



Spearfish City Council
Regular Session Minutes
September 16, 2019

The Spearfish City Council met at 5:30 p.m. on Monday, September 16, 2019. Mayor Boke presided and called the meeting to order. All stood and recited the pledge of allegiance. Roll call was taken with the following members present: Clark, Eisenbraun, Hodgs, Jacobs, and Klarenbeek. Absent: None. Also present: City Administrator Harmon, City Planner Watson, Parks and Recreation Director Ehnes, City Attorney McDonald, Finance Officer DeNeui, Public Works Director Lee, Public Safety Director Rotert, Fire Chief Deaver, Assistant Fire Chief Mathis, Assistant Chief of Police Jacobs, Wastewater Treatment Superintendent Evridge, Human Resource Director Mathis, City Engineer Mathis, Police Lieutenant Dean, Police Sergeant Hofmann, and Parks, Recreation, and Forestry Superintendent McDonald.

The agenda was revised to postpone item 7C – thank you to Fire Fighter Ashworth due to his illness. Clark moved, Hodgs seconded and all voted to approve the revised agenda. There were no declarations of any potential conflicts-of-interest.

Consent Agenda – Eisenbraun moved, Hodgs seconded and with Clark, Eisenbraun, Hodges, Jacobs, and Klarenbeek voting aye the consent agenda was approved as follows:

- A. Promote Curt Jacobs to Chief of Police, grade 24, step 13, \$47.78 (salaried/exempt \$99,382.40 annual salary), effective 09/17/2019. Replacement position. Authorize and approve exception from current wage policy.
- B. Authorize Christian Sweeden, Derek Vela, and Remington Wientjes to be added to the Recreation Volunteer List – Referees.
- C. Authorize Jacob Birkeland to be added to the Recreation Volunteer List – Referees.
- D. Authorize Zachary Carter and James Porter to be added to the Recreation Volunteer List.
- E. Hire Drew Couch as part-time (not benefit eligible) recreation assistant, grade 7, step 1, \$12.82 per hour, effective 9/22/2019. Replacement position.
- F. Hire Samuel Tollison as full-time (benefit eligible) facility maintenance technician, grade 10, step 1, \$14.86 per hour, effective 9/22/2019. Replacement position.
- G. Hire Patrick Butler as part-time (partial benefit eligible) facility maintenance technician, grade 10, step 1, \$14.86 per hour, effective 9/17/2019. Replacement position.
- H. Approve treasurer's report dated August 31, 2019.
- I. Approve minutes of City Council regular session dated September 3, 2019.

Items from Visitors

Constitution Week Proclamation – Mayor Boke proclaimed September 17-23, 2019 as Constitution Week and presented the proclamation to the Catherine Thybo Chapter of the Daughters of the American Revolution.

Welcome to BHSU Student – Mayor Boke welcomed BHSU international student Ghaida Khemiri to Spearfish. Ms. Khemiri is from Tunisia and studying at BHSU under the IREX (International Research & Exchanges Board) program.

Other Items

Jackson Blvd. Phase 2 Streetscape – City Engineer Mathis presented streetscape concepts for the Exit 12 gateway, the Ames Street roundabout, and Jackson Blvd. bridge enhancements. Following the presentation Hodgs moved, Eisenbraun seconded and all voted to approve the final design of the streetscaping as: Exit 12 area to have decorative lighting, medians, and landscape from current waterfall area to be expanded to curb with a decorative sign; Ames Street roundabout to have a nature theme with stacked boulders, landscaping, and colored-stamped concrete apron with small pocket areas of landscaping where possible; and Jackson Blvd. bridge to have a metal low-profile vehicular barrier and to have two bid alternates for bridge railing when project is bid to determine direction based on cost.

Funding of Jackson Blvd. Bridge Enhancements – City Engineer Mathis reviewed the options available for the funding of the Jackson Blvd. bridge enhancements. Following discussions Klarenbeek moved, Jacobs seconded and with Clark, Eisenbraun, Jacobs and Klarenbeek voting aye, Hodgs voting nay, motion passed to include the enhancements of a low slump concrete overlay and to apply for SD Department of Transportation Bridge Improvement Grant (BIG) to assist in funding the estimated \$244,000 cost.

