



Spearfish City Council
Regular Session Minutes
October 21, 2019

The Spearfish City Council met at 5:30 p.m. on Monday, October 21, 2019. Mayor Boke presided and called the meeting to order. All stood and recited the pledge of allegiance. Roll call was taken with the following members present: Clark, Eisenbraun, Hodgs, Jacobs, and Klarenbeek. Absent: None. Also present: Parks and Recreation Director Ehnes, City Attorney McDonald, Finance Officer DeNeui, Public Works Director Lee, Public Safety Director Rotert, Assistant Fire Chief Mathis, Chief of Police Jacobs, Police Lieutenant Dean, and Police Corporal Jurgensen.

Jacobs moved, Klarenbeek seconded and all voted to approve the agenda. There were no declarations of any potential conflicts-of-interest.

Consent Agenda – Clark moved, Eisenbraun seconded and all voted to approve the consent agenda as follows:

- A. Approve a special on-sale liquor license for the Zbar for a wedding on October 26, 2019 from 4:00 p.m. to 11:00 p.m. at the Pavilion.
- B. Approve the Memorandum of Understanding with the Spearfish Disc Golf Association for the disc golf course on the property leased from the Department of Game, Fish and Parks.
- C. Approve the Treasurer's Report dated September 30, 2019.
- D. Approve minutes of City Council regular session dated October 7, 2019.
- E. Approve minutes of the Special Election Board Canvass session dated October 15, 2019.

Other Items

Utility Easement Agreement – Eisenbraun moved, Hodgs seconded and all voted to approve a utility easement agreement with 4021 Pintlar Avenue. City Attorney McDonald stated the easement is already noted on the plat document but the agreement provides clarification.

Encroachment Agreement – Hodgs moved, Jacobs seconded and all voted to approve an encroachment agreement with 4021 Pintlar Avenue. City Attorney McDonald noted the agreement will be filed with the county so the agreement will stay with the land and all future owners.

Public Hearing – Mayor Boke opened a public hearing at 5:33 p.m. to consider an application from Canada Salter with Pure Bliss dba A Perfect 10 for an on-off sale malt beverage license located at 2430 Platinum Drive, Suite 4. No oral or written comments were received and the hearing was closed at 5:33 p.m.

License – Jacobs moved, Klarenbeek seconded and all voted to approve the application from Canada Salter with Pure Bliss dba A Perfect 10 for an on-off sale malt beverage license located at 2430 Platinum Drive, Suite 4.

Promotion – Clark moved, Jacobs seconded and with Clark, Eisenbraun, Hodgs, Jacobs and Klarenbeek voting aye motion was approved to promote Boyd Dean to Assistant Chief of Police, grade 23, step 15, \$43.22 (salaried/exempt \$89,897.60 annual salary), effective 10/20/2019, a replacement position, and to authorize and approve exception from current wage policy.

Modify Grant Application – Clark moved, Jacobs seconded and all voted to authorize city staff to modify the TA Grant application to meet the recommendations of AASHTO and the South Dakota DOT. Parks and Recreation Director Ehnes noted the modification will be for 10 foot paths in areas where space is available.

Wage – Eisenbraun moved, Klarenbeek seconded and with Clark, Eisenbraun, Hodgs, Jacobs and Klarenbeek voting ay, motion passed to approve William Hover as engine boss for wildland responses at a rate of \$25.00 per hour, effective 10/16/2019.

Airport Board – Public Works Director Lee requested authorization to disband the Airport Advisory Board and create an Airport Task Force. Following discussions Hodgs moved, Klarenbeek seconded and all voted to approve the first reading of Ordinance 1304 – An Ordinance Amending Chapter 2, Black Hills Airport Board.

