



**Spearfish City Council**  
Regular Session Minutes  
September 3, 2019

The Spearfish City Council met at 5:30 p.m. on Tuesday, September 3, 2019. Mayor Boke presided and called the meeting to order. All stood and recited the pledge of allegiance. Roll call was taken with the following members present: Clark, Eisenbraun, Hodgs, Jacobs, and Klarenbeek. Absent: None. Also present: City Administrator Harmon, City Planner Watson, Parks and Recreation Director Ehnes, City Attorney McDonald, Finance Officer DeNeui, Public Works Director Lee, Public Safety Director Rotert, Fire Chief Deaver, Assistant Fire Chief Mathis, Assistant Chief of Police Jacobs, and Wastewater Treatment Superintendent Evridge.

Agenda was revised to correct date of bill list to be September 3, 2019 not September 30, 2019. Klarenbeek moved, Jacobs seconded and all voted to approve the revised agenda. There were no declarations of any potential conflicts-of-interest.

**Consent Agenda** - Clark moved, Eisenbraun seconded and with Clark, Eisenbraun, Hodges, Jacobs, and Klarenbeek voting aye the consent agenda was approved as follows:

- A. Approve a special malt beverage license for the Stadium Sports Grill for a BHSU tailgating event on September 7, 2019 and October 12, 2019 from 4:30 p.m. to 6:00 p.m. at the BHSU Joy Center.
- B. Approve a special on-sale liquor license for Zbar for a wedding reception on September 21, 2019 from 4:30 p.m. to midnight at the Pavilion.
- C. Approve a special malt beverage license for Spearfish Creek Wine Bar for the Dakota 5-0 pre-party on August 30, 2019 from 6:00 p.m. to 10:00 p.m. on Grant Street from 5<sup>th</sup> Street to Main Street.
- D. Add Peter Skvicalo and Joshua Martin to the Recreation & Aquatics Center volunteer list (Youth football).
- E. Add Jacob Eining to the Recreation & Aquatics Center volunteer list (Referees).
- F. Hire Brady Hansen as (benefit-eligible) water/wastewater utility operator I, grade 12, step 5, \$17.76 per hour, effective 9/19/2019. Replacement position.
- G. Authorize Mayor Boke to sign memorandums of understanding with the Spearfish Soccer Association for Spartan Park and Lion's Park.
- H. Authorize Mayor Boke to sign the construction and maintenance agreement with the Spearfish Bike Skills Park group.
- I. Authorize Mayor Boke to sign a Joint Powers Agreement with the South Dakota National Guard.
- J. Approve minutes of City Council regular session dated August 19, 2019.

**Items from Visitors**

**Interim President Nichols** - Black Hills State University (BHSU) Interim President Laurie Nichols was introduced to the council and spoke of the three areas of focus for the

upcoming year; enrollment, academic portfolio, and community engagement. President Nichols thanked the council for a great relationship between the city and BHSU.

### **Other Items**

**Public Hearing** -Mayor Boke opened a public hearing at 5:37 p.m. to consider an application from Zac Eixenberger with Spread the Tunes for a special malt beverage license for DC Booth Land Acquisition Fundraiser on September 30, 2019 from 3:00 p.m. to 9:30 p.m. at the Pavilion.

No comments were received and the public hearing was closed at 5:37 p.m.

**Special License** - Hodgs moved, Jacobs seconded and all voted to approve an application from Zac Eixenberger with Spread the Tunes for a special malt beverage license for DC Booth Land Acquisition Fundraiser on September 30, 2019 from 3:00 p.m. to 9:30 p.m. at the Pavilion.

**Ordinance 1302** - Hodgs moved, Eisenbraun seconded and all voted to approved the first reading of Ordinance 1302 - 2020 Appropriations Ordinance.

**Eagle Scout Trail Markers** - Hodgs moved, Clark seconded and all voted to authorize Eagle Scout Noah Buchholz to install trail markers along the bike trails at Lookout Mountain.

**Resolution 2019-19** - Clark moved, Eisenbraun seconded and all voted to adopt Resolution 2019-19 as follows:

### **RESOLUTION NO. 2019-19**

#### **A RESOLUTION OF APPLICATION FOR THE TRANSPORTATION ALTERNATIVE GRANT TO AID IN FINANCING THE EXIT 8 MULTI-USE CONNECTOR REC PATH .**

WHEREAS, Transportation Alternatives (TA) is a program that uses federal transportation funds, designated by Congress, for specific activities that enhance the intermodal transportation system and provide safe alternative transportation options;

WHEREAS, the Exit 8 Multi-Use Connector Rec Path would be a desirable improvement to the City of Spearfish's existing rec path system.