Public Hearing – Mayor Boke opened a public hearing at 6:20 p.m. to consider an application from Cheyenne Crossing for a special malt beverage and on-sale wine license for the Harvest Hop on October 4, 2019 from 5:00 p.m. to 11:00 p.m. at the Pavilion. Resident Duane Johnson spoke in favor of the licenses being issued and the public hearing was closed at 6:22 p.m.

Special License – Clark moved, Hodgs seconded and all voted to approve an application from Cheyenne Crossing for a special malt beverage and on-sale wine license for the Harvest Hop on October 4, 2019 from 5:00 p.m. to 11:00 p.m. at the Pavilion.

Ordinance 1302 – Eisenbraun moved, Hodgs seconded and with Clark, Eisenbraun, Hodgs, Jacobs, and Klarenbeek voting aye motion passed to approve the second reading of Ordinance 1302 – 2020 Appropriations Ordinance.

Resolution 2019-20 – Clark moved, Jacobs seconded and all voted to adopt Resolution 2019-20 as follows:

RESOLUTION NO. 2019-20

A RESOLUTION SETTING THE ELECTION OFFICIALS COMPENSATION

WHEREAS, SDCL 9-13-36 permits the City of Spearfish to set the compensation to be paid to election officials of each Election Board.

NOW, THEREFORE BE IT RESOLVED by the Common Council of the City of Spearfish, South Dakota:

The election officials shall be compensated at the daily rates set below:

Judge/superintendent \$190.00

Clerk/poll worker \$160.00

In addition, each of the election officials who participate in an election school prior to any election shall be compensated an additional \$20.00.

All election officials shall be paid mileage for all travel incurred in regard to said employment at the state rate per mile.

Dated this 16th day of September, 2019

CITY OF SPEARFISH

By:

Dana Boke, Mayor

ATTEST:

Michelle DeNeui, Finance Officer

(SEAL)

Adopted: September 16, 2019
Published: September 20, 2019
Effective: October 10, 2019

Emerald Ash Borer Action Plan – Council provided direction to Parks and Recreation Director Ehnes on the Emerald Ash Borer Action Plan. Direction included the preemptive plan as recommended, the option 4 of a combined post-detection plan, and to keep the annual cost share program for residents. Ehnes will prepare the final plan for council adoption at the next meeting.

Encroachment Agreement – Clark moved, Eisenbraun seconded and all voted to approve an encroachment agreement with Nelson Brothers Rentals, LLC for 1930-1940 North Avenue for vehicle parking and to waive the application fee.

Building Entry Agreement – Clark moved, Jacobs seconded and all voted to approve the building entry agreement with Qwest Corporation d/b/a CentryLink QC, for installation of 911 services related phone lines and equipment at City Hall.

Set Bid Opening – Hodgs moved, Eisenbraun seconded and all voted to set snow plowing bid opening for September 23, 2019 at 1:30 p.m.

Set Proposal Opening – Hodgs moved, Jacobs seconded and all voted to set snow hauling proposal opening for September 23, 2019 at 1:30 p.m.

Resolution 2019-17 – Clark moved, Hodgs seconded and all voted to postpone for continued negotiations in small group Resolution 2019-17 – A Resolution to Accept Dedication and Responsibility for Maintenance of a Certain Road (0.793 miles of Christensen Drive).

