



Spearfish City Council
Regular Session Minutes
August 2, 2021 5:30 p.m.

The Spearfish City Council met at 5:30 p.m. on Monday, August 2, 2021. Council President Hodgs presided and called the meeting to order. Roll call was taken with the following members present: Clark, Hodgs, Hourigan, Klarenbeek and Rath. Absent: Mayor Boke and Jacobs. Also present: Interim City Administrator McDonald, City Planner Watson, Finance Officer DeNeui, Public Works Director Kean, Parks and Recreation Director Ehnes, Public Safety Director Rotert, City Engineer Mathis and Library Director Wilde.

The agenda was revised to remove item 8A (Resolution 2021-24) and add item 15A (2022 budget presentations). Clark moved, Klarenbeek seconded and all voted to approve the agenda as revised. No conflicts of interest were declared.

Public Comment – At 5:32 p.m. a time for public comment was opened with no comments received.

Consent Agenda – Clark moved, Klarenbeek seconded and all voted to approve the consent agenda as follows:

- A. Approve the minutes of the City Council regular session dated July 19, 2021.
- B. Add Sky Drago to the volunteer firefighter list.

Other Items

Proposal – Clark moved, Hourigan seconded and with Clark, Hodgs, Hourigan, Klarenbeek and Rath voting aye, motion passed to accept the proposal from Gunderson, Palmer, Nelson & Ashmore to provide legal services on a contract basis.

Ordinance 1350 – Klarenbeek moved, Hourigan seconded and all voted to approve the first reading of Ordinance 1350 – An Ordinance Supplementing the 2021 Appropriations Ordinance No. 1332 of the Code of Ordinances, City of Spearfish, South Dakota.

License – A public hearing to consider an application from Aladdin Food Management Services to transfer a retail (on-off sale) malt beverage and a retail (on-off sale) wine license from A'viands with Black Hills State University located at 1200 University Street was opened at 5:38 p.m. and closed with no comments received. Hourigan moved, Clark seconded and all voted to approve the license transfer.

License – Hourigan moved, Clark seconded and all voted to approve a special on-sale liquor license for the B&B Lounge for the Hamster Hill Block Party on August 7, 2021 from 6:00 p.m. to 10:00 p.m. at Hamster Hill Place.

Memorandum – Clark moved, Klarenbeek seconded and all voted to approve the Memorandum of Understanding with the Spearfish Veteran’s Monument Committee for the maintenance of the Spearfish Veteran’s Monument.

Ordinance 1351 – A public hearing on Ordinance 1351 – An Ordinance Amending Appendix A – Zoning of the Revised Ordinances of the City of Spearfish by Zoning Certain Property was opened at 5:41 p.m. No oral or written comments were received and the hearing was closed. Hourigan moved, Clark seconded and with Clark, Hodgs, Hourigan, Klarenbeek and Rath voting aye, motion passed to approve the second reading of Ordinance 1351.

Plat – Clark moved, Klarenbeek seconded and all voted to approve the preliminary plat of Tract H of the Countryside Subdivision.

Plat – Klarenbeek moved, Clark seconded and all voted to approve the preliminary plat of Tracts W-1 and W-2 of the Woodlands Addition.

Ordinance 1353 – Klarenbeek moved, Hourigan seconded and all voted to approve the first reading of Ordinance 1353 – An Ordinance Amending Appendix A – Zoning of the Revised Ordinances of the City of Spearfish by Zoning Certain Property. Clark moved, Hourigan seconded and all voted to set a public hearing for August 16, 2021 to consider the ordinance.

Ordinance 1352 – Clark moved, Hourigan seconded and all voted to approve the second reading of Ordinance 1352 – An Ordinance Adopting a Water Conservation Program and Policy in the Revised Ordinances of the City of Spearfish. This ordinance was changed since the first reading so another final reading of the ordinance is necessary.

Proposal – Klarenbeek moved, Rath seconded and with Clark, Hodgs, Hourigan, Klarenbeek and Rath voting aye, motion passed to approve HDR Engineering’s amended proposal to add construction administration services for the Sky Ridge Sports Complex Project, an increase of \$354,065 for a new total of \$740,025.

Change Order – Clark moved, Hourigan seconded and with Clark, Hodgs, Hourigan, Klarenbeek and Rath voting aye, motion passed to approve Change Order 1 for the Black Hills Airport/Clyde Ice Field Perimeter Wildlife Exclusion Fence with a net increase of \$6,500.00 (+0.51%), bringing the total contract amount to \$1,286,370.50. The overall completion date is not changed for the planned work.

