



**Spearfish City Council**  
Regular Session Minutes  
October 5, 2020 5:30 p.m.

The Spearfish City Council met at 5:30 p.m. on Monday, October 5, 2020. Council President Hodgs presided and called the meeting to order. Roll call was taken with the following members present: Clark, Eisenbraun, Herrmann, Hodgs, Jacobs and Klarenbeek. Absent: Boke. Also present: City Administrator Harmon, City Planner Watson, Parks and Recreation Director Ehnes, City Attorney McDonald, Finance Officer DeNeui, Public Works Director Lee, Public Safety Director Rotert, Fire Chief Ladson and Police Chief Jacobs.

All stood and recited the pledge of allegiance. Clark moved, Klarenbeek seconded and all voted to approve the agenda. No potential conflicts of interest were noted.

**Consent Agenda** – Eisenbraun moved, Jacobs seconded and with Clark, Eisenbraun, Herrmann, Hodgs, Jacobs and Klarenbeek voting aye, motion passed to approve the consent agenda as follows:

- A. Approve the minutes of the City Council regular session dated September 21, 2020.
- B. Add Jake Basinger and Tom Keiner to the Parks, Recreation and Forestry volunteer list.
- C. Add Braden Yackley to the Spearfish Recreation and Aquatics Center volunteer list.
- D. Hire Keven Crooks, seasonal snow plow operator, \$15.50 per hour, effective 10/6/2020.
- E. Hire Tanner Miller as a benefit-eligible street tech, grade 12, step 7, \$18.92 per hour, effective 10/06/2020.
- F. Add Cameron Paisley and Kelli Werner to the volunteer firefighter list.

**Proclamation** – President Hodgs proclaimed October 5, 2020 as World Habitat Day in Spearfish.

**Ordinance 1329** – Eisenbraun moved, Herrmann seconded and with Clark, Eisenbraun, Herrmann, Hodgs, Jacobs and Klarenbeek voting aye, motion passed to approve the second reading of Ordinance 1329 – An Ordinance Amending Chapter 17, Traffic and Vehicles, Article VI. Stopping, Standing and Parking of the Revised Ordinances of the City of Spearfish.

**Ordinance 1330** – Jacobs moved, Eisenbraun seconded and with Clark, Eisenbraun, Herrmann, Hodgs, Jacobs and Klarenbeek voting aye, motion passed to approve the second reading of Ordinance 1330 – An Ordinance Amending Chapter 4 Alcoholic Beverages, Article I. Licenses and General Provisions of the Revised Ordinances of the City of Spearfish.

**Ordinance 1331** – Herrmann moved, Jacobs seconded and with Clark, Eisenbraun, Herrmann, Hodgs, Jacobs and Klarenbeek voting aye, motion passed to approve the second reading of Ordinance 1331 – An Ordinance Amending Chapter 14 Streets, Sidewalks and Other Public Places, Article V. Use of Municipal Rights-of-Way (ROW) and Other Properties of the Revised Ordinances of the City of Spearfish.

**Ordinance 1333** – Clark moved, Eisenbraun seconded and with Clark, Eisenbraun, Herrmann, Hodgs, Jacobs and Klarenbeek voting aye, motion passed to approve the second reading of Ordinance 1333 – An Ordinance Repealing Ordinance 1320.

**Ordinance 1334** – Eisenbraun moved, Jacobs seconded and all voted to approve the first reading of Ordinance 1334 – An Ordinance Amending Chapter 15A, Subdivisions.

**Agreement** – Eisenbraun moved, Klarenbeek seconded and all voted to authorize President Hodgs to sign a Drainage Easement and Agreement with Ward Development LLC for Lot 35R Block 8 at the Reserve.

**Permit** – Eisenbraun moved, Herrmann seconded and all voted to initiate an application for a conditional use permit for a fenced city equipment parking and storage area south of the Canyon Administration Building.

**Close Project** – Clark moved, Jacobs seconded and all voted to close the 2020 Pavement Striping of Crosswalks, Stop Bars and Rec Center Striping Project with a final project cost of \$21,848.60 (the bid price), and authorize Mayor Boke to sign the Certificate of Final Completion and Acceptance setting October 5, 2020 as date of acceptance.

**Bid Opening** – Clark moved, Jacobs seconded and all voted to set the bid opening for the 2020 Fall Mainline Roadway Striping Project for October 19, 2020 at 1:30 p.m. in the Council Chambers.

**Close Project** – Clark moved, Herrmann seconded and all voted to close the 2020 Crack Sealing Project with a final project cost of \$99,999.54 (the bid price) and authorize Mayor Boke to sign the Certificate of Final Completion and Acceptance setting October 5, 2020 as date of acceptance.

**Agreement** – Eisenbraun moved, Jacobs seconded and all voted to approve the Firm Gas Service Extension Agreement with Montana-Dakota Utilities Co. to extend natural gas services to the Sky Ridge Development Phase 1 area at no cost to the City.