Bill List – Clark moved, Eisenbraun seconded and with Clark, Eisenbraun, Hodgs, Jacobs and Klarenbeek voting aye, motion passed to approve the bill list dated September 16, 2019 as follows:

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
2ND WIND EXERCISE EQUIPMENT	EQUIPMENT	\$ 11,412.00
3RD DEGREE SCREENING INC	EMPLOYMENT CREDIT CHECK	\$ 27.50
A & B WELDING SUPPLY CO	GASES	\$ 196.95
A & J SUPPLY	IRON	\$ 307.30
A & L CONTRACTORS LLC	BRADY PARK-WATER MAIN BREAK	\$ 5,796.95

A&B BUSINESS INC	CONTRACT USAGE CHG 05/19-08/19	\$	73.79
ADAMS - ISC	REPAIRS	\$	2,975.42
AMAZON.COM	LIBRARY MOVIES & BOOKS	\$	559.32
AMERICAN LEGAL PUBLISHING	SUPPLEMENT PAGES	\$	689.03
WESTERN STATES FIRE PROTEC	MONITORING 08-19 TO 02-20	\$	720.00
APPLIED CONCEPTS INC	POWER CABLE	\$	122.00
BAKER & TAYLOR	BOOKS	\$	583.19
RUSHMORE DISTRIBUTING INC	BATTERIES, ASSORTED	\$	127.02
BLACK HILLS CHEMICAL CORP	JANITORIAL SUPPLIES	\$	574.59
BLACK HILLS PIONEER	AUGUST LEGALS	\$	669.21
BORDER STATES ELECTRIC	REPAIRS	\$	258.27
BUTTE ELECTRIC COOP	SIREN/COLO BLVD@MAITLAND	\$	54,370.92
BUXTON COMPANY	RETAIL RECRUITMENT ANALYSIS	\$	25,000.00
CASH-WA DISTRIBUTING CO OF	CONCESSIONS	\$	472.11
CENGAGE LEARNING	BOOKS	\$	188.31
CENTURYLINK INC	SEP THRU OCT	\$	970.92
CHAIN SAW CENTER	REPAIRS	\$	1,814.41
CHRIS SUPPLY CO	PLUGS / TOOLS	\$	175.23
CITY OF SPEARFISH	AUG UTILITY BILLING	\$	32,877.26
CITY OF SPEARFISH CC	SUBSCRIPTION(S) RENEWAL	\$	8,080.25
CLAIMS ASSOCIATES INC.	DEDUCTIBLE FOR SETTLED CLAIM	\$	1,000.00
CLARK PRINTING CORP	SRAC DAY PASSES/WP RECPTS	\$	484.50
COCA-COLA BOTTLING CO	CONCESSIONS	\$	2,214.50
CORE & MAIN LP	REF INV K762221	\$	1,655.79
CUMMINS CENTRAL POWER LLC	CUMMINS CENTRAL POWER LLC	\$	563.76
L N CURTIS & SONS	ADAPTER	\$	72.17
DAKOTA PUMP INC	PUMP REPAIR/SEAL KITS A LFT ST	\$	3,445.00
DALE'S TIRE & RETREADING	PARTS/LABOR	\$	1,071.00
DANA SAFETY SUPPLY INC	GHOST LIGHT SURFACE MOUNT	\$	85.60
DIESEL MACHINERY INC	PARTS	\$	1,157.11
DIVERSIFIED INSPECTION INC	ANNUAL SAFETY INSPECTION	\$	1,468.65
DRI-VOICE OF THE DEFENSE BAR	MEMBERSHIP RENEWAL	\$	160.00
ECOLAB PEST ELIMINATION	CHEMICAL	\$	717.18
ENTENMANN-ROVIN	TOOLS	\$	331.00
NEWHOUSE ENTERPRISES INC	PAPER, PRINTER/COPIER	\$	167.96
EVIDENT INC	PAPER BAGS/SECURITY BAGS	\$	199.60
FIB-AP PURCHASE CARDS	ITEMS SHOWN UNDER VENDOR \$83,844.28		
FIB - EMPLOYEE TRAVEL CARD #1	FUEL FOR WILDLAND CREW	\$	94.27
EDDIE'S TRUCK CENTER	PANEL ASSY/DASH, UNIT 52	\$	802.52
FOOTHILLS SEED INC	SEED/STRAWBERRY HILL QUARRY	\$	265.50
VIEHAUSER ENTERPRISES LLC	DOOR REPAIR-DWNT BATHROOM	\$	1,050.87
GOPHER	GOPHER	\$	333.22
GRAINGER INC	VALVE REBUILD KIT	\$	384.56