Bill List – Clark moved, Klarenbeek seconded and with Clark, Hodgs, Hourigan, Klarenbeek and Rath voting aye, motion passed to approve the bill list dated August 2, 2021 as follows:

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
A & L CONTRACTORS LLC	2021 STREET PE 4 AND SALEM PRK BRDG PE 4	\$ 66,503.51
ADVANCED BUILDERS INC	2 KICK PLATES FOR EVIDENCE RM	\$ 91.29
ADVANCED ELEMENTS INC	SPF CREEK FLOOD ANALYSIS & JKSN STR UTILI	\$ 8,190.00
AINSWORTH-BENNING INC	EXIT 8 AREA CMNTY PATH RTP PE1	\$ 27,047.23
ALLSTATE PETERBILT CO	MIRROR MTR HTD BLK CAB MT AND DOOR	\$ 791.87
ATCO INTERNATIONAL	SUPPRESS	\$ 448.00
BAKER & TAYLOR	BOOKS	\$ 524.78

BECK'S NURSERY CORP	LAVENDER-GRASS-FLOWERS	\$ 134.04
BLACK HILLS ENERGY	JUNE/JULY 2021 ELECTRICITY	\$ 22,218.42
BIERSCHBACH EQUIP & SUPPLY	50# BAG SPREEDCRETE RED	\$ 113.80
BLACK HILLS CHEMICAL CORP	SAFETY GLOVES & CLEANING SUPPLIES-MOPS-	\$ 2,176.85
BLACK HILLS PIONEER	MONTHLY BILLING FOR REC CENTER 7 MONTHS	\$ 2,848.00
BOMGAARS SUPPLY INC	PADLOCK-BOOTS-TARP-HAND TOOLS	\$ 2,072.09
BUSH, DUSTIN	BUSH-DISC-LDRSHP	\$ 241.44
CASH-WA DISTRIBUTING CO	CANDY CONCESSIONS-CHIPS	\$ 5,056.60
CELLEBRITE USA INC	TOUCH ULTIMATE SW RENEWAL	\$ 4,300.00
CENGAGE LEARNING	BOOKS	\$ 82.76
TMT INC	PEROXIDE CLEANER	\$ 139.90
CENTURYLINK INC	HYDRO JULY	\$ 75.63
CROELL INC	M6 C15 AND DELIVERY	\$ 334.00
DAKOTA BARRICADE LLC	YLW WHT PAINT- TRFC CNTRL	\$ 4,281.00
DAKOTA BUS SERVICE CORP	MAMMOTH, RAPID,CCRC,DEVILS TWR	\$ 1,750.00
WS DARLEY & CO	GASKET-O RING	\$ 60.74
DENR	DRINKING AND SURFACE WATER FEE	\$ 2,650.00
ELKHORN RIDGE @ FRAWLEY	JUNE 2021 TAX INCREMENT DUE	\$ 4,902.19
NEWHOUSE ENTERPRISES INC	ADDRESS LABELS-BINDERS-INDEX DIVIDERS	\$ 213.65
FASTENAL CO	500 HPC 1 9/16"	\$ 52.35
FELSBURG HOLT & ULLEVIG	JKSN BRDG CONSTRUCTION	\$ 1,174.09
FERC	ANNUAL HYDRO CHARGES	\$ 5,432.70
FMG INC	SPF EXIT 8 COMM PATH	\$ 18,383.20
GREAT WESTERN TIRE INC	JD LOADER TIRE REPAIR AND PUMP	\$ 8,827.76
GUNDERSON TRUCKING INC	TRANSPORT #2 TO GILLETTE	\$ 1,500.00
HAWKINS INC	HYDROCHLORIC ACID & CHLORINE	\$ 9,301.35
HEISLER HARDWARE	PAINT SUPPLIES-TRIMMER LINE	\$ 637.53
KEAN, BRANDY	APPRECIATION GIFT- SAFETY MEETING	\$ 203.22
KNECHT HOME CENTER INC	AC UNIT-FAUCET-BATTERY-REBAR	\$ 3,483.38
MACQUEEN EQUIPMENT, LLC	CAIRNS FRONT ATO B C	\$ 1,295.20
MCDONALD, ASHLEY	STATE BAR CONVENTION	\$ 412.76
ND APCO	SPF VOSBURG CO TRAINING	\$ 125.00
NORTHERN HILLS VENTURES	SCALECARE RENEWAL; AUG NETWORK SVCS	\$ 29,021.90
MOSSET, COREY	SERVICE DOORS AT AIRPORT	\$ 653.06
ONE TIME VENDORS	CAMPGROUND REFUNDS	\$ 1,575.00
PAISLEY, TOM	SDBOA SUMMER TRAINING	\$ 217.00
PETTY CASH	POSTAGE-CREAMER-CAR WASH-CMPGR	\$ 248.45
SCHREINER ENTERPRISES, INC	CAMPGROUND BROCHURES	\$ 1,421.20
THE GREG PROTHMAN COMPA	CITY ADMIN JOB LISTINGS	\$ 3,434.00
QUIK SIGNS INC	JUSTIN BUSINESS CARDS	\$ 44.00
RCS CONSTRUCTION INC	JKSN BRIDGE PE3 & JKSN UTILITY PH2 PE11	\$ 495,093.07
POWERPLAN	WINDSHIELD REPLACE- HYD QUICK COUP-FLTR	\$ 752.72
SACRISON PAVING INC	ACORN RIDGE- WOODLANDS-ASPHALT- PATCH	\$ 17,936.68
SD DEPT OF PUBLIC SAFETY	TELETYPE SERVICE	\$ 3,090.00
SOUTH DAKOTA ONE CALL	MESSAGE FEES JUNE	\$ 223.65