NOW, THEREFORE BE IT RESOLVED by the Common Council of the City of Spearfish, South Dakota:

1. That Tyler Ehnes (Parks and Recreation Director) or his delegate is hereby authorized to execute and file an application on behalf of the City of Spearfish with the State of South Dakota, Department of Transportation, for a Transportation Alternative grant to aid in financing the Exit 8 Multi-Use Connector Rec Path for the City of Spearfish South Dakota and its Environs.
2. That Tyler Ehnes or his delegate is hereby authorized and directed to furnish such information as the above mentioned federal and/ or state agencies may

reasonably request in connection with the application which is hereby authorized to be filed.

3. That the City of Spearfish shall provide a minimum of 18.05% of the total cost of the project; and will assume all responsibility in the operation and maintenance of the project upon completion of construction, for the reasonable life expectancy of the facility.

Dated this 3rd day of September, 2019

**CITY OF SPEARFISH**

By: \_\_\_\_\_  
Dana Boke, Mayor

ATTEST:

\_\_\_\_\_  
Michelle DeNeui, Finance Officer

(SEAL)

Adopted: September 3, 2019  
Published: September 6, 2019  
Effective: September 26, 2019

**Contract** - Hodgs moved, Klarenbeek seconded and with Clark, Eisenbraun, Hodgs, Jacobs and Klarenbeek voting aye to approve a contract with Infrastructure Management Services (IMS) to develop a pavement condition index (PCI), analysis configuration, and multi-year objective street repair plan for the City of Spearfish at a cost of \$33,500 with funding available in General Fund, streets, repair of streets.

**Bid Process** - Eisenbraun moved, Clark seconded and all voted to authorize city staff to proceed with the bid process for snow-hauling services in the City of Spearfish.

**Bid Process** - Jacobs moved, Clark seconded and all voted to authorize city staff to proceed with the bid process for snow-plowing services in the City of Spearfish.

**Resolution 2019-17** - Following discussions, Clark moved, Eisenbraun seconded and all voted to postpone the decision on Resolution 2019-17 - A Resolution to Accept Dedication and Responsibility for Maintenance of a Certain Road (0.793 miles of Christensen Drive) to the next City Council meeting agenda.

**Interim Bill List** - Jacobs moved, Eisenbraun seconded and with Clark, Eisenbraun, Hodgs, Jacobs, and Klarenbeek voting aye to approve the following interim bill list dated August 28, 2019:

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
AVENZA SYSTEMS INC	AVENZA MAPS PRO SUBSCRIPTION	\$ 42.30

BLACK HILLS ENERGY	ELECTRICITY	\$ 2,445.19
CITY OF SPEARFISH CC	ADS/TRAVEL/EZ TEXTING	\$ 6,356.75
STEINLEY REAL ESTATE	RESIDENTIAL APPRAISAL	\$ 7,500.00
		\$ <u>16,344.24</u>

**Bill List** - Clark moved, Hodgs seconded and with Clark, Eisenbraun, Hodgs, Jacobs, and Klarenbeek voting aye to approve the following bill list dated September 3, 2019:

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
IRON OUTFITTER WASTE SERVICES	ON SITE SHREDDING	\$ 142.40
A&B BUSINESS INC	SEPT COPIER CONTRACT	\$ 2,529.06
ARROWWOOD RESORT AT CEDAR S	LODGING - 08/13/19. JACOBS, DEAN	\$ 221.90
BAKER & TAYLOR	BOOKS	\$ 1,070.28
BHSU PRINTING CENTER	AUG NEWSLETTER	\$ 569.36
BLACK HILLS ASPHALT	PAINT- CROSS WALKS/STOP BARS	\$ 19,760.24
BLACK HILLS CHEMICAL CORP	LINERS/PLASTICS/WIPES/CHEM	\$ 288.15
BLACK HILLS ENERGY	ELECTRICITY	\$ 32,220.39
BLACK HILLS PSYCHOLOGY LLC	CLINICAL INTERVIEW	\$ 400.00
BLACK HILLS TIMBER	REPAIRS, GARBAGE TRUCK	\$ 170.88
BOMGAARS SUPPLY INC	REPAIR PARTS/TOOLS/EQUIP	\$ 620.62
BUILDERS FIRSTSOURCE INC	LUMBER	\$ 9.70
CASH-WA DISTRIBUTING	CONCESSIONS	\$ 372.90
CIVICPLUS INC	ANNUAL FEE, CIVICREC	\$ 6,046.50
CLARK PRINTING CORP	5000 CAMPGROUND MAPS	\$ 981.10
CLIMATE CONTROL SYSTEMS	SERVICE CALL/REPAIRS	\$ 302.40
CONTRACTOR'S SUPPLY INC.	SUPPLIES	\$ 228.23
CROELL INC.	REPAIRS, BIRCH ST	\$ 1,214.88
CUSTOM FIRE APPARATUS INC	LADDER RACK	\$ 4,524.22
CVD CONSTRUCTION	OPERATOR & BOOM	\$ 120.00
DAKOTA PUMP & CONTROLS	PUMP REPAIR KIT	\$ 3,445.00
DC BOOTH SOCIETY	RENTAL FEE: NEISES EVENT/SEMI ANNUAL	\$ 17,850.00