Bill List – Eisenbraun moved, Jacobs seconded and with Clark, Eisenbraun, Hodgs, Jacobs and Klarenbeek voting aye, motion passed to approve the bill list dated October 21, 2019 as follows:

10/21/19 COUNCIL BILL LIST, REVISED

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
2XL CORPORATION	JANITORIAL	\$ 387.59
3D SPECIALTIES INC	SIGNAGE/DECALS	\$ 1,184.50
A & B WELDING SUPPLY CO	GASES/PARTS/TOOLS	\$ 948.72
A & J SUPPLY	IRON	\$ 392.40
A&B BUSINESS INC	OCT2019 CONTRACT BASE RATE	\$ 2,529.06
ADAMS - ISC	RESEAL HYD CYLINDER/SHIPPING	\$ 706.49
ALPINE IMPRESSIONS	POLOS/TEES	\$ 346.50
AMERICAN RED CROSS	WATER SAFETY INSTR COURSE	\$ 74.00
APCO INTERNATIONAL INC	GROUP & ONLINE MEMBERSHIPS	\$ 339.00
BAKER & TAYLOR	BOOKS	\$ 726.41
BELLE FOURCHE LANDFILL	SOLID WASTE DISPOSAL	\$ 27,113.04
BIRKELAND, JACOB	REFEREE/SCOREKEEPER	\$ 97.50
BLACK HILLS ENERGY	SEP/OCT ELECTRICITY	\$ 7,058.85
BLACK HILLS PIONEER	LEGALS, CLASSIFIEDS ETC.	\$ 1,163.02
BLACK HILLS PURE INC	WATER & COOLER RENTALS	\$ 51.50
BSN SPORTS LLC	(4) V-NECK REFEREE SHIRTS	\$ 75.00
BUTTE ELECTRIC COOP	ELECTRICITY	\$ 55,228.63
CBH COOPERATIVE	SEP 2019 FUEL	\$ 22,111.96
CENGAGE LEARNING	BOOKS	\$ 185.91
CENTER FOR EDUCATION & EMP	ENCYCL OF PUBLIC EMP LAW	\$ 254.95
CENTURYLINK INC	PD/FD 911 LINES & BACKUP	\$ 976.06
CITY OF SPEARFISH CC	OFFICE/SUBSC/TRAVEL	\$ 4,959.93
CLIMATE CONTROL SYSTEMS &	BOILER STARTUP/FAC SVC CALLS	\$ 7,426.14
REGENCY MIDWEST VENTURES	LODGING	\$ 352.00
COCA-COLA BOTTLING CO	CONCESSIONS & KITCHEN SUPPLIES	\$ 3,992.48
COMBINED BLDG SPECIALTIES	ROOM SIGNAGE	\$ 419.00
DG INVESTMENT INTERMEDIATE	MILESTONE SUPPORT 09/19-08/20	\$ 1,026.00