SDWWA	FULL CONFRENCE 1602- WWTP	\$	130.00
SECRETARY OF STATE	HUNTER NOTARY	\$	30.00
SHARKEY PLUMBING HEATING	PD REMOVE RPLC FAUCET	\$	546.00
SIMON CONTRACTORS OF SD IN	1", 3" ROADSTONE	\$	884.80
STEC'S INNOVATIVE SAFETY S	REWARDS PROGRAM JUNE	\$	44.65
SYSKO FOOD SERVICES OF MT	CANDY BARS TWIX-CONCESSIONS	\$	2,039.61
PRODUCTIVITY PLUS ACCOUNT	MIRROR GLASS X2	\$	108.00
TRUGREEN CHEMLAWN	VEGETATION CONTROL	\$	4,700.00
TTG ENTERPRISES INC	FLOW METERS, SLUDGE, LABOR	\$	1,780.00
TURBIVILLE INDUSTRIAL ELEC	5 HP EMERSON PUMP REPAIR	\$	241.80
TURFWERKS	THERMOSTAT	\$	116.41
TYLER TECHNOLOGIES INC	MAINT AND SUPPORT FEES 9-1-21/8-31-22	\$	23,725.00
UNITED STATES POSTAL SERV	POSTAGE REFILL BULK UTILITIES	\$	10,000.00
VAUGHN, RICHARD	VAUGHN, RICHARD REFUND	\$	150.00
INTEGRITY ACQUISITION LLC	BC3Z PRETE SEAT-LAMP-CORE	\$	1,443.02
XYLEM WATER SOLUTIONS USA	HARTING SEALING RING	\$	231.00
ZANDSTRA CONSTRUCTION	SKY RIDGE PHS 1 PE 10	\$	160,628.34
TOTAL		\$	968,585.69

July 2021 Salary Expense & Credit Card Fees

	<u>Gross</u>				
	<u>Wages/Benefits</u>		<u>Gross Wages</u>	<u>Benefits</u>	
Mayor/Council	\$12,076.39	1.05%	\$11,490.39	\$586.00	1.11%
City Administrator	43,653.71	3.78%	39,956.16	3,697.55	3.86%
City Attorney	12,469.25	1.08%	11,209.05	1,260.20	1.08%
Finance	43,694.28	3.78%	38,680.86	5,013.42	3.73%
Human Resources	12,242.75	1.06%	10,932.00	1,310.75	1.06%
Gov't Bldgs	22,213.42	1.92%	19,513.47	2,699.95	1.88%
Engineering	45,494.32	3.94%	40,017.70	5,476.62	3.86%
Public Safety Admin	30,292.92	2.62%	26,681.99	3,610.93	2.58%
Police	188,700.96	16.34%	165,564.41	23,136.55	15.98%
Fire	16,806.01	1.46%	14,993.30	1,812.71	1.45%
Bldg Inspection	27,222.42	2.36%	24,048.00	3,174.42	2.32%
Streets & Snow	61,058.69	5.29%	54,296.47	6,762.22	5.24%
Cemetery	11,439.53	0.99%	10,387.83	1,051.70	1.00%
Animal Control	5,365.10	0.46%	4,604.04	761.06	0.44%
Recreation/Aquatic	149,940.83	12.99%	139,024.01	10,916.82	13.42%
Parks	76,044.32	6.59%	68,470.32	7,574.00	6.61%
Library	38,657.64	3.35%	34,262.91	4,394.73	3.31%
Plan & Zone	19,071.52	1.65%	17,090.43	1,981.09	1.65%
Motor Pool	17,390.92	1.51%	15,727.24	1,663.68	1.52%
Wildland Fire	91,098.32	7.89%	84,828.16	6,270.16	8.19%
Police Comm	53,307.99	4.62%	46,998.86	6,309.13	4.54%
Water	26,713.65	2.31%	23,490.74	3,222.91	2.27%
Electric Production	31,709.97	2.75%	28,411.32	3,298.65	2.74%

Sewer	25,109.91	2.17%	22,093.68	3,016.23	2.13%
WWTP	42,197.19	3.65%	37,710.37	4,486.82	3.64%
Solid Waste	34,772.36	3.01%	30,604.27	4,168.09	2.95%
Campground	15,867.08	1.37%	14,910.81	956.27	1.44%
Totals	<u>\$1,154,611.45</u>	100.00%	<u>\$1,035,998.79</u>	<u>\$118,612.66</u>	100.00%
Banking Fees July	102.46				
Credit Card Fees July	<u>\$10,245.78</u>				
Grand Total	<u><u>\$1,164,857.23</u></u>				

2022 Budget – The Engineering, Library, Parks and Recreation and Public Works Departments presented brief overviews of their 2022 budgets.

There being no further business, Hourigan moved, Clark seconded and all voted to adjourn at 6:39 p.m.

Dated this 2nd day of August, 2021.

CITY OF SPEARFISH

By: _____
Dana Boke, Mayor

ATTEST:

Michelle DeNeui, Finance Officer

Published once at the approximate cost of _____.