GRAYBAR ELECTRIC COMPANY	PARTS	\$	800.67
GUNDERSON TRUCKING INC	TRANSPORT WWTP TO GILLETTE	\$	5,500.00
HAWKINS INC	CHLORINATED BLEACH	\$	1,440.00
IDENTITY AUTOMATION LP	SOFTWARE MAINTENANCE	\$	274.50
JJS GLOBAL VENTURES INC	SAFETY VESTS/ASST SIZES	\$	303.00
KAPLAN & MELLO PLANNING LL	IND FEE EST FOR X-WIND RUNWAY	\$	2,500.00
KEYPER SYSTEMS	ACCESS PEGS/TAMPER SEALS	\$	68.86
KNECHT HOME CENTER INC	REPAIR PARTS/SUPPLIES/PAINT	\$	958.81
KT CONNECTIONS	PHONE EXT PROGRAMMING	\$	6,539.00
LEONE'S CREAMERY	CONCESSIONS	\$	1,182.50
LINDSTAD'S ALIGNMENT/BRAKE	ALIGN #47	\$	45.00
MANDY BING LLC	150 FIREWOOD BUNDLES	\$	787.50
MCMASTER CARR, INC	PARTS	\$	18.04
MEREDITH SERVICES CO INC	EXCAV, PLUMB, LABOR, FILL,	\$	3,012.40
MIDAMERICA BOOKS	BOOKS	\$	114.75
MIDCO BUSINESS	CABLE	\$	435.12
MIDCONTINENT TESTING LABOR	AUG 2019 WATER TESTING	\$	936.00
MONEY MOVERS	AUG 2019 MONTHLY MTNCE FEE	\$	9.00
MONTANA-DAKOTA UTILITIES	NATURAL GAS	\$	5,390.60
NEBRASKA SALT & GRAIN CO	ICE SLICER	\$	17,141.92
NEW DEAL TIRE LLC	3.44 TONS OF SCRAP TIRES	\$	756.80
NRPA	NRPA MEMBERSHIP	\$	175.00
ONE TIME VENDORS	CAMPGROUND:REMINGTON REFUND	\$	30.00
PITNEY BOWES INC	4TH QTR METER RENTAL	\$	180.00
POWERPLAN	ROTARY SWITCH	\$	34.58
WEST RIVER TRANSIT AUTHORI	RALLY CAMP RIDES	\$	116.00
QUEEN CITY DOOR LLC	REPAIR CAMPGROUND SHOP DOOR	\$	376.53
QUIK SIGNS INC	PARKING SIGNS/BUS CARDS	\$	191.98
RAPID DELIVERY	JENNER	\$	274.95
RUNNING SUPPLY INC	SUPPLIES	\$	65.46
RUVOLO, DUSTIN	REIMBURSEMENT – BOOTS	\$	74.54
SD DEPT OF PUBLIC SAFETY	TELETYPE, 07/19 TO 12/19	\$	3,090.00
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	\$	828.35
SHS BOOSTER CLUB	ADVERTISING	\$	150.00
SHUCK, STEVEN P	PERDIEM MEALS/MILEAGE	\$	3,071.88
SIMON CONTRACTORS OF SD IN	DIAMOND DRY	\$	241.02
SOUTH DAKOTA ONE CALL	MESSAGE FEES - AUGUST 2019	\$	229.95
SOUTH DAK STATE TREASURER	AUG 2019 SALES TAX	\$	21,370.29
SPEARFISH AUTO SUPPLY	PARTS	\$	2,610.41
SPEARFISH CHAMBER OF COMM	LEADERSHIP REGISTRATION	\$	595.00
VIVI BENE INC	ELECTRICAL / KYTE WELL	\$	2,120.01
JOSEPH B MILLER	(6) WEDGES	\$	30.00
SPEARFISH LUMBER CO	LUMBER	\$	160.95