CREATIVE PRODUCT SOURCING	BIGFOOT TEES - ASSORTED SZES	\$	1,724.88
CULLIGAN SOFT WATER CORP	WATER	\$	66.50
ZW USA INC	2 CASES OF WASTE BAGS	\$	279.01
MEDNANSKY, DOUGLAS	LED MOGUL BASE	\$	1,050.00
EINING, JACOB	REFEREE/SCORE KEEPER	\$	127.50
ENTENMANN-ROVIN	BADGES/RUSH FEE	\$	1,197.00
FEDEX	FORENSICS	\$	13.12
FIB-AP PURCHASE CARDS	ITEMIZED BY VENDOR TOTAL \$106,242.42	\$	-
FIB-EMPLOYEE TRAVEL CARD	FUEL, WILDLAND CREW	\$	296.99
EDDIE'S TRUCK CENTER	PARTS/LABOR/REPAIRS	\$	16,479.26
FMG INC	SEP2019, EXIT 8/CITY HALL SITE	\$	4,670.20
GALLS LLC	UNIFORMS/GLOVES/DEFENSE/BATTS	\$	4,103.03
VIEHAUSER ENTERPRISES LLC	COMMERCIAL SVC CALLS/KEYS/PARTS	\$	1,079.43
GRAINGER INC	(4) BATTERIES	\$	291.48
HACH CO	HQd SENSOR CAP REPLACEMENT	\$	153.06
HARMON, MICHAEL	PER DIEM MEALS	\$	47.00
HAWKINS INC	CHEMICALS	\$	5,322.40
HDR ENGINEERING INC	SEP2019, ELKHORN LIFT ST/UT RATES/WWTP	\$	6,407.29
HEARTLAND PAPER CO	JANITORIAL SUPPLIES	\$	552.24
HEIMAN FIRE EQUIPMENT INC	PARTS	\$	709.25
HIGHWAY IMPROVEMENT INC	ASPHALT CRACKSEALING	\$	57,802.00
JANE LEONE	PAINT GRANT	\$	500.00
JENNER EQUIPMENT CO	REPAIRS/PARTS	\$	856.87
KANE, RACHEL	REFEREE/SCOREKEEPER	\$	90.00
KEYPER SYSTEMS	TAMPER SEALS	\$	53.45
KLARENBEEK, SANDY	ELECTION WKR/MILEAGE	\$	192.60
KLJ SOLUTIONS HOLDING CO	WILDLIFE HAZ ASSESS TO 9/22/19	\$	6,994.91
KNECHT HOME CENTER INC	BATT/SILICONE/PARTS/ETC	\$	1,121.22
KODRU EQUIPMENT INC	ACTUATOR REPLACEMENT	\$	2,744.31
KONE INC	MAINTENANCE OCT19 TO DEC19	\$	160.69
KT CONNECTIONS	MGD SVCS AGMT/FIREWALL/SVC CALLS	\$	7,247.50
LIGHTHOUSE UNIFORMS INC	UNIFORM UPGRADES	\$	189.05
MCMASTER CARR, INC	DECK BRUSHES	\$	176.18
MONTANA-DAKOTA UTILITIES	NATURAL GAS	\$	1,823.26
MIDCO BUSINESS	CABLE/INTERNET	\$	924.01
MIDCONTINENT TESTING LABOR	SEP 2019 WATER TESTING	\$	1,989.25
MIDWEST TURF & IRRIGATION	PROGRAMMABLE RECEIVER	\$	264.99
MONEY MOVERS	SEP 2019 MAINTENANCE FEE	\$	7.50
MUTH ELECTRIC INC	PARTIAL BILLING/CAMPGROUND	\$	2,081.85
NATIONAL PUBLIC SAFETY IN	'20 NATL DIR OF LAW ENF ADMIN	\$	149.00
NORTHERN HILLS TRNG CENTER	SEP MOWING/JANITORIAL SVCS	\$	4,332.10
PRO WINDMILL INC	AIR CARE/PROFESSIONAL SVCS.	\$	773.00
PISANI SUSAN R	ELECTION TRAINING/MILEAGE	\$	222.60
PETTY CASH P&Z-WELLS FARGO	PLAT/EASEMENT FILING FEES	\$	92.00
WATER TREE INC	LABOR/MATERIALS	\$	133.24