		\$
DEMCO INC.	MEDIA SUPPLIES	676.60
ELKHORN RIDGE & FRAWLEY RANC		\$
	AUG TIF #1 PROP TAX INCREMENTS	537.19
		\$
NEWHOUSE ENTERPRISES INC	TONER CARTRIDGES (4)	628.72
		\$
FMG INC	JULY 2019-EXIT 8 REC PATH	22,295.10
		\$
VIEHAUSER ENTERPRISES LLC	SERVICE CALL/DOWNTOWN RR	707.40
		\$
THE GLASS SHOP	REPAIR EXTERIOR DOOR	85.00
		\$
GOULD, DONALD F	RECOVER BUCKET SEAT, #46	150.00
		\$
GREAT WESTERN TIRE INC	FLAT REPAIR	734.31
		\$
GTI COMPANIES INC	PR#5 CITY HALL SITE IMPROVEMENTS	39,743.09
		\$
GUNDERSON TRUCKING INC.	TRANSPORT WWTP TO GILLETTE	5,500.00
		\$
DAKOTA SPORTS INC	FIELD PAINT	89.90
		\$
HAWKINS INC	CHEMICALS	21,182.79
		\$
HDR ENGINEERING INC	JULY 2019-DESIGN STNDS/SPECS	5,476.81
		\$
HEISLER HARDWARE	PARTS/PLUMBING/TOOLS	1,005.39
		\$
HIGH PLAINS HERITAGE SOCIETY	SEMI ANNUAL ALLOCATION	38,529.00
		\$
KELLY SERVICES INC	TEMP SVCS, PW	1,099.70
		\$
KT CONNECTIONS	NETGEAR SWITCH FOR GREEN ACRES	7,547.00
		\$
L&N ASPHALT & STRIPING LLC	PATCH WORK	5,100.00
		\$
LINDSTAD'S ALIGHMENT/BRAKE	ALIGHMENT	45.00
		\$
MATTHEWS OPERAT HOUSE	SEMI ANNUAL ALLOCAITON	24,000.00
		\$
MEGUIRE CHEMCIAL SOLUTIONS	SUPPLIES - GYM FLOOR REFINISH	850.00
		\$
MENARDS	REDWOOD	586.85
		\$
NEBRASKA SALT & GRAIN CO.	ICE SLICER	4,535.73
		\$
NORTHERN HILLS TRAINING CENT	JULY JANITORIAL/MOWING	5,512.98
		\$
NIHCA	ANNUAL MEMBERSHIP	99.00
		\$
STEELE INC	39 MOVIE TICKETS	117.00
		\$
MOSSET, COREY	DOOR CABLE - AIRPORT HANGER	331.63
		\$
NUTRIEN AG SOLUTIONS INC	CHEMICALS	880.00

ONE TIME VENDOR	ARTIFACTS LLC: BP 190337 REFUND	153.60
		\$
PETTY CASH-WELLS FARGO BANK	PLAT FILING FEE REIMBURSEMENT	173.00
		\$
WEST RIVER TRANSIT AUTHORITY	SEMI ANNUAL ALLOCATION	22,750.00
		\$
QUIK SIGNS INC	SIGNS	871.07
		\$
RCS CONSTRUCTION INC	PR #5: JACKSON BLVD IMPROVEMENTS	335,144.58
		\$
REED, THERESA DAWN	AUG 2019/DOWNTOWN RR	465.00
		\$
SAND CREEK PRINTING	BUS CARDS - DEAVER	78.00
SCHOLASTIC LIBRARY		\$
PUBLISHING	BOOKS	708.00
		\$
SDML	OCT 19 CONF REG: PAISLEY, BOKE, LEE	300.00
		\$
SECRETARY OF STATE	NOTARY FEE - DENEUI, BURKET	60.00
		\$
SHUCK, STEVEN P	PER DIEM 8/06/19, 08/07/19	22.00
		\$
SOMETHING BORROWED	RENTALS FOR EVENT	1,339.00
		\$
SOUTH DAKOTA ONE CALL	JULY 2019 MESSAGE FEES	199.50
SOUTH DAKOTA SHERIFF'S		\$
ASSOCIA	REGISTRATION/JACOBS, DEAN	100.00
		\$
SPEARFISH ECON DEVELOPMENT	QUARTERLY ALLOCATION	35,000.00
		\$
SWEET TREATS INC	CONCESSIONS	282.00
		\$
SYSCO FOOD SERVICES OF MT	CONCESSIONS	540.58
		\$
TRAFFIC & PARKING CONTROL	POLE/FINIAL/SCROLL	409.70
		\$
TRUGREEN CHEMLAWN	BROADLEAF WEED/PEST CONTROL	7,102.00
		\$
VISIT SPEARFISH INC	ALLOCATIONS (ANNUAL AND OTHER)	39,667.00
		\$
WALMART COMMUNITY	OFFICE/KITCHEN/TEES/PARTS	655.26
		\$
WAMCO LAB INC	TOXICITY TEST	650.00
		\$
WESTERN HILLS HUMANE SOCIETY	SEMI ANNUAL CONTRACT/ALLOCATION	7,500.00
		\$
INTEGRITY ACQUISITION LLC	PARTS/LABOR/REPAIRS	1,908.98
		\$
WOLFF'S PLUMBING & HEATING	PARTS	35.00
		\$
		<u>737,248.67</u>