STADLER, DAVID J	WELDING - PLUG VALVE	\$	620.00
STAN HOUSTON EQUIPMENT	50 - 60# PERMA PATCH	\$	825.00
STATE OF SD-EXECUTIVE MGMT	AUG CENTREX	\$	17.84
SUPERIOR SANITATION LLC	PORTABLE RESTROOMS, JULY	\$	7,234.00
THE ICE MAN LLC INC	ICE DELIVERY	\$	1,619.10
THOMSON REUTERS WEST	MONTHLY FEE	\$	474.40
PRODUCTIVITY PLUS ACCOUNT	REPAIR PARTS	\$	469.37
TRANSOURCE TRUCK & EQUIPME	PARTS/PIVOTS	\$	202.40
TRUGREEN CHEMLAWN	BROADLEAF WEEDS	\$	4,940.00
TYLER TECHNOLOGIES INC	ACCTG-UTILITIES-CASH MAINT	\$	11,948.58
USA BLUE BOOK	CHEMICALS	\$	476.65
CLARITY TELECOM LLC	JULY 2019 TELEPHONE/INTERNET	\$	3,495.31
VERIZON WIRELESS	WIRELESS	\$	9,781.78
VISUAL WORKS INC	ON LINE RESERVATIONS	\$	328.00
WAUPACA NORTHWOODS LLC	CEDAR MULCH	\$	310.70
WESTERN DAKOTA WASTE SOLUT	TIRE DISPOSAL	\$	1,591.20
XYLEM WATER SOLUTIONS USA	BALLAST ECORAY	\$	1,228.76
ZUERCHER TECHNOLOGIES LLC	CORE ANNUAL MAINT FEE-	\$	43,243.97
		\$	339,805.14

Mayor and Council Items – Mayor Boke noted that she and City Administrator Harmon had very good meetings in Washington D.C. reference the airport and how to work with the federal government. Councilman Clark requested a combined committee for October 2, 2019 as he will be out of town.

Departmental Discussion Items – City Administrator Harmon noted he is in discussions with BHSU on integration into the landscaping of Jackson Blvd, construction on Jackson Blvd. should be completed for the high school and BHSU homecoming parades and the Buxton study was kicked off. City Planner Watson noted the planning commission will be discussing small wind energy systems with a public hearing to be held in October. Parks and Recreation Director Ehnes noted the City was granted the \$100,000 RTP grant, the transportation alternatives grant application is due on October 1, and the parks crews are working with the Arts Council to beautify the Lookout Mountain tunnel. Public Safety Director Rotert and Mayor Boke congratulated Police Chief Jacobs on his promotion. Fire Chief Deaver and Assistant Fire Chief Mathis explained the engine 3-31 home event held to welcome the new truck to the fire department fleet.

Public Comment – Public comment section was opened at 6:58 p.m. Resident John Dale stated the council should look at Jay Leno’s vertical wind turbine and that he was in favor of the Ames Street roundabout as it saves on gas and brakes and encourages citizens to work together to travel safely. Resident Duane Johnson expressed concerns with traffic at the end of Ames Street near the BHSU football field parking lot. He stated cars have been traveling in speeds between 30-50 mph, cars are traveling in two lanes in the area built for one lane, there have been several instances of near-misses for bicycle accidents, and there are also drainage issues. Public Safety Director Rotert stated he recently had a meeting with BHSU and street department staff and a gate will be placed to close the area to vehicle access unless there is a track meet and busses need access. Rotert will

continue to work with the residents in the area to address their traffic concerns. The public comment section was closed at 7:08 p.m.

Executive Session – Clark moved, Jacobs seconded and all voted to enter into executive session pursuant to SDCL 1-25-2(3) for the purpose of consulting with legal counsel about contractual matters.

Council returned to regular session and there being no further business before the Council, Clark moved, Hodgs seconded and all voted to adjourn at 7:29 p.m.

Dated this 16th day of September 2019.

CITY OF SPEARFISH

BY: _____
Dana Boke, Mayor

ATTEST:

Michelle DeNeui, Finance Officer

Published once at the approximate cost of _____.