

Library Board of Trustees Meeting  
Thursday, September 12, 2019, at 3:30 p.m.  
Library meeting room

Minutes

*Roll Call –Emily Benvenga, Kelly Kirk, Ronald Edstrom, Daryl Johnson, Larry Klarenbeek, Chris Davis, Amber Wilde*

**Public Comment**

None

**Consent Agenda**

Approval of previous meeting minutes – Ron moved to approve the July meeting minutes. Kelly seconded. Approved unanimously.

Financial report and bills – Larry moved to approve the financial report and bills as submitted, Chris seconded. Approved unanimously.

**Discussion Items**

State Level: The SDLA Conference is in Spearfish in two weeks. We are mostly ready. Anyone who would like to attend the banquet on September 26 is welcome. I just need to know by September 19 and will need payment before that night.

Black Hills Library Consortium: We are currently working on standardizing some policies to allow for easier sharing of materials and handling of those that are lost, more standard catalog records, and improvement of the patron experience in the online catalog.

Local Projects: Our biggest issue recently has been construction at the main entrance of the library. We do not currently have a proposed end date. The bulk of the local history project has been completed. There are still a couple of subprojects that will be tackled at a later date. We also completed the transition to the new website, which was a pretty major undertaking, and survived summer reading. There has been no official word from the County on funding for 2020, but it appears there will be no change.

Staffing: We currently have two work study page positions open.

Training: Celeste attended SDLA Branch Out in August. This is a training program offered specifically for support staff who often do not get to attend the annual conference.

**Circulation Statistics:**

July 2019

Total	Total
Loans	Renewals
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8,197	2,242

August 2019

Total Loans -----	Total Renewals -----
6,717	1,832

**Library Website –**

The new City website will allow users to subscribe specific calendars and feeds so that individuals can get information about events and other information as soon as it is posted.

**Library Mission Statement –**

Tabled until November meeting.

**Items from the Board –**

Daryl asked that anyone interested complete the County’s Comprehensive Plan Survey.

Chris asked about how to find a list of new movies available. Amber explained a way to do a search in the catalog but doesn’t not have an easy way of maintaining a list or display at this time.

Emily announced that she would be leaving the board at the end of this year.

**Action Items**

Change of Library Hours for SDLA Conference – Chris moved that the library close at 5:30 on September 26 to allow staff to attend the SDLA Conference annual awards banquet here in Spearfish. Kelly seconded. Approved unanimously.

The meeting was adjourned at 4:00 p.m.

Next meeting: November 14, 2019 at 3:30 p.m.