	<u>Gross</u>		<u>Gross Wages</u>	<u>Benefits</u>	
	<u>Wages/Benefits</u>				
Mayor/Council	\$6,836.82	0.69%	\$6,353.58	\$483.24	0.75%

City Administrator	9,724.69	0.98%	8,313.75	1,410.94	0.99%
City Attorney	4,312.39	0.43%	3,653.19	659.20	0.43%
Finance	27,762.04	2.80%	22,971.72	4,790.32	2.73%
Human Resources	7,433.98	0.75%	6,208.95	1,225.03	0.74%
Gov't Bldgs	20,851.40	2.10%	17,261.75	3,589.65	2.05%
PW Admin	19,540.67	1.97%	16,435.87	3,104.80	1.95%
Police	211,878.71	21.35%	173,688.02	38,190.69	20.64%
Fire	27,240.79	2.75%	24,063.49	3,177.30	2.86%
Bldg Inspect	23,160.03	2.33%	19,138.73	4,021.30	2.27%
Streets	37,541.80	3.78%	31,521.60	6,020.20	3.75%
Snow Removal	0.00	0.00%	0.00	0.00	0.00%
Cemetery	12,874.10	1.30%	10,870.75	2,003.35	1.29%
Animal Control	4,957.97	0.50%	3,880.98	1,076.99	0.46%
Recreation/Aquatic Spectator Recreation	164,085.26	16.54%	146,645.15	17,440.11	17.42%
Parks	13,818.37	1.39%	11,897.55	1,920.82	1.41%
Library	36,061.17	3.63%	31,508.67	4,552.50	3.74%
Plan & Zone	35,534.60	3.58%	29,451.15	6,083.45	3.50%
Motor Pool	19,277.52	1.94%	16,216.37	3,061.15	1.93%
Wildland Fire	17,714.98	1.79%	15,137.95	2,577.03	1.80%
Police Comm	18,753.67	1.89%	17,420.97	1,332.70	2.07%
Water Electric Production	42,359.15	4.27%	34,794.79	7,564.36	4.13%
Sewer WWTP	43,721.04	4.41%	36,014.40	7,706.64	4.28%
Airport	30,678.99	3.09%	25,908.20	4,770.79	3.08%
Parking	42,069.13	4.24%	35,232.56	6,836.57	4.19%
Solid Waste	47,459.44	4.78%	39,698.30	7,761.14	4.72%
Campground	6,816.47	0.69%	5,739.00	1,077.47	0.68%
Totals	0.00	0.00%	0.00	0.00	0.00%
Totals	\$992,326.08	100.00%	\$841,637.16	\$150,688.92	100.00%
Credit Card Fees July	\$7,453.68				
Grand Total	\$999,779.76				

**Departmental Discussions** - City Administrator Harmon announced the new website for the City will launch on Friday, September 6, 2019.

**Public Comment** - Public comment section was opened at 6:01 p.m. Resident Samantha Rider informed the council of a TV show she has done and posted on YouTube entitled "Meet Me Downtown: Spearfish Style". No other comments were received and the public comment section was closed at 6:02 p.m.

There being no further business before the Council, Clark moved, Jacobs seconded and all voted to adjourn at 6:02 p.m.

Dated this 3rd day of September 2019.

**CITY OF SPEARFISH**

BY: \_\_\_\_\_  
Dana Boke, Mayor

**ATTEST:**

\_\_\_\_\_  
Michelle DeNeui , Finance Officer

Published once at the approximate cost of \_\_\_\_\_.