PRECISION MECHANICAL LLP	8/6/19 RECLAIMING	\$	1,000.00
PUSH PEDAL PULL INC	SERVICE EQUIP	\$	512.54
QUIK SIGNS INC	BUS CARDS/NAME TAGS/MAGNETS/SIGNS	\$	1,116.47
ROSEN & ROSEN INDUSTRIES	MESH LIME SM/MD/LG	\$	366.32
RAPID FIRE PROTECTION INC	SPRINKLER SYSTEM FLUSH	\$	3,969.39
REED, THERESA DAWN	DOWNTOWN RR, SEP JANITORIAL	\$	450.00
RAPID CITY REGIONAL HOSPITAL	SCREENINGS X 3	\$	1,960.00
ROBINSON, PATRICIA A	ELECTION TRAINING/MILEAGE	\$	192.60
ROLANDO PRINTED SPECIALTIE	NAMEPLATES X 2	\$	25.74
RUSHMORE COMMUNICATION INC	TROUBLE SHOOT/STANDPIPES	\$	404.00
SAFEWAY STORES INC	GROCERY/MEAT/BAKERY	\$	61.11
SAND CREEK PRINTING CORP	4,000 CAMPGROUND BROCHURES	\$	330.00
SANITATION PRODUCTS INC	TAILGATE TRIP CYL/CONNECTOR	\$	920.25
SCALA INC	SIGN CHANNEL RENEWAL EXP 10/20	\$	280.00
SD STATE PLUMBING COMMISS	ULMER, SPR-E1024-86-1262P	\$	105.00
SERVALL TOWEL & LINEN	JANITORIAL	\$	1,172.16
SIMON CONTRACTORS OF SD	GR ACRES PARKING LOT	\$	3,700.12
SOUTH DAKOTA ONE CALL	MESSAGE FEES/SEP2019	\$	203.70
SPEARFISH AUTO SUPPLY	REPAIR PARTS	\$	1,611.54
VIVI BENE INC	ELECTRICAL LABOR AND REPAIRS	\$	5,374.15
SWEDEEN, CHRISTIAN	REFEREE/SCORE KEEPER	\$	172.50
TRAFFIC & PARKING CONTROL	POLE/FINIAL/BALL CAP/BRACKET'S	\$	3,543.30
THE ICE MAN LLC INC	ICE	\$	296.10
FBM HOLDINGS LLC	FAIR LABOR STDS HANDBOOK	\$	536.99
THOMSON REUTERS WEST	SEP SUBSCRIPTION	\$	474.40
TIMECLOCK PLUS	HARDWARE RENEWAL 10/19 - 10/20	\$	365.76
TTAN MACHINERY	PARTS/TIE ROD	\$	619.34
TNEMEC CO INC	EPOXOLINE	\$	227.26
TTG ENTERPRISES	LEVEL SENSOR FOR POLYMER TANK	\$	1,258.50
ALB TWILIGHT LLC	RESTOCK SMART PADS II	\$	168.00
TYLER BUSINESS FORMS	1099 MISC, W2 AND ENVELOPES	\$	327.65
TYLER TECHNOLOGIES INC	SUPPORT/HOST WEB SITE: OCT19	\$	179.10
THE UPS STORE #5137	SHIPPING	\$	106.28
CITY OF SPEARFISH	UTILITIES	\$	2,231.96
VANWAY TROPHY & AWARD	PLAQUES/KJW PARK	\$	312.00
CLARITY TELECOM LLC	PHONE - AUG 2019	\$	3,374.01
VELA, DEREK	REFEREE/SCOREKEEPER	\$	135.00
VISUAL WORKS INC	AUG2019 ONLINE RESERVATIONS	\$	216.00
INTEGRITY ACQUISITION LLC	PARTS/LABOR/REPAIRS	\$	1,529.05
WHITE'S QUEEN CITY MOTORS	PARTS	\$	66.23
WILLIAMS STANDARD SERVICE	RESET TPMS SYSTEM	\$	25.78
WOLFF'S PLUMBING & HEATING	WATER HEATER ANNUAL FLUSH	\$	2,215.62
		\$	<u>317,753.78</u>

Appointment – Jacobs moved, Klarenbeek seconded and all voted to authorize Mayor Boke to appoint Randi Smith to the Spearfish Historic Preservation Commission (replacement position, term through 12/31/2020).

Christensen Drive – Public Works Director Lee advised the council that several email communications with Lawrence County Attorney Outka and verbal conversations with County Highway Superintendent Allan Bonnema have occurred but no meeting date with the County Commissioners has been set to discuss Christensen Drive.

Public Comment – Public comment section was opened at 5:48 p.m. Resident John Dale commented on snow removal and a draft ordinance. The public comment section was closed at 5:51 p.m.

There being no further business before the Council, Clark moved, Eisenbraun seconded and all voted to adjourn at 5:51 p.m.

Dated this 21st day of October 2019.

CITY OF SPEARFISH

BY: _____
Dana Boke, Mayor

ATTEST:

Michelle DeNeui, Finance Officer

Published once at the approximate cost of _____.