**Agreement** – Eisenbraun moved, Herrmann seconded and with Clark, Eisenbraun, Herrmann, Hodgs, Jacobs and Klarenbeek voting aye, motion passed to approve the Agreement for Professional Services with KLJ Engineering LLC for construction administration and construction observation services for the Perimeter Wildlife Exclusion Fence Project at a cost not to exceed \$255,237.89, project is fully funded by federal grants.

**Agreement** – Clark moved, Klarenbeek seconded and all voted to approve the Maintenance and Financial Agreement between SD Department of Transportation and the City regarding the pavement maintenance project at the Black Hills Airport.

**Bill List** – Eisenbraun moved, Jacobs seconded and with Clark, Eisenbraun, Herrmann, Hodgs, Jacobs and Klarenbeek voting aye, motion passed to approve the bill list dated October 5, 2020 as follows:

<b><u>Vendor</u></b>	<b><u>Description</u></b>		<b><u>Amount</u></b>
AE2S	JACKSON BLVD ST/UTILITY IMP	\$	17,149.42
ALPINE IMPRESSIONS	APPAREL	\$	214.50
AMAZON CAPITAL SERVICES	OFFICE/EQUIPMENT/KITCHEN	\$	4,272.58
BAKER & TAYLOR	BOOKS	\$	146.01
BB&T GOVERNMENTAL FIN	WWTP REV BOND SERIES 2020	\$	103,040.83

BLACK HILLS ENERGY	AUGUST/SEPT 2020 ELECTRICITY	\$	23,426.08
LEONARD, JEFF	PAVEMENT STRIPING	\$	21,848.60
BLACK HILLS CHEMICAL CO	JANITORIAL	\$	1,492.96
BOMGAARS SUPPLY INC	TOOLS/LUMBER/SUPPLIES	\$	1,038.65
BORDER STATES INDUSTRIES	PARTS	\$	8.40
BROKEN LINK CONSTRUCTI	LABOR/MATERIALS/SIGNAGE	\$	12,130.30
CENGAGE LEARNING	BOOKS	\$	142.73
CHAIN SAW CENTER	PARTS/LABOR	\$	582.69
CITY OF SPEARFISH CC	REGISTRATION/PHOTOS/SUPPLIES	\$	558.75
CLARK PRINTING CORP	25,000 #10 ENVELOPES	\$	1,679.05
DIAS, GREGORY K	MONTHLY ONLINE BACKUP	\$	44.97
DG INVESTMENT INTERMED	EQUIPMENT REPAIR	\$	1,313.78
CVD CONSTRUCTION INC	OPERATOR AND BOOM TRUCK	\$	125.00
DIVISION OF MOTOR VEHIC	TITLE/PLATE FEES	\$	42.40
MEDNANSKY, DOUGLAS	ELEC PARTS	\$	465.00
ELKHORN RIDGE @ FRAWL	TAX INCREMENT DUE DEVELOPER	\$	544.50
NEWHOUSE ENTERPRISES	JANITORIAL	\$	83.94
FELSBURG HOLT & ULLEVIG	JACKSON BLVD BRIDGE DESIGN	\$	6,599.97
FMG INC	EXIT 8 AREA PATH, PHASE I	\$	6,041.90
FRAWLEY RANCHES INC	REIMBURSE BH ENERGY DATED 9/17	\$	10.97
VIEHAUSER ENTERPRISES	PARTS/LABOR, PANIC BAR INSTALL	\$	1,033.98
GREAT WESTERN TIRE INC	PARTS/LABOR	\$	3,324.73
GUNDERSON TRUCKING INC	TRANSPORT WWTP TO GILLETTE	\$	2,500.00
HAWKINS INC	CHEMICALS	\$	850.50
HEARTLAND PAPER CO	JANITORIAL	\$	5,109.15
HEISLER HARDWARE	PARTS/TOOLS/SUPPLIES/PAINT	\$	707.75
HILLS INTERIORS INC	CARPET TILES	\$	1,083.53
MANDY BING LLC	(100) BUNDLES OF FIREWOOD	\$	350.00
NAT'L TRUST FOR HISTORIC P	ANNUAL MEMBERSHIP	\$	30.00
NORTHERN HILLS VENTURES	I T SUPPORT	\$	14,473.21
DANIELLE DUX	REFUND	\$	90.00
RON RADA	REFUND	\$	45.00
PLAY BY DESIGN LLC	SLIDE	\$	1,385.00
QUIK SIGNS INC	FOAM CORE SIGNS	\$	45.61
RCS CONSTRUCTION INC	JACKSON BLVD - PHASE 2/WWTP EQU	\$	259,297.43
RECREATION SUPPLY CO INC	SIGNAGE	\$	84.11
REED, THERESA DAWN	JANITORIAL-DOWNTOWN RR'S	\$	450.00
RIVERSIDE TECHNOLOGIES	LAPTOPS-REMOTE WORK ABILITY	\$	8,190.00
SACRISON ASPHALT INC	LIMESTONE	\$	830.40
SCHREINER ENTERPRISES,	APPLICATION FORMS	\$	85.00
SCALA INC	SIGNCHANNEL RENEWAL	\$	280.00
SD DENR	SWD PERMIT-SKY RIDGE PH 1	\$	750.00
SD DEPT OF HEALTH	VACCINATIONS, HEP A & HEP B	\$	60.00
SHARKEY PLUMBING HEAT	MATERIALS/LABOR	\$	514.90
SIERRA DESIGN INC	GRAPHIC DESIGN/LABOR	\$	1,457.50

