposal of a technology committee.

There being no further business before the Council, Clark moved, Jacobs seconded and all voted to adjourn at 6:18 p.m.

Dated this 15th day of July 2019.

**CITY OF SPEARFISH**

BY: \_\_\_\_\_  
Dana Boke, Mayor

**ATTEST:**

\_\_\_\_\_  
Michelle DeNeui , Finance Officer

Published once at the approximate cost of \_\_\_\_\_.