



Computer Use

Updated July 2019

Computer Access Policy

Public-access computers may be used by adults as well as individuals under the age of 18 who have a signed parental consent form. One hour of computer time is guaranteed, except during peak computer-use times when limits may be decreased to 30 minutes at the staff's discretion. Computer users must sign in at the circulation desk. Printing is available for a fee (see Fee Schedule).

The children's computers only allow access to library approved resources and do not require a parental consent form.

Internet Access Policy

The Grace Balloch Memorial Library is a public library dedicated to providing access to printed, audio-visual, and electronic information.

The Library does not monitor and has no control over the information accessed by patrons through the Internet and cannot be responsible for its content. The Internet is a network of networks connecting computers and people around the world. It provides access to a wide variety of information and services whose contents may not please or may offend individual library users. Because the library is a public space for the use of adults and children, access to lewd or obscene images is not permitted.

Not all sources on the Internet provide accurate, complete, or current information. Users must exercise judgment and evaluate for themselves the value of the information online.

In compliance with the Neighborhood Children's Interest Protection Act (N-CIPAA) 47 U.S.C. Section 254-1, the following guidelines will be observed:

Patrons are not permitted to

- Change the settings or configurations of public access computers
- Use library computers for unauthorized access, including so-called "hacking" and other unlawful activities
- Behave in a way that intrudes upon the rights of others. Patrons are not permitted to invade the privacy of other library customers, harass library staff or customers, damage or disrupt library computers, resources, or spam in violation of federal, state, or local laws or ordinances

Patrons must exercise caution when using the Internet to avoid unauthorized disclosure, use, and dissemination of personal identification information. Parents should caution their minor children about which personal facts are not to be shared on the Internet.

People under the age of 18 must have a consent form signed by a parent or guardian before computer usage is allowed. Those 10 years of age and younger must be accompanied by a parent or guardian in order to use the library Internet services. The parent or guardian of the minor user agrees to be held responsible for any violations committed by the user. The parent or guardian of the minor user accepts that the library staff makes no efforts to ensure that the information available on the Internet is appropriate for minors and agrees to be solely responsible for monitoring and controlling said user's access to material. It is the parent or guardian's responsibility to determine what is appropriate for his/her child's age and maturity level.

Compliance with applicable laws required:

- Use of computer and network resources, including Internet access in violation of international, federal, state, or local laws or regulations and licensing agreements, including but not limited to the illegal copying of software, is prohibited.