SOUTH DAKOTA DOT	PER DIEM, HALL OF FAME 10-13	\$	60.00
SPEARFISH AUTO SUPPLY	PARTS/SUPPLIES	\$	2,239.07
SUPERIOR SANITATION LLC	PORTABLE RR'S/SINKS	\$	5,312.00
TREE WISE MEN	TREE REMOVAL X 2	\$	3,200.00
TRITECH SOFTWARE SYSTE	ANNUAL MAINTENANCE FEE	\$	235.20
TSP INC	LIBRARY RENOVATION TO AUG 28	\$	400.00
UNITED STATES POSTAL SER	PERMIT #59, BULK POSTAGE	\$	10,000.00
USA BLUE BOOK	PARTS/CHEMICALS/SUPPLIES	\$	1,242.94
WALMART	KITCHEN/TECH/OFFICE/JANITORIAL	\$	363.04
WELLS PLUMBING CORP	PARTS	\$	155.19
XYLEM WATER SOLUTIONS	BALLAST ECORAY TDS 55	\$	642.17
		<b>TOTAL</b>	<b>\$ 529,881.39</b>

**September 2020 Salary Expense & Credit Card Fees**

	<u>Gross</u>				
	<u>Wages/Benefits</u>		<u>Gross Wages</u>	<u>Benefits</u>	
Mayor/Council	\$8,109.88	1.24%	\$7,833.58	\$276.30	1.49%
City Administrator	21,032.17	3.22%	16,578.48	4,453.69	3.16%
City Attorney	9,820.64	1.50%	8,139.20	1,681.44	1.55%
Finance	28,505.14	4.37%	22,649.45	5,855.69	4.32%
Human Resources	7,735.42	1.19%	6,288.00	1,447.42	1.20%
Gov't Bldgs	12,301.63	1.88%	9,837.42	2,464.21	1.88%
PW Admin	29,206.89	4.47%	23,627.21	5,579.68	4.51%
Police	153,785.01	23.56%	118,927.25	34,857.76	22.68%
Fire	27,240.33	4.17%	24,691.90	2,548.43	4.71%
Bldg Inspect	17,805.12	2.73%	14,137.60	3,667.52	2.70%
Streets	39,223.81	6.01%	31,732.66	7,491.15	6.05%
Cemetery	4,524.35	0.69%	3,662.80	861.55	0.70%
Animal Control	3,811.87	0.58%	2,838.85	973.02	0.54%
Recreation/Aquatic	39,199.02	6.01%	30,815.64	8,383.38	5.88%
Parks	27,686.82	4.24%	22,038.01	5,648.81	4.20%
Library	21,360.49	3.27%	17,317.08	4,043.41	3.30%
Plan & Zone	17,192.72	2.63%	13,963.20	3,229.52	2.66%
Motor Pool	10,197.09	1.56%	8,472.63	1,724.46	1.62%
Wildland Fire	42,368.13	6.49%	38,038.02	4,330.11	7.25%
Police Comm	30,742.97	4.71%	23,649.67	7,093.30	4.51%
SAFER Grant	696.11	0.11%	557.81	138.30	0.11%
Water	15,592.12	2.39%	10,911.22	4,680.90	2.08%
Electric Production	14,756.51	2.26%	12,021.95	2,734.56	2.29%
Sewer	14,729.98	2.26%	10,262.22	4,467.76	1.96%
WWTP	27,165.54	4.16%	22,097.61	5,067.93	4.21%
Solid Waste	24,931.93	3.82%	20,653.12	4,278.81	3.94%
Campground	2,951.00	0.45%	2,601.27	349.73	0.50%
<b>Totals</b>	<b>\$652,672.69</b>	<b>100.00%</b>	<b>\$524,343.85</b>	<b>\$128,328.84</b>	<b>100.00%</b>

Credit Card Fees	
Aug	<u>\$6,435.32</u>
Grand Total	<u><u>\$659,108.01</u></u>

Public comment section was opened at 5:50 p.m. with no comments received.

There being no further business, Clark moved, Eisenbraun seconded and all voted to adjourn at 5:50 p.m.

Dated this 5th day of October 2020.

**CITY OF SPEARFISH**

By: \_\_\_\_\_  
Dana Boke, Mayor

**ATTEST:**

\_\_\_\_\_  
Michelle DeNeui, Finance Officer

Published once at the approximate cost of \_\_\_\_\_.